

MOST CLASSES BEGIN THE WEEK OF MARCH 1

Adult full-time classes have different start dates. Check with your specific program.

MARCH							APRIL							MAY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												

Highlighted areas indicate when classes will not meet.

4 EASY WAYS TO REGISTER!

Registration ends one week before your class begins. Register early, classes fill quickly! Classes are filled on a "first come, first served basis." As classes fill, every effort is made to schedule additional classes to serve your needs. Full tuition must be received before you can enroll in a class. BOCES reserves the right to change locations, times or dates where necessary, or to cancel classes. Make you check or money order payable to: Western Suffolk BOCES. Unless notified otherwise, you can safely assume your registration is confirmed.

ONLINE — EASIEST!

BY PHONE 631-667-6000 x320



Follow the instructions at www.wilsontech.org/express
Registration accepted via a secure server.



With Visa, MasterCard or Discover Card. Have all of your information before calling.

IN-PERSON
REGISTRATION



At Dix Hills campus only. Check, exact change, money order or credit card.



BY PURCHASE ORDER

Organizations enrolling staff for training can be invoiced if a PO number is provided.



Accreditation: Western Suffolk BOCES is accredited by the Council on Occupational Education for Aviation Maintenance Technology, Automotive Technology, Esthetics, Cosmetology, Diagnostic Medical Sonography, Practical Nursing, Surgical Technology. Contact COE at: 7840 Roswell Rd. Suite 325, Atlanta, GA 30350; phone (770) 396-3898; fax (770) 396-3790; www.council.org

MISSION STATEMENT FOR ADULT EDUCATION: Western Suffolk BOCES provides career training and literacy programs to help adults meet their career goals by developing skills essential for gainful employment, job advancement and new career opportunities.

Wilson Technological Center is the career and technical education division of Western Suffolk BOCES.

Expand your options with new skills!
 Most classes begin the week of March 1

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Maps: go to www.wilsontech.org/sites

- DH Dix Hills Campus: 17 Westminster Ave., Dix Hills 11746 ~ 631-667-6000, x320
- NPT Northport Campus: 152 Laurel Hill Rd., Northport 11768 ~ 631-261-3600
- HN Huntington Campus: 200 Little Plains Rd., Huntington 11743 ~ 631-754-2900
- RP Republic Campus: 7200 Republic Airport, Farmingdale 11735 ~ 631-752-1957
 (on Rte 110, behind Marriott Courtyard)

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Diagnostic Medical Sonography, Practical Nursing and Surgical Technology

Prerequisites for Surgical Technology, Practical Nursing and Diagnostic Medical Sonography:

- High school diploma or equivalent plus satisfactory score on the Pre-Entrance Exam.
- Sonography students must also have college credits as specified below.

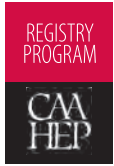
NOTE: Financial aid available to those who qualify.

DIAGNOSTIC MEDICAL SONOGRAPHY

Learn the fascinating field of sonography including OB/GYN, abdomen vascular, echo, and breast ultrasound. This 24-month program integrates basic sciences, medical sciences and instruction in Diagnostic Sonography with supervised clinical experience in hospitals and doctors' offices from Manhattan to Southampton.



Students gain valuable hands-on experience in several three-month clinical rotations. Successful completion of the program leads to a certificate that qualifies you to sit for any of the five registry examinations in Diagnostic Medical



Sonography 60 days prior to graduation. Accredited by the Commission of Accreditation of Allied Health Education Programs (www.caahep.org; 25400 US Highway 19 North, Suite 158, Clearwater, FL 33756; 727/210-2350) upon the recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography.

Prerequisites: high school diploma or equivalent; a minimum grade of C in college-level, credit-bearing courses in General Physics, Anatomy & Physiology I & II, Algebra, and English; and a satisfactory score on Pre-Entrance Exam. Graduates from other health programs are welcome to apply. Courses begin in July and have vacation during holiday periods.

Additional costs of approximately \$1,700 for textbooks, uniforms, conference, liability insurance, CPR, physical exam and registry exam. Financial aid is available to those who qualify.

18ASON500A \$43050 M-F 7/10/2017-6/30/2019
NPT/202A 8AM-6PM 2800hrs 517 sessions

PRACTICAL NURSING

Learn the skills and knowledge necessary to be a valuable member of today's health care team. The School of Practical Nursing, located at Tech's Northport campus, helps prepare you for licensing as a practical nurse. The program is approved by the NYS Education Department. The low ratio of students to faculty allows many opportunities for individualized instruction.



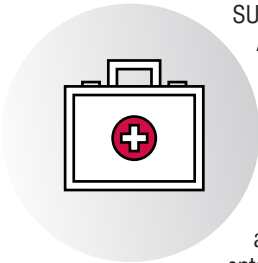
For those planning to pursue additional training, Tech is affiliated with registered nursing programs at Helene Fuld College of Nursing, Nassau Community College, Suffolk Community College, SUNY Farmingdale and Molloy College.

Advanced placement is available in the Surgical Technology Program within one year of graduation.

Tuition includes stethoscope and surgical scissors. Additional costs for textbooks, uniforms, licensing fee, physical exam, liability insurance and CPR certification are required for entering program. Financial aid available to those who qualify. Prerequisites: high school diploma or equivalent plus satisfactory score on Pre-Entrance Exam. HEGIS code 5209.20

17APNU500B \$19599 3/23/2017-10/30/2018
NPT/211 M-TH 5:30-10PM, every other Saturday
8AM-3:15PM 1350hrs 305 sessions

18APNU500A \$19599 9/11/2017-6/30/2019
NPT/211 M-F 9AM-1:15PM 1350hrs 362 sessions



For courses that begin after the Spring of 2017, please confirm tuition at www.wilsontech.org or by calling 631-261-3721, x219.

SURGICAL TECHNOLOGY

Learn to work closely with surgeons, anesthesiologists and registered nurses to provide patient care throughout surgery. Study setting up the operating room, prepping patients, the disease process and instrumentation. You will be assigned to a local health care facility to work under an experienced health care professional. This program helps prepare you for employment in operating rooms, surgical offices, delivery rooms, emergency departments, physician and dentist offices, central supply services, cardiac catheterization clinics, tissue banks and ambulatory surgical care sites. Advanced placement is available in the Practical Nursing program within one year of graduation.



Accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org; 25400 US Highway 19 North, Clearwater, FL 33756; 727-210-2350) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting. Additional costs for textbooks, malpractice insurance, uniform, physical exam, and CPR certification are required for entering program. Financial aid available to those who qualify. Prerequisites: high school diploma or equivalent plus satisfactory score on Pre-Entrance Exam.

17ASGT500B \$16999 M-F 4/24/17-4/20/18
NPT/204 9AM-2:30PM 1200hrs 189 sessions

18ASGT500A \$17850 M-F 10/23/17-10/30/18
NPT/204 9AM-2:30PM 1200hrs 189 sessions

Prepare Now for the Pre-Entrance Exam!

All applicants to the Diagnostic Medical Sonography, Practical Nursing, and Surgical Technology programs must achieve a satisfactory score on the Pre-Entrance Exam (also known as Test for Academic Skills) and have a high school diploma or equivalent. These three programs have substantial class work and homework that require students to be proficient readers with a wide vocabulary and competent math problem solvers.

BOCES highly recommends that students take the Prep Class for Pre-Entrance Exams, however, those who have completed a recent academic program with strong grades may consider proceeding directly to the Pre-Entrance Exam. Most students find that the Prep Class for the Pre-Entrance Exam helps them prepare for the rigorous Pre-Entrance Exam, gain self-confidence, and solidify their interest in pursuing the academic work necessary to succeed in these programs.

Note: A successful score on the Pre-Entrance Exam is the first step in applying to these three programs but does not guarantee admission.

Prep Class for Pre-Entrance Exams:

Practical Nursing, Surgical Technology & Diagnostic Medical Sonography

BOCES statistics indicate that the passing rate on the Pre-Entrance Exam is higher for those who complete this Prep Class.

To enter these three programs, you must satisfactorily pass the Pre-Entrance Exam. Take this Prep Course to help you prepare for your Pre-Entrance Exam. Work on your reading comprehension, basic math skills, and critical thinking. Textbook additional (www.wilsontech.org/bookstore). Class meets 50 hrs, 10 sessions.

17SPRE101A 5-10PM \$399 TU/TH 4/18/17-5/18/17 NPT/209

Pre-Entrance Exams (TEAS) May be taken once a semester. Exam fee is \$125.

The TEAS Pre-Entrance Exam is composed of the following areas: general math, science, reading comprehension, and English and language usage. If you have any questions about the Pre-Entrance Exam or you have a current IEP and are requesting testing modifications, call 631-261-3721.

While all prospective students take the same Pre-Entrance Exam, register with the course number of the program you hope to enter.

Practical Nursing	Sonography	Surgical Technology	Dates and Times
17SLPN100J	17SSON100H	17SSGT100H	1/18 W 4:30–9PM
17SLPN100B	17SSON100B	17SSGT100B	1/21 S 8:30AM–1PM
17SLPN100D	17SSON100D	17SSGT100D	2/1 S 8:30AM–1PM
17SLPN100E	17SSON100E	17SSGT100E	3/11 S 8:30AM–1PM
17SLPN100K	17SSON100I	17SSGT100I	4/5 W 4:30-9:30PM
17SLPN100F	17SSON100F	17SSGT100F	5/6 S 8:30AM–1PM
17SLPN100G	17SSON100G	17SSGT100G	5/20 S 8:30AM–1PM



CENTRAL STERILE PROCESSING TECHNICIAN

Looking for a skilled, entry-level position in health care where you will have responsibility for a variety of vital services in health facilities? Apply now to become a certified Central Sterile Processing Technician who processes and sterilizes surgical instruments in hospitals, surgical centers and other health facilities. The course will help prepare entry-level technicians and refresh existing technicians who want to earn certification from the International Association of Healthcare Central Service Material Management (IAHCSMM). Scientific principles of processing, sterilization, storage, distribution and inventory control of medical and surgical instruments and equipment for the Operating Room, Emergency Room and other areas of the hospital or healthcare facility will be stressed. This program will cover the primary responsibilities of the technicians and provide the knowledge necessary to be successful in this important field. Study anatomy and physiology, microbiology, infection control, disinfection and sterilization procedures, surgical instrumentation, and packaging and management of patient care supplies and equipment.

The coursework incorporates classroom and laboratory learning activities and resources and will include a 400 hour clinical internship within a local healthcare facility. Upon successful completion of the course, students will be eligible to take the IAHCSMM certification examination for Certified Central Service Technician. Prerequisites: high school diploma or equivalent, completed physical examination and successful score on TABE Survey test (see below). Additional costs: uniform approximately \$100, certification exam \$105. Textbook additional (www.wilsontech.org/bookstore).

17SMED112A \$4599 TU/TH 2/28/2017-6/12/2018
NPT/202 5-10PM 650hrs 130 sessions

EKG / MONITOR TECHNICIAN

Satisfactory completion of this course will help prepare you to work as an entry level EKG or monitor technician in hospitals, clinics, health related facilities and physicians offices. Learn to identify normal and pathologic heart rhythms and collect diagnostic quality recordings of the heart's electrical and mechanical activity. You will also learn to monitor a patient's cardiac function in a critical care or emergency room setting. Gain the knowledge and skills to assist doctors and nurses by recognizing and reporting changes in a patient's heart function. The curriculum includes cardiac anatomy and physiology, 12 lead and rhythm strip

analysis, lead placement and 12 lead EKG. Rhythm strip practice will enhance learning and clinical skills. Don't miss the chance to be in the forefront of critical and emergency medicine! You must earn a final grade of 90% to receive a certificate of completion. Testing fee separate. High School Diploma or equivalent is required to sit for the NCCT exam.

Textbook additional and may be purchased online. Students are required to purchase review books and practice exams from NCCT Customer Service at 1-800-875-4404 or www.ncctinc.com (approx. \$40).

NCCT Test: June 21, 2017

17SMED105A \$865 W 3/1/2017-6/14/2017
NPT/207 6-10PM 60hrs 15 sessions

INFECTION CONTROL / PREVENTING DISEASE TRANSMISSION

Based on the NYS Infection Control Training Syllabus. Learn how disease transmission occurs, how to prevent transmission, and what to do if an exposure occurs. This Infection Control training is valid for four years and required for NYS license renewal for RNs and LPNs. You will receive an official completion certificate. Each class is one session.

17SHEA103A \$69 M 3/6/2017
DH-C/LCR 3-5PM 2hrs 1 session

17SHEA103B \$69 TH 4/27/2017
DH-C/LCR 6-8PM 2hrs 1 session

17SHEA103C \$69 TU 5/2/2017
DH-C/LCR 4-6PM 2hrs 1 session

17SHEA103D \$69 TH 6/8/2017
DH-C/LCR 6-8PM 2hrs 1 session

MAKE AN APPOINTMENT FOR YOUR TABE TEST

Medical Assisting Nurse Assisting
Physical Therapy Aide Medical Office/Electronic
Health Record Specialist Central Sterile Processing

TABE Test

Students MUST satisfactorily pass this Test of Adult Basic Education (TABE) before enrolling in any of the above programs. The test covers basic math computation and reading comprehension. The TABE test can only be taken once in a 6-month period.

All TABE tests are \$25, given at DH-A/Career Center. Call 631-667-6000, x327 to make an appointment to schedule your TABE test.

MEDICAL ASSISTING

Prepare to work in physicians' offices, hospitals and clinics. Duties include running the front office, receptionist functions, bookkeeping, and filing. Assist the physician with examinations and treatments, medications; perform EKGs and simple laboratory procedures. Study topics including hematology, urinalysis, phlebotomy, basic blood banking, and routinely performed chemistry tests. Clinical internship will be provided in local medical offices and clinics. Those who successfully complete this program are eligible to sit for two national certification exams—Medical Assisting and Phlebotomy. Testing fees separate. Prerequisites: basic computer skills and High School Diploma or successful score on TABE Test. Additional costs (approx. \$550) for uniform, physical exam and textbooks (www.wilsontech.org/bookstore). Note: High School Diploma or equivalent is required to sit for NCCT certification exams.

17SMED502B \$6180 M-F 3/6/2017-7/21/2017
NPT/207 9AM-2PM 400hrs 90 sessions

18FMED502A \$6180 M-F 9/11/2017-2/7/2018
NPT/207 9AM-2PM 400hrs 90 sessions

NURSE ASSISTING

Prepare to begin your nursing career as a nurse assistant. The program is approved by the NYS Education Department. Covers basic procedures in bedside nursing care, theory, medical ethics, and clinical supervision in a local health facility. Students who successfully complete this program will be eligible to take the Nurse Aide Evaluation

Examination which qualifies students for a listing in the NYS registry. Requirements: a completed physical examination form by the first day of class, purchase of designated uniform, and fee of \$115 payable to the NYS Commissioner of Health for the state examination. Prerequisite: High School Diploma or successful score on TABE. Call 631-667-6000 x327 for an appointment with a career counselor for assessment. Textbook additional (www.wilsontech.org/bookstore).

17SMED201C \$2199 M-F 3/6/2017-5/18/2017
NPT/215 9AM-2PM 200hrs 45 sessions

17SMED201D \$2199 M-F 5/30/2017-8/4/2017
NPT/215 9AM-2PM 200hrs 45 sessions

PHYSICAL THERAPY AIDE

Help patients recover from injuries, improve their mobility, resume work and enjoy life again. Gain the knowledge and skills to assist medical professionals and therapists in offices, clinics, hospitals, and long-term care facilities. Learn how to set up and maintain treatment areas, prepare equipment and assist patients in therapy. Topics include: customer service, workplace safety, common physical disorders, physical therapy treatments and exercise and mobility training. Field trips to local physical therapy office, held during the day, will highlight classroom theory and laboratory practice. Prerequisite: High School Diploma or successful score on TABE. Textbook additional (www.wilsontech.org/bookstore).

17SMED102 \$1925 TU/TH 2/28/2017-6/27/2017
NPT/202 6-10PM 120hrs 30 sessions

Build Your Foundation for a Career in Health Care

ANATOMY AND PHYSIOLOGY FOR HEALTH CAREERS

The study of the human body and its systems is the first course in any Health Careers program. Careers in nursing, physical therapy, surgical technology, medical assisting, sports rehabilitation and personal training are a few careers that require a solid understanding of the human body. College level Anatomy and Physiology encompasses a vast body of knowledge causing many students to be overwhelmed and easily discouraged. This course offers an introduction to the human body, provides an understanding of body systems and lays the foundation for more detailed anatomy courses. This course is strongly recommended for anyone who is considering applying to a health career program. Textbook additional (www.wilsontech.org/bookstore).

17SMED114A \$299 TU/TH 2/14/2017-3/28/2017 NPT/202A 6-10PM 40hrs 10 sessions

MATH FOR HEALTH CAREERS

If you are considering any career in health care, this course is a must because good math skills are essential for calculating medication dosages. We will move from addition, subtraction, division, and multiplication to fractions, ratios, and proportions. Learn the systems used in measuring doses of medication and then learn to solve common dosage problems and complete temperature conversions. Practice using military time, a medical standard.

17SHEA108A \$129 TH 1/19/2017-2/9/2017 NPT/215 6-10PM 16hrs 4 sessions

MEDICAL OFFICE/ELECTRONIC HEALTH RECORD SPECIALIST



Learn to manage all aspects of the administration of a busy medical office and improve your job skills as a medical executive assistant. After successfully completing all seven modules, you are eligible to take the National Center for Competency Testing (NCCT) exam for certification as an



Insurance and Coding Specialist. Prerequisite: High School Diploma or GED and a successful score on TABE test (page 4). NOTE: Must complete Modules I-VII with a passing grade to sit for NCCT Certification exam, fee separate (\$90).

Tuition is for all seven modules. Complete the program in 4 months. Additional costs for textbooks (www.wilsontech.org/bookstore) as well as review books and practice exams (NCCT Customer Service at 1-800-875-4404 or www.ncctinc.com). (Approx. \$50)

Classes Monday-Thursday from 9AM-2PM

MODULE I: MEDICAL TERMINOLOGY I

Learn the meaning and pronunciation of commonly used medical terms and abbreviations. Building a strong medical vocabulary will enhance your success in the health field as well as increase your understanding of medical information. (40 hrs)



MODULE II: MEDICAL TERMINOLOGY II

Learn the terminology associated with the structure and function of the skin, musculo-skeletal, cardiovascular, respiratory, digestive, endocrine, urinary, reproductive and nervous systems. Discuss common diseases, diagnostic procedures and laboratory testing. (40 hrs)

MODULE III: LAW AND ETHICS

Learn the professional responsibilities of members of the health care team and examine the doctor-patient relationship. Discuss Patient Bill of Rights, HIPAA guidelines, licensing of health care providers, malpractice, health care proxy, consent policies and procedures, and legal responsibilities of the executive medical assistant. (20 hrs)

MODULE IV: ADMINISTRATIVE OFFICE PROCEDURES

Actual case scenarios will help you become well-versed in front desk reception, communication and listening skills, telephone techniques, medical records and appointment management. Covers patients'

medical records, ledger cards, ICD and CPT coding, insurance claims and management of medical office's financial activity. (40 hrs)

MODULE V: MEDICAL CODING

An introduction to basic guidelines in using the ICD-10 and CPT coding manuals. Learn methods specific for medical offices and the billing of Medicare and private insurance. Explore appropriate use of modifiers. (80 hrs)

MODULE VI: ELECTRONIC MEDICAL/ HEALTH RECORDS - EPIC/ALLSCRIPTS

Gain the skills needed to be a part of the US healthcare system's transition to electronic medical records. In this course you will get practical experience to help you understand and become comfortable with computerized medical records used in the clinical setting. (40 hrs)

MODULE VII: ELECTRONIC BILLING

Learn to access information to complete and transmit insurance forms electronically. Learn to use ICD-10 and CPT Coding. You will receive individualized instruction to develop your billing skills in our computer laboratory. (50 hrs)

NCCT Review: June 26, 2017

NCCT Exam: June 28, 2017

17SCOD503A \$3770 M-TH 2/27/2017-6/28/2017 NPT/102 9AM-2PM 310hrs 62 sessions

CPR & FIRST AID



ASHI BASIC FIRST AID

Proper first aid can save lives! This course presents critical information for dealing with shock, burns, strains, strokes, seizures and other common emergencies.

Learn to recognize the signs and symptoms of injuries and sudden illness as well as how to provide immediate care for adults and children. Those who successfully complete the class will receive an ASHI First Aid card valid for 2 years.

17SHEA104A \$85 M 5/1/2017
DH-C/LCR 12N-4PM 4hrs 1 session

ASHI-PEDIATRIC FIRST AID, CPR & AED

This program focuses on caring for injured or ill children and is appropriate for parents, grandparents, babysitters, child care personnel and pre-school and nursery school workers. Topics include CPR and Rescue Breathing, use of Automatic External Defibrillators (AED), and First Aid for children and infants. Those who successfully complete the class will receive an ASHI card valid for 2 years. All classes are \$85.

17SHEA107A \$85 TH 4/27/2017
DH-C/LCR TH 12N-5PM 5hrs 1 session

BLS FOR HEALTHCARE PROVIDERS

This course is a MUST if you are in or entering the health care field. Covers: infection control, foreign body airway obstruction, CPR for infants, children and adults and AED applications for children and adults. Training includes use of the big-valve-mask for patient ventilation. Those who successfully complete the class will receive

an American Heart Association card valid for 2 years.

17SHEA105A \$85 TU 3/7/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA105B \$85 TH 3/9/2017
DH-C/LCR 12N-5PM 5hrs 1 session

17SHEA105C \$85 W 4/26/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA105D \$85 M 5/1/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA105E \$85 M 6/5/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA105F \$85 W 6/7/2017
DH-C/LCR 5-10PM 5hrs 1 session

HEARTSAVER FIRST AID, CPR, AED

This comprehensive class is ideal for security and airline personnel, camp counselors, teachers, daycare workers, first responders or anyone looking to take First Aid and CPR/AED training all at once. Course covers medical, injury, and environmental emergencies including OSHA recommendations as well as first aid basics. Covers adult and child CPR/AED, infant CPR, and choking of adults, children and infants. Those who successfully complete this class will receive an American Heart Association Heartsaver First Aid card valid for 2 years.

17SHEA118A \$109 W 3/8/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA118B \$109 M 4/24/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA118C \$109 W 5/3/2017
DH-C/LCR 5-10PM 5hrs 1 session

17SHEA118D \$109 TU 6/6/2017
DH-C/LCR 5-10PM 5hrs 1 session

**BE SAFE-BE
SECURE-AT
HOME
AND AWAY**



Our instructors share their 40+ years of experience in fire, EMS, education and security training as they highlight important safety and security topics. The program is divided into three parts: security in your home, security around town and security when on vacation.

Topics include fire drills in the home, first aid kits, preventing slips and falls, auto breakdowns, natural disasters on the road, securing passports and medications when traveling, securing your home, evacuation and pet safety. This program will increase awareness, address questions and help you prepare for and cope with the uncertainties. Young or old, seasoned or first time travelers, parents or grandparents – there will be something for everyone! Bring your questions.

17SHEA119A \$69 TH 5/4/2017 DH-C/LCR 7-9PM 2hrs 1 session

CERTIFICATION PROGRAM

BECOME A RECOVERY COACH



NOTE: *These classes can be taken by CASAC (Credentialed Alcohol and Substance Abuse Counselor) CPS (Credentialed Prevention Specialist), & for re-credentialed and continuing education credits.*

Prepare to work in the addiction and mental health field as a Recovery Coach who helps people along the path of recovery—either before, during, after or instead of treatment. Work in your own practice or in facilities such as community outreach centers, detox facilities, residential centers and hospitals. Recovery Coaches do not provide clinical help or dispense medication; instead they work with the recoveree, either as a solo coach or as part of a team. Learn to help patients engage with treatment and help them develop the various skills needed for recovery.

This class fulfills the 60 hour educational requirements set forth by NYS and the Office of Alcoholism and Substance Abuse Services (OASAS) to become a NYS-certified Addiction Recovery Coach or Recovery Peer Advocate. Class includes extensive preparation for the certification exam. Instructor will provide information pertaining to exam testing locations and the application process. Class has four modules:

-
- | | |
|---|---------------------------------------|
| MODULE I-RECOVERY COACH ACADEMY (30HRS) | MODULE II-NYS ETHICS (12HRS) |
| MODULE III-MEDICALLY ASSISTED TREATMENT (6HRS) | MODULE IV-SPIRITUALITY (12HRS) |
-

Upon successful completion of each module you will receive a Healthspan.US certificate as well as information to receive your CCAR Certificate (Connecticut Community for Addiction Recovery) which you will need to file your NYS application.

Curriculum includes the role of recovery coaches in the recovery process, core values and guiding principles of recovery, the many dimensions of recovery and recovery coaching, the stages of recovery, wellness planning, ethics and guidelines for making ethical decisions, as well as spirituality and what this means to each individual as it pertains to recovery. The course covers the history, concepts and varieties of Medically Assisted Treatment (MAT) that may be used during recovery pathways that include a medication component. No prerequisites. 100% attendance required without prior approval from the instructor. There will be a \$13/hr make-up fee for any approved hours missed.

ADDITIONAL FEES FOR:

- Bring money order only made out to HealthSpan.US
Manuals and materials (\$139 due on first night of class)
- Application fee for NYS Certification:
 - * Certified Addiction Recovery Coach (CARC) \$125
 - * Certified Recovery Peer Advocate (CRPA) \$185 (\$100 filing fee and \$85 test charge)
- NYS Recovery Coach Certification Exam (\$125 will be paid to NYS when application is submitted)

17SSPI109A \$899 M/W 3/1/2017-5/17/2017 DH-C/205 6-9PM 60hrs 20 sessions

GET THE SKILLS YOU NEED TO BE A CERTIFIED PERSONAL TRAINER

CERTIFICATION PROGRAM

PERSONAL TRAINER

This course will help prepare you to take the Personal Trainer Certification exam from the International Sports Sciences Association (ISSA). Learn basic exercise science, nutrition, fitness assessment, exercise programming, instructional and spotting techniques. Study anatomy, kinesiology, injury prevention, supplementation and nutrition and all aspects of weight and strength training as you prepare for employment as a personal trainer in a gym or fitness center or as a consultant for your own business. You'll gain first hand experience in Tech's new fitness center where you'll learn to apply your coursework to sound health and fitness programming on state-of-the-art exercise equipment. Certification exam administered by ISSA, CPR required for certification (included in tuition). Textbook included.

17SMED111A \$1130 TU/TH 3/2/2017-5/9/2017 REP/123 6-9PM 44hrs 15 sessions

WELLNESS RECOVERY ACTION PLAN (WRAP)



In 2010, WRAP was recognized by the United States Substance Abuse and Mental Health Services Administration (SAMHSA) as an evidence-based practice and listed in the National Registry of Evidence-Based Programs and Practices and is used worldwide by people who are dealing with health and life challenges and by people who want to attain the highest possible level of Wellness. WRAP is for anyone, anytime. This program will prepare you with the tools necessary to be the best 'you' you can be. For professionals, WRAP offers proactive results from the very real effects of "Professional Burnout". This allows for renewed work enthusiasm, increased job performance and effective supports to the individuals you serve.

WRAP is a structured system you develop yourself and will complement the skills needed to pursue a wide array of careers in the medical field including: Recovery Coaches, Addiction Specialists, Mental Health Peer Specialists, Clinicians and Healthcare Providers.

WRAP further enhances the effectiveness of recovery groups, healthcare organizations, and healthcare systems that seek to support individuals' recovery and wellness.

WRAP can be adapted to: Work-related issues, self-management of addictions, becoming a non-smoker, mental health issues of depression/anxiety, for Veterans and people in the military, for the effects of trauma, weight loss, Diabetes Management and reducing clutter.

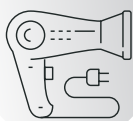
Wellness Recovery Action Plan (WRAP) Modules include:

- A Wellness Tool Box
- A Daily Maintenance Plan
- Triggers and an Action Plan
- Early Warning Signs and an Action Plan
- When Things are Breaking Down/Action Plan
- A Crisis Plan (Advance Directive)
- A Post Crisis Plan
- Recovery and Wellness Topics

*After successful completion of this 8 week Training I Class, you will earn a WRAP Seminar I Completion Certification. This certificate will serve as the necessary prerequisite coursework and help you earn the credentials necessary to become a Certified WRAP Facilitator through the Copeland Center for Wellness and Recovery. Should you choose this direction, your facilitator will provide all of the necessary information in class.

Additional Fees: Manuals \$15 due on first night of class. Bring money order only, made out to **PURE JOY**.

17SSPI110A \$950 TU/TH 3/2/2017-5/11/2017 DH-C/205 6-9PM 48hrs 16 sessions



COSMETOLOGY/ESTHETICS

COSMETOLOGY

LICENSING COURSE

For those with artistic flair, cosmetology offers a wide variety of opportunities. Learn care of hair, skin, scalp and nails in this 1,000-hour program as you prepare for NYS licensing. Hair Extensions certification included. Students are required to purchase a cosmetology kit (approx. \$365) and designated uniform. Information will be provided at registration by the counselor. Begin on the first school day of every module with approval of the counselor and instructor. Please call 631-261-3600 ext. 204 for registration. Financial aid available to those who qualify. NOTE: Tuition includes a \$100 non-refundable fee.

17ACOS500A \$10299 Ongoing Enrollment NPT/Cos M-F 8AM-2:30PM 1000hrs

Part-Time Evening

17ACOS500B \$10299 Ongoing Enrollment NPT/Cos M-TH, 5:30-9:30PM 1000hrs



THE PERFECT MAKE-UP DAY, THE PERFECT YOU!

Our experienced make-up artist will share professional tips that you can master to create an even more beautiful you! Learn the techniques that will help you achieve the look you want for everyday, work or that special event! All classes held at NPT/Esthetics Lab.

MAKE-UP APPLICATION 101

Discover colors that suit your skin tone, eyes and hair color. Choosing the right makeup will help you create your overall image. The result is a natural look that enhances your every feature! Learn the do's and don'ts of everyday make-up application.

17SAPP105A \$149 M 3/1/2017 & W 3/6/2017
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

MAKE-UP APPLICATION 102

A more advanced course in the application of makeup. Take your everyday look and transform it to another level. Discover the techniques that will take you from day to evening. Learn the art of the "smoky eye" as well as eyelash application.

17SAPP106A \$149 M 3/13/2017 & W 3/15/2017
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

BRIDAL MAKE-UP

Learn the techniques to prepare the bride and her bridal party for the perfect wedding day image. Learn how to communicate with the bride to accommodate her needs and achieve that "magical" look. Also covered: tips on building your own bridal make-up business and how to do a professional makeover in 20 minutes.

17SAPP107A \$149 M 3/20/2017 & W 3/22/2017
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

AIRBRUSH MAKE-UP

Learn how to achieve that flawless HDTV look! Discover why airbrushing is the new rage! You will learn techniques, shading, the difference between traditional application and airbrush techniques, and overall product knowledge. Come work on your airbrushing technique!

17SAPP108A \$149 M 3/27/2017 & W 3/29/2017
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

The Cosmetology and Esthetics programs are accredited by the Council on Occupational Education. Financial aid available to those who qualify, (pg 40). Schedule an appointment with a counselor before admission, call 631- 261-3600, x204. Refund policy available in the Appearance Enhancement handbook.

LICENSING COURSE



ESTHETICS

Esthetics, the field of skin care and make-up, is now a specialty requiring a separate NYS license in Esthetics. This 600-hour course will cover anatomy and physiology, bacteriology, sterilization, structure and function of the skin, facial procedures, use of various machines, waxing, basic make-up techniques, and business practices. 30-hour Laser Hair Removal certification included. Students will prepare for the State Board examination. Uniform (\$50), State exam fee (\$70) not included in tuition.

CERTIFICATION PROGRAM

Begin on the first school day of every module with approval of the counselor and instructor. Please call 631-261-3600 ext. 204 for registration. Financial aid available to those who qualify. **NOTE:** Tuition includes a \$100 non-refundable fee.

17AEST500A \$9179 Ongoing Enrollment NPT/Esth M-F 8AM-2:30PM 600hrs

ESTHETICS FOR COSMETOLOGISTS

For licensed Cosmetologists to enhance their understanding of skin care and prepare for the State Board exam for a license in Esthetics. Laser Training included. Uniform \$50, state exam fee \$70 not included in tuition. To register, call 631-261-3600, ext 204.

17AEFC500A \$7650 Ongoing Enrollment NPT/Esth M-F 8AM-2:30PM 500hrs

MICRODERMABRASION CERTIFICATION



In this course, licensed estheticians, cosmetologists and spa professionals will learn how to safely perform microdermabrasion using both the crystal and diamond tip methods, histology of the skin, bacteriology, consultation, pre and post care, sanitation and safety, disposal of waste products, contraindications, benefits and cautions, practical application and observation, and how to market microdermabrasion in your professional how to practice.

17SEST102A \$350 TU 3/14/2017 & TH 3/16/2017
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

MICRONEEDLING CERTIFICATION FOR LICENSED ESTHETICIANS, RN, LPN, PA, MD



In this course, licensed professionals will learn how to safely perform microneedling, how microneedling affects the physiology of the skin, safety and infection control practices, contraindications, benefits and cautions, protocols for the face, body and home care regimens, and marketing microneedling services in your professional practices.

17SEST101A \$500 M 3/20/2017 & W 3/22/2017
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

POST-MORTEM COSMETOLOGY

This class will bring to life the true meaning of cosmetic artistry. Making the deceased look like they did before they passed away will help family and friends with their final good-byes and ease their loss. If you are interested in this profession, or would like advanced training in the art of make-up as a Mortuary Science student, this is the class for you. Trips to local funeral homes may be scheduled. Cosmetology license preferred.

17SAPP104A \$179 W 3/1/2017-4/5/2017 DH-C/Cos 6:30-9:30PM 18hrs 6 sessions

ONCOLOGY SKIN CARE AND SPA TRAINING CERTIFICATION COURSE FOR THE LICENSED ESTHETICIAN



In this course, licensed estheticians, spa owners and spa professionals will learn how to perform safe and restorative skin care services for oncology clients; make recommendations for beneficial cosmetic products for oncology clients; and address skin conditions and reactions associated with medications and therapies such as mild epidermal dehydration, dryness, mild inflammation, compromised acid mantle and other conditions.

17SEST103A \$1499 M/W 2/27/2017-6/21/2017
NPT/Esth 5:30-9:30PM 120hrs 30 sessions

OPEN HOUSE

Thursday, Feb. 9, 2017, 6-8pm
Come find out more about
our full-time Health programs!
152 Laurel Hill Road, Northport
No registration required.

PREPARE FOR FAA AIRFRAME & POWERPLANT LICENSES

- Located at Republic Airport in Farmingdale
- Approved for ACCES-VR, VA
- FAA-certified instructors

- Financial aid/payment plans available to those who qualify
- DD214. Waivers are evaluated onsite for approved military training

**CALL TO SCHEDULE A TOUR TODAY!
631-752-1957**



AVIATION MAINTENANCE TECHNOLOGY

This FAA-approved program provides the hands-on experience to service, repair and overhaul reciprocating and turbine engines and components, powerplant control systems, instrumentation, and aircraft structure.

To prepare for both the Airframe and Powerplant licenses, students must complete five semesters (total of 1,910 hours). Call 631-752-1957 for more information and to tour the facility.

Semesters begin Sept., Jan. and May. The program is offered at our Aviation Facility at Republic Airport in Farmingdale. Financial aid/payment plans available to those who qualify, call our Financial Aid office at 631-261-3600, x214. DD214 waivers are evaluated on-site for approved military training.

Tuition includes basic tools for each curriculum area, books, and testing for the Designated Mechanic's Exam (DME). Students must supply standard work shirt or dark tee shirt, work pants and standard work boots to be worn in the hanger. FAA exams (3) extra: \$150 each. For those seeking just one of these FAA licenses, take General plus both sections for the license you seek. Tuition will be prorated accordingly. Before being admitted into the AMT program, prospective students must take the TABE Survey (test of Adult Basic Education), receive a successful score and meet with administration to determine eligibility into the program.

18AAMT500A	Airframe & Powerplant	\$31210	M-F Ongoing enrollment
REP/8AM-2:30PM	1910hrs	(5 semesters)	
18AAMT500B	Airframe I & II/General	\$18726	M-F Ongoing enrollment
REP/8AM-2:30PM	1155hrs	(3 semesters)	
18AAMT500C	Powerplant I & II/General	\$18726	M-F Ongoing enrollment
REP/8AM-2:30PM	1155hrs	(3 semesters)	



LOGIC PRO X

Learn how to generate a customized audio and MIDI configuration that will seamlessly integrate with your own personal production studio. This hands-on course introduces the primary features and basic user interface of Logic Pro X. Students also can create their own songs using Logic Pro's comprehensive array of software instruments, Apple Loops, and DSP effects. In-depth lessons cover MIDI and audio recording, streamlined editing and arrangement techniques, user-defined key commands, automation, using external MIDI controllers, mixing, and creating a final output.

17SAUD101A \$499 W 3/1/2017-5/10/2017
DH-E/Audio 7-9PM 20hrs 10 sessions

VOICEOVERS

Fun, one-on-one, video chat class to get started in professional voice acting, covering some of the many details of the industry. Receive professional voice evaluation. 18 and over.

This class is taught by a professional voice actor from the voice acting training company, Voices For All. Visit www.voicesforall.com for more information.



Requirements: Students must have internet access and video chatting capabilities using one of the following free methods:

Skype (for PC users) or iChat (for Mac Users). Also offered via telephone if you do not have a webcam. Call 631-667-6000, x320 to arrange.

17FSP1103A \$49 1.5hrs, 1 session



Prepare for ASE Certification AUTOMOTIVE TECHNICIAN TRAINING

CERTIFICATE **AUTOMOTIVE TECHNICIAN TRAINING**

Vehicles are far more sophisticated today than in previous decades and require technicians with more advanced technical training and computer skills. Wilson Tech, accredited by the National Automotive Technicians Education Foundation (NATEF), is equipped to teach you the skills

that will help you advance in this field. Upon successful completion you will be prepared to sit for the corresponding certification exams which stress knowledge of job-related skills and lead to Automotive Service Excellence (ASE) certification.

Learn the theory and skills to diagnose, service and repair cars, SUV's and light duty

trucks. You will use up-to-date electronic and hydraulic equipment to precisely diagnose today's sophisticated vehicle. Prerequisite: High School diploma or equivalent and satisfactory score on a TABE exam and interview. Students must also attend a 4-hour safety orientation workshop. Textbooks included. New students may begin on the first day of most modules.

- Electrical/Electronic systems (260 hrs)
- Automatic Transmission & Transaxle (137 hrs)
- Engine Performance (234 hrs)
- Engine Repair (195 hrs)
- Suspension and Steering Systems (195 hrs)
- Heating & Air Conditioning (156 hrs)
- Brakes (163 hrs)
- Manual Drive Train & Axles (137 hrs)

17AAUT500A \$15449 M-F Ongoing enrollment
NPT/Auto 8AM-3PM 1477hrs 259 sessions

Call 631-261-3863 for a pre-entrance interview appointment and for more information about the pre-entrance requirements. Financial help is available to those who qualify www.wsbores.org/auto



AUTOMOTIVE & MOTORCYCLE

AUTO BODY REFINISHING

Learn techniques of spraying, use of various solvents, surface preparation, and masking procedure. Hands-on applications will help you to develop skills you'll need to excel.

17SAUT101A \$380 TU 3/7/2017-6/13/2017
DH-C/AuBodyI 6:30-10PM 42hrs 12 sessions

AUTO BODY REPAIR

Learn the fundamentals of metal and damage stress repair. Practice using auto body tools and plastic filling.

17SAUT102A \$380 M 3/6/2017-6/12/2017
DH-C/AuBodyI 6:30-10PM 42hrs 12 sessions

PINSTRIPING & CUSTOM PAINTING

Kustom Kulture artists teach this hands-on course to help you learn or expand your knowledge of the fine art of pinstriping as well as airbrush design and layout. Learn how to paint True Fire, Gold Leaf, Lace Painting and other techniques to turn your car or bike into your own unique ride.

17SAUT112A \$309 TU 3/7/2017-5/16/2017
DH-C/AuBodyI 7-10PM 24hrs 8 sessions

AUTO MECHANICS I

A general introduction to automotive cooling; fuel, electrical and ignition systems; tune-ups; drive lines and components; and suspension, steering and brake systems.

17SAUT103A \$399 TH 3/2/2017-6/1/2017
DH-C/AuMechI 6:30-10PM 42hrs 12 sessions

17SAUT103B \$399 M 3/6/2017-6/12/2017
DH-C/AuMechI 6:30-10P 42hrs 12 sessions

AUTO MECHANICS II

This course prepares mechanics for advanced levels of troubleshooting, vehicle servicing, diagnostics, engine mechanical, engine performance, electrical systems, fuel systems, brakes, suspension, steering and alignment. Prerequisite: Auto Mechanics I or prior experience.

17SAUT104A \$449 W 3/1/2017-5/24/2017
DH-C/AuMechI 6:30-10PM 42hrs 12 sessions

AUTOMOBILE SERVICE CONSULTANT / SERVICE WRITER

Gain the knowledge needed for a career as an Automotive Service Consultant/Service Writer. This course will help develop skills in communication, customer relations, sales, shop operations and repair order writing (RO's).

17SAUT110A \$215 M/W 3/1/2017-3/27/2017
DH-C/AuMechII 6-9PM 24hrs 8 sessions



BICYCLE MAINTENANCE - INTRO

Cycling enthusiasts won't worry about being stranded by the roadside after taking this course. You'll learn the basics of maintaining your bicycle, from bearing replacements system overhauls to basic tune-ups. Learn to make common repairs that bike shop mechanics make. This course is also excellent for law enforcement officers who would like to maintain their own bikes or for those interested in becoming bicycle mechanics. Applicable to all types of bicycles. Bring your bikes!

17SSPI102A \$99 TU 5/16/2017-6/13/2017
DH-C/AuMechII 6-9PM 15hrs 5 sessions

Get credit for life skills toward your high school diploma. Call 631-667-6000, x327

MOTORCYCLE REPAIR

If you're interested in learning how to make basic repairs to your motorcycle or looking to enter the workforce as an entry-level motorcycle technician, Wilson Tech's Motorcycle Technician Program offers the classroom and hands-on experience that can give you the basic skills and knowledge you need.

For those just starting to repair motorcycles, take Motorcycle Maintenance. Then, for in-depth knowledge or for those seeking employment in the field, you can continue in the remaining four core courses and learn both theory and the hands-on skills to troubleshoot and repair a range of different motorcycles.

MOTORCYCLE MAINTENANCE

Gain the skills and confidence to properly maintain your bike. Learn electrical and fuel systems, basic tune-ups, brakes, tires and suspension, sprockets and drive chain, shaft drive, oil and fluids, radiators, steering, throttles and clutch safety equipment and winterizing. This is a hands-on course so bring your motorcycle! Get a tool list at the first class with recommendations for each student's bike. Bring the service manual for your motorcycle.

17SMOT101A \$375 M 3/6/2017-5/22/2017
DH-C/AuBodyII 6:30-9:30PM 30hrs 10 sessions



BUSINESS & OFFICE SKILLS

ACCOUNTING PRINCIPLES

Prepare yourself for part-time and full-time work as a bookkeeper by learning basic accounting principles and the "accounting cycle" of sole proprietorships, corporations and partnerships using hands-on problems and real life experiences. Learn basic Income Tax Preparation. Look at everything from reconciling a checkbook to general ledger and basic financial statement preparation. Textbook additional (www.wilsontech.org/bookstore). Additional materials supplied by instructor.

17SBUS105A \$375 TH 3/2/2017-6/1/2017
HN/204 6:30-10PM 42hrs 12 sessions

Make Your Profile on Social Media Work for You and Your Business!

twitter **LinkedIn** **facebook** *Instagram*

Get practical, real-world insights into the power of social media. Come familiarize yourself with proven techniques and strategies.

SOCIAL MEDIA FOR BUSINESS

Social media can drive meaningful revenue to your business whether you have a brick-and-mortar store or an e-commerce site. Learn how you can use Facebook, LinkedIn, and Instagram to grow your business by understanding how to optimize these social media platforms. Find out how social media tools can help you analyze the effectiveness of your strategies and bring you greater business success. We will help you get up-to-date on social media best practices and teach you how to evaluate the tools that social platforms offer so you can select the best fit for you or your business/organization. Classes are 3 hours, 1 session. **Business accounts must be created prior to attending all Social Media for Business classes below.**

Introductory Courses: Gain an overview of the specific platform and how to tailor that social media tool to your existing business strategies and how to use tools for monitoring trends. Learn from real case studies as you gain hands-on experience.

Facebook for Business	17SCOM116A	\$65	3/6	DH-C/224	M 7–10PM
Twitter/ LinkedIn for Business	17SCOM118A	\$65	3/20	DH-C/224	M 7–10PM
Instagram for Business	17SCOM142A	\$65	4/3	DH-C/224	M 7–10PM

Intermediate Courses: Expand your digital footprint to make sure you're getting the most out of your choice of social media. Develop your social media presence into a powerful brand building tool and gain a more in-depth understanding of the fundamentals of social media analytics. Learn to identify which trends matter the most (and which ones to avoid), how you can use your data to optimize content, and different ways that you can organize and report your data to clients and marketing teams. Classes are 3 hours, 1 session.

Facebook for Business	17SCOM117A	\$65	3/13	DH-C/224	M 7–10PM
Twitter/LinkedIn for Business	17SCOM119A	\$65	3/27	DH-C/224	M 7–10PM
Instagram for Business	17SCOM143A	\$65	4/24	DH-C/224	M 7–10PM

SOCIAL MEDIA FOR PERSONAL USE

Create a profile on social media and learn how to connect with people you know as well as people you would like to know. Find out what's trending, what inspires you, what creative people are doing and what your favorite personalities, brands, or bloggers like. We will help you get up-to-date on social media, settings, privacy, and how to set up your personal page.

Introductory Courses: Gain an overview of the specific site and how to set it up for your personal use. Class is hands-on so come ready to set-up your account or work on your existing page. Classes are 3 hours, 1 session.

Facebook	17SCOM144A	\$65	3/1	DH-C/224	W 7–10PM	3hrs, 1 session
Instagram	17SCOM145A	\$65	3/15	DH-C/224	W 7–10PM	3hrs, 1 session
Twitter	17SCOM150A	\$65	3/29	DH-C/224	W 7–10PM	3hrs, 1 session

Intermediate Courses: Once you have created your personal page, expand your knowledge of the account settings, how to upload photos, videos and links. Classes are 3 hours, 1 session.

Facebook	17SCOM147A	\$65	3/8	DH-C/224	W 7–10PM	3hrs, 1 session
Instagram	17SCOM148A	\$65	3/22	DH-C/224	W 7–10PM	3hrs, 1 session
Twitter	17FCOM151A	\$65	4/5	DH-C/224	W 7–10PM	3hrs, 1 session



COMPUTERS

ACCESS 2013 LEVEL I LED

Learn to create tables, design forms, query a database, and generate reports so you can develop a robust and highly functional database that better manages your data. This course will help you be more productive.

Online, instructor led

17SLED0122A \$229 M 3/6/2017-4/3/2017
6:30-10PM 18hrs 5 sessions

EXCEL 2013 LEVEL I

Learn how to work with worksheets and workbooks to analyze data using a variety of features to create, modify and format common business reports such as budgets, inventory reports, invoices, and charts. Textbook additional (www.wilsontech.org/bookstore).

17SCOM135A \$249 W 3/1/2017-3/29/2017
DH-C/10 6:30-10PM 18hrs 5 sessions

EXCEL 2013 LEVEL II

Apply your basic skill set along with some intermediate to advanced functions to manage and edit numerical reports. Work with various functions to perform specific types of calculations, customize charts, add pictures or shapes in a worksheet, customize formatting for specific types of data, and look at various features for managing different types of lists using a table or database format. Textbook additional (www.wilsontech.org/bookstore).

17SCOM136A \$249 W 4/5/2017-5/10/2017
DH-C/10 6:30-10PM 18hrs 5 sessions

DIGITAL COLLECTIONS



Preserve your digital possessions using social media tools, such as YouTube, Pinterest, WordPress, Twitter and Web bulletin boards. Analyze these platforms to help you curate a diverse range of materials for personal use and for broader publication. Understand how to identify your digital files, decide which files are most important and then organize, make copies and store them in different places. Create standards for scalable projects and long-term data retention.

17SCOM141A \$29 W 5/3/2017 DH-C/224
7-10PM 3hrs 1 session

EXCEL 2013 LEVEL II LED

Online, instructor led

17SLED0123A \$229 W 4/12/2017-5/10/2017
6:30-10PM 18hrs 5 sessions

EXCEL 2013 LEVEL III

Learn advanced features to work with different types of reports. Students will look at some productivity tools to increase data entry, features to enable collaboration with others, and various commands to analyze large numerical reports. Topics include paste special, auto fill in a data series, group or outline data, and create groups and subtotals from the data in a worksheet.

17SCOM137A \$249 W 5/17/2017-6/14/2017
DH-C/10 6:30-10PM 18hrs 5 sessions

EXCEL 2013 LEVEL III LED

Online, instructor led

17SLED0124A \$229 W 5/24/2017-6/21/2017
6:30-10PM 18hrs 5 sessions

OFFICE 2013-OVERVIEW

Learn the basic functions of Word, PowerPoint, Excel and Access. Become familiar with the new Office 2013 ribbon and basic navigation in documents. Whether you are new to Microsoft Office or a current user, you will gain practical tips and shortcuts to make all of your projects faster and easier to complete. Textbook additional (www.wilsontech.org/bookstore).

17SCOM138A \$339 TU 3/7/2017-5/2/2017
DH-C/202 6-10PM 24hrs 6 sessions

OUTLOOK 2013 LEVEL I LED

Compose and send email, schedule appointments/meetings, manage contacts, and create tasks and notes in Outlook. Prerequisite: basic understanding of Windows.

17SLED0119A \$229 W 3/1/2017-3/29/2017
6:30-10PM 18hrs 5 sessions

POWERPOINT 2013 LEVEL I LED

Explore the PowerPoint environment and create a presentation. You will format text on slides to enhance clarity. To enhance the visual appeal, you will add graphical objects to a presentation and modify them. Add tables and charts to a presentation to present data in a structured form.

Online, instructor led

17SLED0127A \$229 TH 3/2/2017-3/30/2017
6:30-10PM 18hrs 5 sessions



E-Commerce

Ebay provides terrific opportunities for you to be an entrepreneur. Come explore how to use this e-commerce site to earn money selling hand-crafted items, no longer needed items, outgrown clothes/toys, or garage sale finds. Get practical, real-world insights into the techniques and strategies you use to make the most of this low-cost platform for your business. Ebay page must be set up prior to class.

EBAY-INTRO



No prior experience with eBay required to enjoy this course. Ebay page must be set up prior to class.

17SBUS108A \$65 M 5/1/2017
DH-C/224 7-10PM 3hrs 1 session

EBAY-INTERMEDIATE



Some knowledge or Ebay-Intro is highly recommended for this course. Insights build on prior experience with Ebay. Ebay page must be set up prior to class.

17SBUS109A \$65 M 5/8/2017
DH-C/224 7-10PM 3hrs 1 session

IT'S EASY TO REGISTER!

Sign up anytime at
www.wilsontech.org/express

Or call 631-667-6000 x320 during
business hours.

Don't wait! Classes fill quickly.

QUICKBOOKS 2015 LEVEL I

First time Quickbooks users will learn the basic features of this very popular business software, including getting started, setting up Quickbooks, working with lists and bank accounts using other accounts, entering sales and invoices, receiving payments, entering and paying bills. Textbook additional (www.wilsontech.org/bookstore).

17SCOM130A \$469 W 3/1/2017-4/19/2017
DH-C/202 6-10PM 28hrs 7 sessions

QUICKBOOKS 2015 LEVEL II

Learn how to analyze financial data, set up inventory, track and pay sales tax, run payroll, track time, customize forms and write a Quickbooks letter. Prerequisite: Quickbooks 2015, Level I. Textbook additional (www.wilsontech.org/bookstore). Required textbooks from Quickbooks 2015-Level 1. (www.wilsontech.org/bookstore).

17SCOM131A \$469 W 5/3/2017-6/14/2017
DH-C/202 6-10PM 28hrs 7 sessions

WORD 2013 LEVEL I

Learn how to create, edit, format, and print basic documents. Start by learning to open, save and close documents, then progress to copy, paste and apply formatting, set tabs and indents, and change the view. Textbook additional (www.wilsontech.org/bookstore).

17SCOM139A \$249 M 3/6/2017-4/3/2017
DH-C/18 6:30-10PM 18hrs 5 sessions

WORD 2013 Level I LED Online, instructor led

17SLED0120A \$229 M 3/13/2017-4/10/2017
6:30-10PM 18hrs 5 sessions

WORD 2013 LEVEL II

Learn to create more complex documents. Look at features such as inserting pictures or shapes, setting up columns of information, saving repetitive pieces of text or graphics for easy access at a later date, and using styles and templates to produce professional-looking business documents.

17SCOM140A \$249 M 5/1/2017-6/5/2017
DH-C/18 6:30-10PM 18hrs 5 sessions

WORD 2013 LEVEL II LED Online, instructor led

17SLED0116A \$229 M 5/8/2017-6/5/2017
6:30-10PM 18hrs 5 sessions

Confused about what career direction to take or what career is right for you?
Schedule an appointment with a career counselor. Call 631-667-6000, x327.



Develop workforce readiness skills and build a foundation for success in networking-related careers and degree programs. Learn skills to use immediately in your job and accelerate your ability to pursue advanced technology certifications.

Learn practical CCNA Routing and Switching networking concepts from network applications to protocols and services. The new CCNA Routing and Switching (CCNA R&S) curriculum is fully aligned with the new CCENT and CCNA R&S certification exams. Students will progress from basic networking to more complex enterprise and theoretical networking models.

CISCO NETWORKING FUNDAMENTALS

For those with no computer or network knowledge. This course will help you gain the necessary understanding of networking technology for entering the Networking Academy. Students will learn such topics as: binary and hexadecimal number systems, number conversion, logic gates, Windows operating system, MS-DOS, computer hardware, networking concepts, networking architecture and topology, cabling, and circuit testing.

17SCIS108A \$409 TU/TH 3/2/2017-4/27/2017
DH-C/227 6-9:30PM 42hrs 12 sessions

CISCO INTRODUCTION TO NETWORKS - MODULE I



The CCNA Routing and Switching introductory courses introduce the architecture, structure, functions, components, and models of the internet and other computer networks. Build a solid foundation for additional training as you learn the principles and structure of IP addressing and the fundamentals of ethernet

concepts, media and operations. By the end of this course, students will be able to build simple LANs, perform basic configurations for routers and switches, and implement IP addressing schemes. Prerequisite: Basic understanding of computers.

17SCIS109A \$815 TU/TH 5/2/2017-6/27/2017
DH-C/227 6-10PM 70hrs 17 sessions

CISCO CONNECTING NETWORKS - MODULE IV



This course discusses the WAN technologies and network services required by converged applications in a complex network. Gain an understanding of the selection criteria for network devices and WAN technologies to meet network requirements. Learn how to configure and troubleshoot network devices and resolve common issues with data link protocols. Develop the knowledge and skills needed to implement IPSec and virtual private network (VPN) operations.

17SCIS112A \$815 M/W 3/1/2017-5/8/2017
DH-C/227 6-10PM 70hrs 17 sessions



WEB DESIGN



CREATE YOUR WEBSITE WITH WORDPRESS

Whether it is for business or pleasure, having a site is a great way to spread your message. Have your voice heard and learn Wordpress from the ground up. Learn the basic of the Wordpress Dashboard. Manage your content through Posts, Pages, and Links. Customize your site with one of the many themes that Wordpress has to offer. Include media such as images and video, and sound clips. Create a forum for comments and discussions. Starting your personal website has never been easier!

17SMGA150A \$129 W 4/19/2017 & 4/26/2017 DH-C/224 7-10PM 6hrs 2 sessions



*Each student
has his/her
own computer*

START HERE!

All classes TU/TH, 6-9 PM

COMPUTER TECHNOLOGY I

User-friendly workshop for first-time computer users. We start with how to turn on your computer and go from there! Discover the wonders of computers in this slow-paced workshop using Windows 7.

17SCOM132 \$155 TU/TH 3/2/2017-3/21/2017
DH-C/224 6-9PM 15hrs 5 sessions

COMPUTER TECHNOLOGY II

Class starts with opening a free email account and helps you get comfortable writing, responding and forwarding emails, including sending attachments. Then we'll introduce you to the basics of the internet to help you find the information you want! Prereq: Computer Tech I or equivalent.

17SCOM133A \$155 TU/TH 3/28/2017-
4/20/2017 DH-C/224 6-9PM 15hrs
5 sessions

COMPUTER TECHNOLOGY III

Build upon the skills you gained in the first two levels. Learn more about Windows 7 and gain confidence surfing the internet as the instructor teaches you how to research any topic. If you need guidance before purchasing a computer, your instructor can answer your questions! Prereq: Computer Tech I and II or equivalent.

17SCOM134A \$155 TU/TH 4/27/2017-
5/11/2017 DH-C/224 6-9PM 15hrs
5 sessions

COMPUTER TECHNOLOGY IV

Practice, practice, practice! Now that you've completed Computer Technology I-III, practice all your new skills based on your personal needs. In this self-paced class, practice what you've been taught, ask more in-depth questions and go at your own pace. This workshop is designed to reinforce what you've already learned.

17SCOM152A \$155 TU/TH 5/16/2017-
5/30/2017 DH-C/224 6-9PM 15hrs
5 sessions



COMPUTER REPAIR/ ELECTRONICS

COMPUTER ELECTRONICS/ CONSTRUCTION

Learn to build, install, upgrade and repair personal computer hardware and operating systems. Topics discussed: personal computer hardware; Windows XP, Windows Vista, Windows 7, Windows 8, and Linux operating systems installation; maintenance and file sharing; removal of malicious software; basic networking; remote desktop access; and computer security. Other topics may be added based on current trends. Textbook additional (www.wilsontech.org/bookstore).

17SCOM120A \$599 M 3/6/2017-6/12/2017
DH-C/223 6:30-10PM 42hrs 12 sessions

A+ CERTIFICATION PREP PART 1: HARDWARE

This core course helps prepare you for the hardware aspects of CompTia's A+ exams. Prerequisites - Computer Electronics/Construction or equivalent knowledge and experience. Textbook additional (www.wilsontech.org/bookstore).

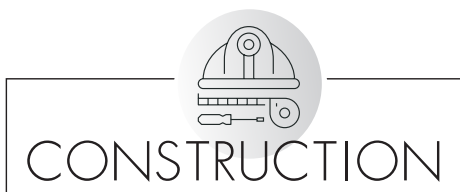
17SCOM121A \$599 TU 3/7/2017-6/13/2017
DH-C/223 6:30-10PM 42hrs 12 sessions

A+ CERTIFICATION PREP PART 2: OPERATING SYSTEMS

Continue to prepare for the A+ Certification. This course will cover all of the remaining topics on the A+ Essentials and three elective exams. Prerequisite: Computer Electronics & Construction or equivalent knowledge and experience. Same book as A+ Certification Prep Part 1: Hardware and Computer Electronics/Construction classes. (www.wilsontech.org/bookstore).

17SCOM122A \$599 TH 3/2/2017-6/1/2017
DH-C/223 6:30-10PM 42hrs 12 sessions

*Find online instruction in a
specific version of software at
www.wilsontech.org/search*



BLUEPRINT READING

Learn to read and interpret construction drawings for all the major building trades. Course emphasizes commercial construction and includes discussions on scale, dimensioning, topography, types of two and three dimensional drawings, construction materials, cost estimating and building science basics. Lessons discuss construction drawing organization and the differences between site, architectural, structural, mechanical and electrical drawings as they relate to the complete building. Textbook additional (www.wilsontech.org/bookstore).

17SCON101A \$575 TU 3/7/2017-6/13/2017
DH-C/222 6:30-10PM 42hrs 12 sessions

CABINETMAKING - INTRODUCTION



Learn how to build a cabinet using the same methods that a professional cabinetmaker uses. Through these techniques, you will participate in building a standard sized base cabinet using "face frame" construction. Design and construction details will be clearly shown through the creation of a 3-D model on the computer and you will create a "cut list" showing the exact dimensions of each part to be cut. Accurately cut plywood parts, "dress" solid wood into boards that are flat, straight, square, and dimensionally accurate, proper use of hand tools and machines, safety procedures and how to assemble the components into a completed cabinet are all part of this hands-on course. Please bring your own tape measure.

17SCON127A \$485 TH 3/2/2017-6/1/2017
DH-D/Carp 6:30-9:30PM 36hrs 12 sessions

CARPENTRY SKILLS - BASIC

If you would like to do basic carpentry projects, this course will give you hands-on experience including using hand and power tools, plus carpentry terminology. We encourage women and men carpentry enthusiasts to begin with this course. Safety glasses, ear protection and suitable shoes are required.

17SCON102A \$359 TU 3/7/2017-5/30/2017
DH-D/Carp 6:30-9:30PM 30hrs 10 sessions

CERAMIC TILE BASICS

Learn how to successfully tile your foyer floor, shower surround or kitchen backsplash area. Learn the correct substrates for wet or dry wall or floor installations. Cut and drill holes in all types of ceramic and porcelain tiles and become familiar with adhesives and grouts for different applications.

17SCON104A \$215 M 3/6/2017-4/3/2017 DH-D/
Carp 6-9PM 15hrs 5 sessions

CONSTRUCTION ESTIMATING & PROJECT MANAGEMENT

Acquire the necessary skills to begin working in this field as an estimator or project manager. Topics include: Critical Path Management (CPM), estimating database development, job costing principles and estimating standards. In addition, learn estimating practices relating to drainage, sanitary, cut and fill, sewer and site work. Prereq: Blueprint reading and a strong basic math background. Textbook additional (www.wilsontech.org/bookstore).

17SCON105A \$485 TU 3/7/2017-6/13/2017
DH-E/Video 6:30-9:30PM 36hrs 12 sessions

HOME REMODELING

Learn basic residential construction and remodeling with emphasis on wall construction, framing, and door and window installation, molding installations, sheetrocking and taping, metal framing, stairs, rafters, and roofing.

17SCON114A \$489 W 3/1/2017-5/24/2017
DH-D/Carp 6:30-10PM 42hrs 12 sessions

OSHA 10 HOUR CONSTRUCTION SAFETY TRAINING

Learn OSHA construction standards to perform your daily job functions safely. Topics: introduction to OSHA, electrical safety, scaffold safety, fall protection, stairways and ladders, excavations, hand and power tools. Upon successful completion, students will receive U.S. Dept. of Labor wallet card. Textbook additional (www.wilsontech.org/bookstore).

17SCON115A \$169 W 5/31/2017-6/21/2017
DH-C/16 6-8:30PM 10hrs 4 sessions

WOODWORKING-INTERMEDIATE



Build a furniture quality wood product using cherry plywood and solid cherry. Cover the principles of good design as well as grain matching techniques for the highest aesthetic appeal in the finished product, creating a jig for precise cutting, cutting accurate miters with reinforcement, assembling mitered parts precisely, and preparing surfaces for a finish that will enhance the grain and figure of the wood while avoiding a blotchy appearance. Please bring your own tape measure. Prerequisite: Cabinetmaking-Introduction or equivalent knowledge of basic cabinetmaking.

17SCON128A \$325 M 4/24/2017-6/19/2017
DH-D/Carp 6:30-9:30PM 24hrs 8 sessions



COURSES FOR HOME INSPECTORS/ CONTRACTORS/HOMEOWNERS

All courses are approved by the NYS Dept. of State

HOME INSPECTION LICENSE

Approved by the National Assn. of Home Inspectors, Inc. and the National Assn. of Certified Home Inspectors, meets the requirements of the NYS Home Inspection licensing law and helps prepare you for the certification exam. 100 hours of classroom study and 40 hours of in-field experience (approx. 10 home inspections on weekends) plus homework assignments and final exam. 100% attendance is mandatory by state law. A background in engineering, construction, or trades (electrical, heating and plumbing) is helpful but not mandatory. Tuition includes onsite inspection forms, and floor protectors (booties). Textbook additional (www.wilsontech.org/bookstore). Students will be asked to volunteer their homes for inspection. After completing course and passing the NYS exam, you must apply to the state with a nonrefundable \$250 fee.

Prerequisite: High School Diploma or equivalent, freedom from disqualifying criminal convictions.



18FCON106A \$2030 Coming Fall 2017 DH-C/8 140hrs TU 6-10PM
25 Classroom sessions and select weekends

CONTINUING EDUCATION

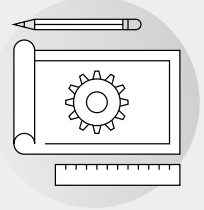
HOME INSPECTION - BUILDING SCIENCE

Home inspectors and home improvement contractors get your continuing education credits here! Class covers thermodynamics, heat transfer, moisture evaluation, indoor air quality issues, air and vapor barriers, proper construction methods, heat loss and energy saving measures. Learn the basis for the current Energy Star programs and those that will be required in new construction in several townships on Long Island. In the second part of the course, you'll learn ways to insulate attics, exterior walls, basements and crawl spaces to prevent excessive heat loss and moisture. Weather stripping windows and doors, lighting, and evaluating buildings for proper R-value and U-value using scientific testing methods will also be covered. In the last part of the course, you'll discuss high efficiency heating and hot water systems, as well as ventilation systems. Discuss furnaces, boilers, geo-thermal, and other heating methods, with an emphasis on saving energy. High efficiency hot water heaters as well as indirect storage tanks and discuss cooling loads and how to inspect duct systems for air leakage.

17SCON107A \$299 M/W 3/6/2017-
3/29/2017 DH-C/11 6-9PM 24hrs 8
sessions

LEAD SAFETY COURSE

This course provides contractors with the 8-hour education and certification necessary for compliance with the federal directive. Developed by the Environmental Protection Agency (EPA), in collaboration with the Department of Housing and Urban Development (HUD) for training renovation, repair and painting contractors how to work safely in housing with lead-based-paint. It complies with EPA's Renovation, Repair, and Painting (RRP) Rule, and HUD's Lead Safe Housing Rule. These .8 CEUs count as part of the biennial 24 CEU credit requirement for home inspectors. The eight modules include discussions and demonstrations on the threat of lead paint, current NYS and federal regulations, the containment of dust and personal safety precautions when working in a lead environment.



17SCON113A \$265 TU 3/7/2017 &
TH 3/9/2017 DH-C/11 6-10PM 8hrs
2 sessions



PERSONAL SAFETY DURING INSPECTIONS

Raise your awareness level of hazards, hidden and in plain sight during a typical inspection. Review electrical hazards such as the circuit breaker panel, exposed junction boxes and conductors, and wet environments. Identify potential hazards and address exposure and materials used to enhance personal safety during inspection of suspected noxious, flammable and carcinogenic gasses; lead in plumbing and house paint; asbestos, and mold. You will also learn the correct method of preparing the written report and the criteria to make or not make an additional verbal report to client, homeowner and occupants (exigency).

17SCON109A \$105 TU 3/14/2017
DH-C/11 6-9PM 3hrs 1 session

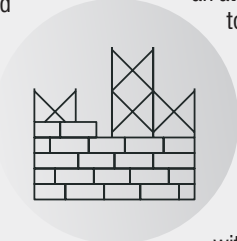
RESIDENTIAL BUILDING FOUNDATIONS

Covers slab, crawl space, partial basement, full basement and combination crawl and full basement. Learn to evaluate the integrity of the foundation whether made of poured concrete, cinderblock, brick, natural stone, rubble, tree trunks, permanent wood foundation (PWF) or wood pier. Using photos from actual inspections, we will discuss the impact of stucco and other decorative cement coverings on foundations and foundation inadequacies such as unsupported brick facade, top below grade and voids. Look at more common issues of spalling, efflorescence, vertical cracks, horizontal cracks, "V" shaped cracks, concrete deterioration, bulging, vertical and horizontal displacement, uneven settlement and moisture intrusion.

17SCON108A \$105 TU 3/21/2017
DH-C/11 6-9PM 3hrs 1 session

ROOFS, PENETRATIONS AND SUPPORTS

The course will cover the different roof types and building materials seen on new and old homes. Discuss issues about re-shingling over an old layer and stripping a roof. Learn innovative methods for determining the adequacy of a multiple layer roof and the importance of inspecting a roof from within an attic or attic crawl space. Learn how to evaluate penetrations including vent stacks, chimneys, skylights, service entry masts and power vents and how they impact the integrity of the roof. Join the debate on climbing up on the roof or staying on the ground and inspecting the roof with binoculars. Review contractual requirements and best safety practices.



17SCON112A \$105 TU 3/28/2017
DH-C/11 6-9PM 3hrs 1 session

WATER, MOISTURE, HUMIDITY, GRADING AND SITE DRAINAGE

Presentations will include moisture and humidity penetration of a home, from mechanical failure of a roof or flashing to "sweating" pipes and leaky appliances. Learn how grading and site drainage are impacted by water issues in the neighborhood.

17SCON110A \$105 TU 4/18/2017
DH-C/27 6-10PM 4hrs 1 session

WOOD FRAME RESIDENTIAL DECKS & COMMON CAUSES OF DECK FAILURE

Learn to do a thorough and professional job evaluating deck structures. Discuss the structural components of a deck, material compatibility and good construction practices. The higher decks are constructed, the more the home inspectors need to have the latest knowledge of proper deck construction and inspection techniques. Be sure you understand the range of materials, connectors and fasteners!

17SCON111A \$105 TU 5/2/2017
DH-C/27 6-9PM 3hrs 1 session





CULINARY ARTS

For all culinary courses students must purchase ingredients and bring to first class. Call 631-667-6000, x320 for ingredient list before the first night of class.

ASIAN FUSION

Blend various Asian styles of cooking to create a culinary delight. Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL121A \$79 M 5/15/2017 & 5/22/2017
DH-B/CulA 6-9PM 6hrs 2 sessions

BASIC SAUCES

Just five basic sauces are the foundation for every other sauce. Learn to make tomato sauce, Espanol, Bechamel, Veloute, and Hollandaise and you are well on your way to becoming a foodie! Call 631-667-6000, x320 for an ingredients list before first class.

17SUL147A \$95 TH 3/2/2017-3/23/2017
DH-B/CulA 6-9PM 9hrs 3 sessions

CAKE AND CUPCAKE DECORATING

Create the cakes and cupcakes you see in magazines! Gain confidence as you learn the basic techniques necessary to decorate beautiful cakes, cupcakes and small pastries. You will learn how to use different tools for piping the border, making flowers and roses and writing your own personal message. Next party: you bring the cake or cupcakes and they'll admire your professional skills! Students supply decorating tips. Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL137A \$125 M 3/6/2017-3/27/2017
DH-B/CulA 6-9PM 12hrs 4 sessions

CAKES & TORTS

This is your grand finale to the meal! Prepare icing and glazes; learn fun decorating techniques, and how to properly slice and layer cakes. What filling do you use? We have you covered! Learn how to decorate your cakes and properly use buttercream frostings. Call 631-667-6000 x320 for an ingredient list before first class.

17SUL155A \$175 TH 3/30/2017-4/27/2017
DH-B/CulC 6-9PM 12hrs 4 sessions

FUNDAMENTALS OF BAKING



Designed for serious home bakers or aspiring bakers who wish to master the fundamentals of baking and pastry arts in a low key and fun environment. You will have the opportunity to learn classic methods and techniques used in the preparation of baked goods, mixing methods and the effect on batters and doughs, how to read and interpret baking formulas and baker's percentages as well of the importance of accurate weighing and measuring when baking. Call (631) 667-6000 x320 for an ingredient list before first class.

17SCUL154A \$349 TU 3/7/2017-4/18/2017
DH-B/CulC 6-10PM 20hrs 5 sessions

CATCH OF THE DAY



Like to eat seafood but not sure how to cook it or what type to make? Take this basic seafood class and expand your meal options in a healthy and nutritious way.

17SCUL165A \$79 M 6/19/2017 & 6/26/2017
DH-B/CulC 6-9PM 6hrs 2 sessions

CULINARY BASICS I

Start with the proper techniques for using a knife, and then progress to sauteing, braising, grilling, roasting and poaching! Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL139A \$125 TU 3/7/2017-3/28/2017
DH-B/CulA 6-9PM 12hrs 4 sessions

CULINARY BASICS II

Continue to expand your knife skills and learn more about cooking temperatures, food storage, dressings and emulsifications. Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL144A \$125 TU 5/2/2017-5/23/2017
DH-B/CulA 6-9PM 12hrs 4 sessions

IT'S EASY TO REGISTER!

Sign up anytime at

www.wilsontech.org/express

Or call 631-667-6000 x320 during business hours.

Don't wait! Classes fill quickly.



COMMERCIAL COOKING



The goal of this 120hr commercial cooking class is to provide you with the entry-level skills to be successful in the food service industry whether you dream of opening your own catering business or finding employment in local restaurants. Gain an understanding of basic food service including terminology, food safety procedures and fundamental cooking practices. Topics range from sanitation, knife skills, use of kitchen equipment to plating and presentation. Become a better cook and gain the skills necessary for commercial food preparation. Uniform additional, approx. \$25. (Instructor will supply information on the first day of class). Textbook additional (www.wilsontech.org/bookstore).

17SCUL200A \$1999 TU/TH 3/2/2017-6/29/2017
DH-B/CulB 6-10PM 120hrs 30 sessions

FUN FRUIT ARRANGEMENTS



Why bring a boring appetizer to your holiday dinner when you can impress your family and friends with an edible arrangement! Come learn to construct a delicious and beautiful arrangement. Arrangements can include baskets, vases and bowls. First class covers the fundamentals of arrangements and design after which the instructor will suggest edible flowers and fruits to buy for making your own arrangement in the second class. Supply cost varies depending on size of arrangement (approx. \$25-\$50). If students choose not to make their own arrangement, they may still participate in a project with the instructor to learn techniques. First class is approx. 1.5hrs. Call (631) 667-6000 x320 for an ingredient list before first class.

17SCUL153A \$55 M 6/5/2017 & 6/12/2017
DH-B/CulB 6-10PM 5.5hrs 2 sessions

GLUTEN FREE COOKING

Prepare healthy, delicious, low fat, low cholesterol and low sodium gluten free meals. Learn the secrets to providing heart-healthy and nutritious meals for your family and friends. Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL141A \$79 M 4/3/2017 & 4/24/2017
DH-B/CulC 6-9PM 6hrs 2 sessions

LATIN/MEXICAN CUISINE

Learn how to use authentic Latin American/ Mexican ingredients and techniques to spice up your next meal. Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL146A \$79 M 5/1/2017 & 5/8/2017
DH-B/CulC 6-9PM 6hrs 2 sessions

NOSTALGIC ITALIAN SUNDAY DINNER



Miss having Sunday dinners? Make the classic Italian family favorites and watch your family and friends gather!

17SCUL164A \$79 M 6/5/2017 & 6/12/2017
DH-B/CulC 6-9PM 6hrs 2 sessions

WORKING WITH HERBS

Learn the nuances that herbs add to a dish. Add more flavor to your food and keep your family and friends coming back for seconds! Call 631-667-6000, x320 for an ingredients list before first class.

17SCUL134A \$79 TH 5/4/2017 & 5/11/2017
DH-B/CulA 6-9PM 6hrs 2 sessions

\$65

LITTLE BITES

Impress your friends and family! Take these mini culinary courses and you're sure to improve your cooking skills. No prior cooking experience necessary. Call (631) 667-6000, x320 for an ingredients list before first class

COUPLES DATE NIGHT

17SCUL167A W 3/8/2017 DH-B/CulA 6-9PM 3hrs 1 session

SOUP'S ON!

17SCUL166A W 3/15/2017 DH-B/CulA 6-9PM 3hrs 1 session

CUSTARD & DESSERT SAUCES

17SCUL162A W 3/22/2017 DH-B/CulA 6-9PM 3hrs 1 session

NO-BAKE DESSERTS

17SCUL112A W 3/29/2017 DH-B/CulA 6-9PM 3hrs 1 session

MINI MUFFIN MAGIC

17SCUL150A W 4/5/2017 DH-B/CulB 6-9PM 3hrs 1 session

30-MINUTE MEALS

17SCUL128A W 4/19/2017 DH-B/CulB 6-9PM 3hrs 1 session



GRILL MASTER BASICS

17SCUL160A W 5/3/2017 DH-B/CulB 6-9PM 3hrs 1 session



TAPAS & LITTLE PLATES

17SCUL143A W 5/10/2017 DH-B/CulB 6-9PM 3hrs 1 session



**DRAFTING /
AUTOCAD**

AUTOCAD - BEGINNER

Hands-on introduction to 2D AutoCAD drawing as well as the 3D capabilities of the architectural desktop add-on. Learn the beginning skills and commands to use AutoCAD, the most popular desktop computer-aided drawing software. AutoCAD may be used in both manufacturing and architectural environments on a professional level. One student to a computer. Optional lab time will be available one hour before each class so students can complete 3D drawings for their class project.

17SCAD101A \$769 TH 3/2/2017-6/1/2017
DH-C/18 6:30-10PM 42hrs 12 sessions

**AUTOCAD AND 3D MODELING -
INTERMEDIATE**



A continuation of Autocad 1 with the addition of 3D modeling. You will learn to create and use a template with customized settings and title blocks to produce complete drawings. You will also learn to create 3D models of your drawings. The ability to use the Autocad commands introduced in Autocad 1 is required to succeed in this class. Optional lab time will be available one hour before class.

17SCAD103A \$769 TU 3/7/2017-6/13/2017
DH-C/18 6:30-10PM 42hrs 12 sessions



ELECTRICAL

ELECTRICAL INSTALLATION I

Learn basic electrical theory, use of hand tools, materials, proper installation of switches, receptacles and lighting fixtures, special purpose receptacles and applications in order to apply for a job as an entry level electrical helper and/ or apprentice. This course is structured as a combination lecture/shop class. Most classes will consist of a 30-40 minute lesson followed by hands-on shop work where you will practice the skills and theories taught. Students must purchase hand tools from a list provided by the instructor on the first night of class, approx. \$100. Textbook additional (www.wilsontech.org/bookstore)

17SELE112A \$815 M 2/27/2017-6/26/2017
DH-D/Elec 6:30-10PM 52hrs 15 sessions

17SELE112B \$815 W 3/1/2017-6/14/2017
DH-D/Elec 6:30-10PM 52hrs 15 sessions

ELECTRICAL INSTALLATION II

A continuation of Electrical Installation I with emphasis on commercial and industrial systems and problems. Students may purchase additional hand tools from a list provided by the instructor the first night of class (approx. \$50). Prerequisite: Electrical Installation I. Textbook additional (www.wilsontech.org/bookstore).

17SELE103A \$675 TU 3/7/2017-6/13/2017
DH-D/Elec 6:30-10PM 42hrs 12 sessions

ELECTRICAL MOTOR CONTROL

Theory and practical application; wiring diagrams for a wide variety of motor installations and controls. Two textbooks additional (www.wilsontech.org/bookstore).

17SELE104A \$495 TH 3/2/2017-6/1/2017
DH-D/Elec 6:30-10PM 42hrs 12 sessions

INDUSTRIAL ELECTRICITY

Start with a review of basic electricity, Ohm's Law, wiring materials, raceways & boxes, switchboards, panelboards, motors, generators, air conditioning & refrigeration, fire pumps, and move into single phase concepts and residential services, branch circuits and feeders, and calculations. Also covered are conductors and over current protection, wiring methods, transformers, special locations and three phase wiring systems. Knowledge of the National Electrical Code will be used in this course. Prerequisite: Electrical Installation I and II, or field experience. Textbook additional (www.wilsontech.org/bookstore).

17SELE105A \$619 TU 3/7/2017-6/6/2017
DH-C/17 6-9PM 33hrs 11 sessions

MOTOR CONTROL - PROGRAMMABLE LOGIC CONTROLLERS (PLC) - ADVANCED

An advanced class for the experienced electrician who has knowledge of motor controls and Windows for PCs. Review relays, timers, counters, assembling a PLC with switches, relays and lights, use of the programming software on a PC and learning to program a PLC. Ideal training for traffic controllers or maintenance electricians. Prerequisite: Electric Motor Control or relevant trade experience.

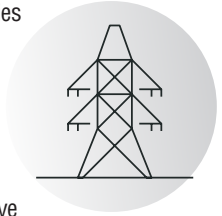
17SELE106A \$815 TU 3/7/2017-6/13/2017
DH-C/10 6:30-10PM 42hrs 12 sessions

NATIONAL ELECTRIC CODE AND TEST PREPARATION

This course is a must for anyone who works in the electrical field and wants to prepare for the Electricians License Exam. Get up-to-date on the new requirements of the National Electric Code. Cover wiring methods, materials and calculations for residential, commercial, industrial, special occupancies and hazardous locations. Study the National Electrical Code including: electrical safety, fire prevention, and electrical codes. NOTE: Before taking the exam, students must have 7 years experience as an electrician.

For information about the exam, call the Office of Consumer Affairs at 631-853-4600. Textbook additional (www.wilsontech.org/bookstore)

17SELE113A \$529 M 3/6/2017-6/12/2017
DH-C/26 6-9:30PM 42hrs 12 sessions



SCHEMATIC READING

If you are in the HVAC or Electrical field, this course will help you learn the difference between wiring and ladder diagrams and how to use both. Gain a better understanding of drawing line diagrams. Become proficient in reading and understanding the logic concepts behind these drawings. Gain the knowledge for different testing and troubleshooting techniques for any motor or HVAC equipment. Valuable to take before Electrical Motor Control. Prerequisite: Electrical Installation I or Refrigeration/Air Conditioning Introduction. Textbook additional (www.wilsontech.org/bookstore).

17SELE109A \$525 W 3/1/2017-5/24/2017
DH-C/16 6-9PM 36hrs 12 sessions

BUSINESS & INDUSTRY TRAINING

Wilson Tech professionals can provide your business with employee training in computer applications, customer service or health & safety.

Call today for a consultation!

631-667-6000, x320



The Training Source is the corporate training department of Wilson Technological Center and Western Suffolk BOCES.

FLORAL



DIY FRESH FLOWER ARRANGEMENTS

Learn how to make gorgeous arrangements from cut flowers available from the florist, grocery store or your own backyard. The first class covers the fundamentals of floral design after which the instructor will suggest fresh flowers to buy for making your own arrangement in the second class. Supply cost varies depending on size of arrangement (approx. \$25-\$50). If students choose not to make their own floral arrangement, they may still participate in a project with the instructor to learn techniques. First class is approximately 1.5hrs.

17SID136A \$59 TH 3/2/2017 & 3/9/2017
DH-C/225 6-10PM 5.55hrs 2 sessions

DRAMATIC SILK ARRANGEMENTS

Make a dramatic statement with a silk flower arrangement for that special place or special someone! The first class covers the fundamentals of floral design. Then, in the second session the class will take a field trip to purchase silk floral supplies. Supply cost varies depending on size of arrangement (approx. \$25-\$50). If students choose not to make their own floral arrangement, they may still participate in a project with the instructor to learn techniques. First class is approx. 1.5hrs.

17SID126A \$75 TU 3/14/2017-3/28/2017
DH-C/225 6-9PM 7.5hrs 3 sessions

SPRING WREATHS



A beautiful wreath is an easy way to keep your home feeling fresh throughout the Spring. First class covers the fundamentals of designing a wreath. Then, the instructor will suggest flowers and/or vines and materials for you to buy (approx. \$25+) depending on size of arrangement you want to make in second class. If you choose not to make your own, you may participate in a project with the instructor to learn the techniques. First class is approximately 1.5 hrs.

17SID137A \$59 TH 4/20/2017 & 4/27/2017
DH-C/225 6-10PM 5.5hrs 2 sessions

17SID137B \$59 TH 5/4/2017 & 5/11/2017
DH-C/225 6-10PM 5.5hrs 2 sessions

HEATING, VENTILATION, AIR CONDITIONING (HVAC)



Heating, Ventilation, Air Conditioning (HVAC) Western Suffolk BOCES is an approved technical and trade school/Adult Education School with NORA (National Oil Research Alliance) and OESP (Oil & Energy Service Professionals). After successful completion of Oil Burner I & II, students are qualified to take NORA Bronze Certification exam. If students successfully complete Oil Burner I & II and Boiler Installation and have three years of certifiable field experience, they are qualified to take NORA Silver Certification exam. Instructor will provide information.

GAS BURNER SYSTEMS - INTRODUCTION

Learn to service gas systems. This introductory course will focus on the gas system, gas water heaters, pilots and milivolts, spark ignition and hot surface ignition. Reference materials provided.

17SHVC102A \$555 W 3/1/2017-5/3/2017
DH-D/D6 6:30-9:30PM 27hrs 9 sessions

OIL BURNER SERVICE I

Learn to install, troubleshoot, repair and service oil burners and tanks including fuel piping. Study basic electricity specific to oil heating, schematic and wiring diagrams, and the test instruments used to diagnose and repair residential oil burners. Lecture/hands on. Textbook additional (www.wilsontech.org/bookstore).

17SHVC103A \$609 TU 3/7/2017-6/13/2017
DH-D/Plumb 6:30-10PM 42hrs 12 sessions

OIL BURNER SERVICE II

Continue where Oil Burner I left off! This class covers an in-depth study of oil burner controls and wiring. Learn to troubleshoot and repair residential oil burner controls specific to oil heating as well as hydronic and steam heating. Learn to use test equipment to set up oil burners for proper combustion and efficiency. Review troubleshooting oil burners, combustion and terminology. Textbook from Oil Burner Service I. (www.wilsontech.org/bookstore). Lecture/hands on. Prerequisite: Oil Burner Service I.

17SHVC104A \$555 TH 3/2/2017-6/1/2017
DH-D/Plumb 6:30-10PM 42hrs 12 sessions

BOILER INSTALLATION

In this hands-on class you will learn complete installation techniques for hydronic residential heating systems. Practice proper soldering techniques as you install pipe A 1 and two-zone hot water boilers as well as other components for residential hot water heating systems. Prerequisite Oil Burner Service II.

17SHVC101A \$510 M 3/6/2017-5/22/2017
DH-D/HVAC 6:30-10PM 35hrs 10 sessions

REFRIGERATION/AIR CONDITIONING I

Study basic refrigeration cycle, heat energy, system components, an introduction to basic electricity, schematic diagrams, and use of test instruments. Textbook and workbook additional (www.wilsontech.org/bookstore).

17SHVC105A \$759 M 3/6/2017-6/12/2017
DH-D/HVAC 6:30-10PM 42hrs 12 sessions

REFRIGERATION/AIR CONDITIONING II

In this lecture class (limited hands-on) learn commercial-systems controls, heat loads and piping, the fundamentals of air conditioning systems, heating and humidifying. Instruction in specialized classroom and shop. Prerequisite: Refrigeration/Air Conditioning - Introduction. Textbook additional (www.wilsontech.org/bookstore).

17SHVC106A \$739 W 3/1/2017-5/24/2017
DH-D/HVAC 6:30-10PM 42hrs 12 sessions

REFRIGERANT TRANSITION AND RECOVERY CERTIFICATION REVIEW AND EXAM

Includes six-hour review course and admission fee to the three-hour RTRC exam. Review basic concepts in refrigerant chemistry and oils and their applications, as well as ozone depletion, the Montreal Protocol, relevant legislation and regulations, recovery recycling and reclamation, storage, handling and transporting refrigerants.

17SHVC108A \$325 TU/TH 6/15/2017-6/22/2017
DH-D/HVAC 6-9PM 9hrs 3 sessions

REFRIGERANT TRANSITION AND RECOVERY CERTIFICATION EXAM ONLY

17SHVC109A \$135 TH 6/22/2017
DH-D/HVAC 6-9PM 3hrs 1 session



LANGUAGES

SIGN LANGUAGE - BEGINNING

Did you know that Sign Language is the third most used language in the U.S.? Learn to finger spell and sign with A.S.L. (American Sign Language) and some Sign English. There is a focus on developing facial/body expression skills. Cultural aspects of the Deaf community will be explored.

17SLAN101A \$239 M/W 3/6/2017-4/24/2017
DH-C/27 6-8PM 24hrs 12 sessions



LANDSCAPE DESIGN

LANDSCAPE DESIGN

Learn everything you need to know to tackle that not-so-great part of your yard. Topics will include site selection and preparation, developing your design, plant selection, installation and maintenance. Perfect for homeowners or landscapers expanding their skills. Students will be able to draw a landscape plan by the end of the class.

17SLDD101A \$269 M 3/6/2017-5/22/2017
DH-E/AdvArt 7-10PM 30hrs 10 sessions



MARINE

MARINE ENGINES & SYSTEMS



This class is designed for boating enthusiasts looking to work on their own boats. Course includes basic operating principles and procedures for tune-ups, water pumps and winterizing procedures. Marine engine technology topics include: working on outboard & inboard engines, stern drive engines and systems.

17SMAR103A \$365 TH 3/2/2017-6/1/2017
HN/115 6:30-10PM 42hrs 12 sessions



MARINE TECHNICAL SPECIALIST

Learn the skills you need to work in the recreational boating industry as a qualified marine technician who can service boats, boat engines and related systems as well as boat yard operations. Wilson Tech's program addresses the rapid advances in marine propulsion technology that now demand a high level of competency and training. Those earning certificates from Wilson Tech will be well-prepared for employment opportunities in boat yards, marinas, and engine repair facilities. Class meets one night/week for theory and one night/week for laboratory work. No classes during school holidays.

The six modules in this course can be completed in nine months. Graduates can obtain valuable industry-recognized certificates that attest to their skills. The program will also help prepare you to take engine certification tests from Yamaha, Evinrude and/or Mercury. To enhance employment opportunities, successful graduates of the program will be well-positioned to seek additional certifications from the American Boat & Yacht Council or the National Marine Electronics Association. The instructor will provide information about the additional preparation required for these certifications.

A basic set of hand tools (likely found in most households) as well as multi-meter and basic diagnostic tools are the student's responsibility, approx. \$2,500 for those with no toolbox. Tools can be purchased as needed based on supply list per module at www.wilsontech/marine.

18FMTS200A \$2339 Coming Fall 2017 HN/Rm 115 TU/TH 6-9:30pm 231hrs 66 sessions

BASIC MARINA OPERATIONS - MODULE I

You'll be taught the proper blocking, storing and trailing of boats. Students will practice with powered industrial trucks at a local marina to learn how to move pallets using a forklift, to pick up boats with a boat handling forklift and to prepare to move very large boats with a travel or strap lift. Students who successfully complete this module will earn their Apprentice Boat Bottom Painting and Powered Industrial Truck certificates as well as OSHA Powered Truck Safety certification, all in-demand credentials for employment in the marine industry. Learn excellent customer service skills and how to be a service writer as you gain an overview of the marina as a business. (21hrs)

ENGINE TECHNOLOGY - MODULE II

This module covers the theory of two and four-stroke internal combustion engines for both outboard and inboard engines with modern computer engine controls. Cooling systems and variable valve timing systems will also be covered. (42hrs)

MARINE WIRING & INSTALLATIONS - MODULE III

Learn DC theory, wiring practices, and battery systems. Emphasis is on troubleshooting basic DC circuits. Learn to use ABYC (American Boat and Yacht Council) and NMEA (National Marine

Electronic Association) standards. Gain an understanding of proper installation of electronics for navigation and communication systems. (42hrs)

FUEL AND IGNITION SYSTEMS - MODULE IV

Learn carburetor theory, fuel and fuel delivery technology, fuel pumps, lubrication, boat fuel systems, safety standards and recommended practices. Gain in-depth information on how modern ignitions systems work. Learn current electronic ignition theory and troubleshooting using state-of-the-art test equipment. (42hrs)

ELECTRONIC FUEL INJECTION - MODULE V

Gain a thorough understanding of computerized electronic and direct injection engine operating systems. Heavy emphasis will be placed on hands-on computer diagnostics. (42hrs)

DRIVE SYSTEMS - MODULE VI

Study all drive systems in the industry today. This module covers outboard lower units, stern drive, and inboard transmissions diagnosis and rebuilding including shimming procedures. (42hrs)

BOATYARD OPERATIONS/ INTERNSHIP

Internships may be available for eligible students.



PHOTOGRAPHY

EXPLORING PHOTOSHOP ELEMENTS

Elements is the most extensive digital image management program available to accommodate the needs of novice and advanced photo enthusiasts alike. This consumer-friendly interface, coupled with its modest price, allows access to much of the same image processing power as Photoshop. Import, organize and manage your images for easy retrieval; learn to adjust color, fine tune exposure, retouch imperfections and combine part of one photo with another. Master the use of selections, levels, layers, layer masks and styles. Understand the RAW format. Use automated tools to create stunning panoramic and high dynamic range images. Bring your laptop if desired. Demonstration images will be provided.

17SMGA144A \$125 W 3/15/2017-3/29/2017
DH-C/17 6:30-9:30PM 9hrs 3 sessions

BEYOND PHOTOSHOP PART 2: ON1 PHOTO SUITE



ON1 Photo is a fully-featured photo editing and image management application used as a plug-in to Photoshop or Lightroom, or as a stand-alone program. Correct color and contrast, resize using the best enlargement technology available anywhere, add borders, filters, effects, textures, erase objects, remove backgrounds, reduce noise, retouch portraits-all in an inexpensive package that can augment or even serve as an alternative to Photoshop.

17SMGA151A \$29 M 4/3/2017
DH-C/17 6:30-9:30PM 3hrs 1 session

DECIPHERING THE DSLR

Modern DSLR cameras are packed with features and controls that can help you produce better pictures. Come learn how to use picture styles, scene modes, exposure compensation, the histogram display, and depth of field to get the very best results!

17SMGA130A \$29 M 3/6/2017
DH-C/17 6:30-9:30PM 3hrs 1 session

LIGHTROOM BASICS



Lightroom offers the widest and most powerful range of features to manage the volume of images typically produced in a digital environment.

If you've noticed how many more pictures you take today than you ever did with film, and are overwhelmed by the sheer number of images, Lightroom is an ideal solution. Explore powerful enhancement tools coupled with features to enable output to web, print and even photo books. Integrated mobile options allow viewing and managing your images from anywhere on any device.

17SMGA152A \$29 M 5/15/2017
DH-C/17 6:30-9:30PM 3hrs 1 session

PHOTOSHOP ESSENTIALS: LAYERS, LEVELS & SELECTIONS



Photoshop, like a tripod, rests on these three legs. Understanding layers, levels and selections is essential for meaningful use of the world's best

known image editing software. Get a practical, easy-to-understand demonstration so you can use these features effectively. For all versions of Photoshop including Elements.

17SMGA131A \$29 M 3/20/2017
DH-C/17 6:30-9:30PM 3hrs 1 session

THE ART OF EVENT PHOTOGRAPHY: PREPARATION, PERFORMANCE & POST



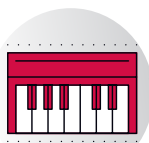
Whether a wedding, press conference, reception or other special occasion, great event photography is a challenging task. Infinite variations

in lighting, constantly changing backgrounds, stressed participants and deadline pressures mean you have to go way beyond showing up with a nice camera set to AUTO. Learn what works best in terms of formats, lenses and other gear; how to anticipate what comes next and be ready in the right position; and how to efficiently manage thousands of image files so you don't spend more time at the computer than you did actually taking the pictures.

17SMGA148A \$29 M 5/1/2017
DH-C/17 6:30-9:30PM 3hrs 1 session

Learn English or finish high school, call 667-6000, x327

MUSIC

**ACOUSTIC GUITAR WORKSHOP**

Looking for a relaxed environment to continue learning while you play? Come and hone your guitar skills with other like-minded people in a highly supportive workshop atmosphere. This class will focus on standard guitar repertoire, improvisation, reading, basic music theory and performing with others. All levels welcome!

17SMUS117A \$139 TH 3/2/2017-5/4/2017
DH-C/27 8-10PM 16hrs 8 sessions

17SMUS117B \$139 TH 5/11/2017-
6/29/2017 DH-C/27 8-10PM 16hrs 8 sessions

ART OF FINGERSTYLE GUITAR

Aspiring fingerstyle guitarists will gain a foundation as they learn basic classical exercises for developing dexterity in the right hand. Students will be taught simple classical pieces using either tablature or standard note reading. Includes basic folk and acoustic styles including Travis picking and standard fingerstyle repertoire from folk, rock and country genres. Geared to beginner and intermediate students.

17SMUS111A \$139 TU 3/7/2017-5/16/2017
DH-C/26 8-10PM 16hrs 8 sessions

GUITAR I - BEGINNER

The true beginner will be introduced to the fundamental rudiments of general music, guitar music and guitar tablature. Learn to play by practicing finger exercises and reading notes. Covers the three most common "open" major chords and their progression. Study fingering techniques and strumming patterns. Learn how guitars are constructed as well as how to change and tune strings. First class includes skill and instrument assessment and may end early. Textbook additional (www.wilsontech.org/bookstore)

17SMUS101A \$179 M 3/6/2017-6/5/2017
DH-C/9 7:30-9:30PM 20hrs 11 sessions

GUITAR II - INTERMEDIATE

Build on the skills gained in Guitar I and learn simple songs too. Continue to focus on tuning and proper technique while building on single note playing, learning more open chords from the major/minor key of C, playing chord progressions and simple strumming. First class includes skill and instrument assessment and may end early. Textbook additional. (www.wilsontech.org/bookstore)

17SMUS102A \$179 M 3/6/2017-5/22/2017
DH-C/9 5:30-7:30PM 20hrs 10 sessions

MUSIC THEORY

Delve into the inner workings of music. Learn how music is created and structured. Whether you read notes or play by ear, this introduction to music theory will expand your music skills. We will cover major and minor scales, the circle of fifths, key signatures, chord theory, basic ear training, intervals, chords of the key and modal concepts.

17SMUS206A \$125 TH 3/2/2017-5/4/2017
DH-C/27 6-8PM 16hrs 8 sessions

17SMUS206B \$125 TH 5/11/2017-6/29/2017
DH-C/27 6-8PM 16hrs 8 sessions

RHYTHM GUITAR WORKSHOP

This class is devoted to the skill of strumming the guitar with finesse and authority. Learn the techniques that accomplished guitar players use when they accompany a vocalist or play with a band. Focus on learning how to subdivide the beat, arpeggiate and play with impeccable timing and feel. Beginners are welcome but some knowledge of basic chords and barre chords would help you get the most out of this class.

17SMUS119A \$125 TU 5/23/2017-6/27/2017
DH-C/26 8-10PM 12hrs 6 sessions

SINGING FOR NON-SINGERS

People who love to sing but have had little or no vocal training will have fun in this class! Learn to express yourself with your voice as you start to develop the basics of vocal technique and practice singing from the diaphragm. Learn breath control, articulation, pitch, basic ear training and phrasing. Focus on using your voice as an expressive instrument through learning repertoire, performing for the class and singing harmony. Please bring sheet music with you for one or two songs of your choice.

17SMUS208A \$125 TU 3/7/2017-5/2/2017
DH-C/203 6-8PM 12hrs 6 sessions

17SMUS208B \$125 TU 5/9/2017-6/13/2017
DH-C/203 6-8PM 12hrs 6 sessions



PLUMBING

PLUMBING I - INTRODUCTION

You'll learn the proper use of common plumbing tools, equipment, plumbing theory, terminology, and how to do small repairs. Textbook additional (www.wilsontech.org/bookstore).

17SPLU105A \$529 W 3/1/2017-5/24/2017
DH-D/Plumb 6:30-10PM 42hrs 12 sessions

PLUMBING II - INTERMEDIATE

This theory-only course furthers your plumbing education by covering the NYS Plumbing code in depth. Prerequisite: Plumbing I or previous experience. Textbook additional (www.wilsontech.org/bookstore).

17SPLU102A \$469 W 3/1/2017-5/24/2017
DH-C/11 6:30-10PM 42hrs 12 sessions

MASTER PLUMBERS PRACTICAL TEST PREP & LEAD WIPING

Prepare for the Master Plumber's License Practical Test. Successful completion of the Practical Test is necessary to qualify for Master Plumber's License Certification in all Suffolk and Nassau locations. Class will focus on the requirements for the two types of tests now used. Depending on the township where the test is to be taken, students will focus on either the lead wiping portion of the test or fabrication of a lead shower pan and pipe fitting project. Students must purchase tools and materials (approx. \$800 for lead wiping or \$400 for led pan/pipe project) listed at (www.wilsontech.org/supplies). All tools and materials used in class will be needed for licensing tests. May be taken in conjunction with Plumbing I or II. Prereq: Prior experience in the plumbing trade. Note: to sit for the licensing exam, you must have five years plumbing trade experience.

18FPLU106A \$539 Coming Fall 2017
HN/Auto TU 7-10PM 30hrs 10 sessions



SECURITY & INVESTIGATIONS

The following three classes meet requirements for the NYS Department of State for security guards. Each course requires 100% attendance. A student who cancels prior to the start of class receives all monies returned. If the principal of adult education of Western Suffolk BOCES cannot resolve an issue with a student, call the Division of Criminal Justice Services 518-457-4735.

8-HOUR PRE-ASSIGNMENT TRAINING COURSE FOR SECURITY GUARDS

This 8-hour course is required by NYS as the first step in obtaining a security guard registration card from the NYS Department of State. Provides a general overview of the duties and responsibilities of a security guard. Topics include the role of the security guard, legal powers and limitations, emergency situations, communications and public relations, access control, and ethics and conduct. The passing of an examination is required for successful completion of this course.

17SSEC107A \$169 TU 3/7/2017 & 3/14/2017
HN/219 6-10PM 8hrs 2 sessions

16-HOUR ON-THE-JOB TRAINING COURSE FOR SECURITY GUARDS

This 16-hour course must be completed within 90 days of employment as a security guard. The course provides detailed information on the duties and responsibilities of a security guard. Topics covered include the role of the security guard, legal powers and limitations, emergency

situations, communications and public relations, access control, ethics and conduct, incident command system, and terrorism. The passing of an examination is required for successful completion of this course.

17SSEC109A \$309 TU 3/21/2017-5/2/2017
HN/219 6-10PM 16hrs 4 sessions

8-HOUR ANNUAL IN-SERVICE TRAINING COURSE FOR SECURITY GUARDS

This 8-hour course must be completed within 12 calendar months from completion of the 16-Hour On-the-Job Training Course for Security Guards, and annually thereafter. Provides the student with updated and enhanced information on the duties and responsibilities of a security guard. Topics include the role of the security guard, legal powers limitations, emergency situations, communications and public relations, access control, and ethics and conduct.

17SSEC108A \$169 TU 5/9/2017 & 5/16/2017
HN/219 6-10PM 8hrs 2 sessions

LOCKSMITHING I

Gain hands-on experience in the lucrative field of locksmithing. Learn basic locksmithing skills such as: re-keying, shimming, picking, and impressioning. Locksmithing tool kit additional, approximately \$300.

17SSEC101A \$675 M 3/6/2017-6/12/2017
DH-D/D6 6:30-9:30PM 36hrs 12 sessions

LOCKSMITHING II

Student will gain hands-on experience with many popular brands of residential, commercial and industrial lock hardware in use today. Gain experience with safes, automotive locks, Master key systems, and much more. Prerequisite: Introduction to Locksmithing. Textbook additional (wilsontech.org/bookstore).

17SSEC102A \$695 TU 3/7/2017-6/13/2017
DH-D/D6 6:30-9:30PM 36hrs 12 sessions

NYPD POLICE OFFICER ENTRANCE EXAM PREP NEW

Are you preparing to take the NYPD Police Officer Entrance Exam? This two-hour prep class is designed to help you maximize your potential on the exam. Note: This is an exam prep class and is not a guarantee you will pass the exam.

17SSEC110A \$29 TH 5/11/2017
DH-C/9 7-9PM 2hrs 1 session

PRIVATE INVESTIGATOR I

Learn to conduct investigations of crimes or threats against the United States or any state. Gain the skills to investigate the identity, whereabouts, conduct, affiliations or character of any persons or organization. Find out how to conduct investigations involving the location or recovery of property, causes and origins of fires and accidents, the conduct and honesty of employees and contractors, and the securing evidence for use at civil and criminal proceedings. Topics include licensing requirements; criminal procedures, criminal law and the criminal justice system, intensive coverage of investigative and interview techniques, information source, supervision requirements, report writing, and authority restrictions. Gain a solid foundation for beginning a career in private investigations and prepare for the licensing exam. Note: must be at least 25 years of age at a time of application for licensure. Plus, you must be a private investigator for three years or a police officer for 20 years before you are eligible to sit for the exam. Textbook additional (www.wilsontech.org/bookstore).

17SSEC103A \$499 W 3/1/2017-5/10/2017
HN/219 6-10PM 40hrs 10 sessions



SMALL ENGINE REPAIR

SMALL ENGINE REPAIR: 2 OR 4 STROKE

An individualized course of study for the beginning to intermediate mechanic and homeowner. Learn theory and receive hands-on training in diagnosis, troubleshooting, maintenance, and repair of small two-stroke and four-stroke air cooled engines common to home use and the landscaping trade. Students should bring a used, two or four-stroke engine to class.

17SSER101A \$345 TU 3/7/2017-6/13/2017
HN/115 6:30-10PM 42hrs 12 sessions



SEWING

SEWING AND ALTERATIONS

In this class you will complete various projects so you become comfortable with sewing and the basic functions of the sewing machine. Learn how to make pillows with a zipper, sew a basic hem on pants, shorten sleeves on jackets and create a skirt out of a pattern. Bring your own portable machine or use Tech's machines.

17SSEW101A \$319 W 3/1/2017-5/10/2017
H-C/225 6-9PM 30hrs 10 sessions

VETERINARY ASSISTING



VETERINARY ASSISTING

Work with various types of domestic animals and learn proper nutrition, correct handling of animals, and identification of common parasites. You'll also review radiographs, prepare surgical equipment, laboratory forms and logs; and cover basic grooming. Field trips will be scheduled for three Sundays. Prerequisite: Must achieve a satisfactory score on TABE if student does not have a high school diploma. Students will be post-tested on the last day of class to assess their skills. Textbook, vocabulary book, and grooming kit are provided. Payment plan available.

17SVET500A \$3245 TU/TH 2/9/2017-6/29/2017
HN/201 6-10:30PM 153hrs 34 sessions



ELECTRICAL ARC WELDING I

Learn the practical application of weldments in various positions, theories of electricity, welding circuits, current controls, and types of electrodes. Students must provide gloves, goggles/helmet. Two textbooks additional (www.wilsontech.org/bookstore).

17SWEL101A \$929 M 3/6/2017-6/12/2017
DH-C/Weld 6:30-10PM 42hrs 12 sessions

ELECTRICAL ARC WELDING II

A continuation of Electrical Arc Welding I. Students provide gloves, goggles/helmet and textbook (textbook from Electrical Arc Welding I) (wilsontech.org/bookstore). This class fills up quickly - register early to ensure a seat in this class.

17SWEL102A \$929 W 3/1/2017-5/24/2017
DH-C/Weld 6:30-10PM 42hrs 12 sessions

FABRICATION TECHNIQUES

Do you have a project you want to build or repair? Come learn basic blueprints, proper design and layout so you can fabricate such projects as a utility trailer, wood burning stove, or hydraulic wood-splitters. Gain basic knowledge of proper equipment including hydraulic punch press and shears, drill press, lathe, milling machine, and welding equipment such as MIG, TIG and oxy-fuel cutting. Prerequisite: general knowledge of welding and application of various hand tools, or Electrical Arc I. Students must provide basic hand tools and materials. Cost of materials varies based on project. Tool list will be distributed at first class session.

17SWEL103A \$929 M 3/6/2017-6/12/2017
DH-C/Weld 6:30-10PM 42hrs 12 sessions

HELIARC (TIG) I

Learn theory and practical applications of heliarc welding and positions and properties of various metals. Students must provide gloves, goggles/helmet.

17SWEL108A \$929 TH 3/2/2017-6/1/2017
DH-C/Weld 6:30-10PM 42hrs 12 sessions

HELIARC (TIG) II

Continue where Tig I left off. Establish an electric arc and properly deposit tack welds using GTAW process. Demonstrate an ability to weld a root pass with the proper melt through on inside of pipe using GTAW process. Practice all of these methods on 2G, 5G, and 6G positions.

17SWEL109A \$929 W 3/1/2017-5/24/2017
DH-C/Weld 6:30-10PM 42hrs 12 sessions

OXYACETYLENE WELDING

Develop skill and knowledge in using oxyacetylene welding and brazing equipment. The course covers butt and fillet welding cutting techniques, brazing, and related safety practice. Students must purchase their own materials and provide gloves, goggles/helmet. Approx. \$100.

17SWEL105A \$929 TU 3/7/2017-6/13/2017
DH-C/Weld 6:30-10PM 42hrs 12 sessions

WELDING CERTIFICATION PREPARATION

This class is for experienced welders only. Prepare for the ASME Section IX Qualification Standard 6G pipe, 3G vertical and 4G overhead. After an evaluation period, you will either practice for the examination or pursue a course of remediation as prescribed by the evaluator/instructor. Prerequisite: Arc Welding I & II or a minimum of 5 years welding experience. Registration for Certification exam is separate and must be done in person at the Registration office. Certification exams approx. \$150 - \$200 depending on exam.

17SWEL106A \$1529 TU 3/7/2017-6/6/2017
DH-C/Weld 6-10PM 44hrs 11 sessions

WELDING EXAMS

Western Suffolk BOCES offers four welding exams. Call to register separately for the specific exam. All exams are held Tu, 6/6/2017, 6-10PM at DH-C/Weld.

Plate Tests

17SWEL107A 3G Vertical Up, \$150
17SWEL107B 4G Overhead, \$150

Pipe Tests

17SWEL107C 6G Tig Root, \$200
17SWEL107D 6G (60/10), \$200

WELDING CERTIFICATION EXAM ONLY

Western Suffolk BOCES offers four welding exams. If you are not registered in the Welding Certification Preparation course, the tuition includes materials fee and ASME exam fee. Call to register separately for the specific exam. All exams are held Tu, 5/30, 6-10PM at DH-C/Weld

17FWEL207A Plate Test-3G Vertical Up, \$340
17FWEL207B Plate Test -4G Overhead, \$340
17FWEL207C Pipe Test-6G Tig Root, \$390
17FWEL207D Pipe Test-6G (60/10), \$390



IMPROVE YOUR FLEXIBILITY, STRENGTH & SPIRIT WITH A DANCE OR FITNESS CLASS

All dance classes have been extended to 8 weeks!

BALLROOM LATIN & SWING DANCING

Be a hit at the next wedding or special event you attend! This class will cover basic steps in the Cha Cha, Foxtrot, Rumba, Tango, Waltz and more! Learn classic dance steps to today's popular music. Singles welcome.

17SDAN101A \$59 W 3/1/2017-4/26/2017
DH-B/WilsRm 8-9PM 8hrs 8 sessions

SALSA DANCING

The Latin dance craze continues to grow on Long Island. Learn the basic steps and patterns as you learn to lead and follow this fluid, sexy dance. Singles welcome.

17SDAN102A \$59 W 3/1/2017-4/26/2017
DH-B/WilsRm 7-8PM 8hrs 8 sessions

YOGA

Relax and enjoy moving through various yoga postures to tone-up your body while increasing your energy and improving your physical, mental and spiritual well-being. For men and women of all ages. Bring blanket or mat and wear loose clothing.

17SFIT104A \$69 W 3/1/2017-4/5/2017
DH-A/Gym 6:30-8:30PM 12hrs 6 sessions

17SFIT104B \$69 W 4/19/2017-5/24/2017
DH-A/Gym 6:30-8:30PM 12hrs 6 sessions

YOGALATES

Strengthen and tone your body in this intense yoga/pilates combination class. Improve your strength, flexibility and posture as you increase body awareness. Bring a blanket or mat and wear loose clothes. If you choose to use a foam roller, bring your own.

17SFIT108A \$69 M 3/6/2017-4/24/2017
DH-A/Gym 6:30-8:30PM 12hrs 6 sessions

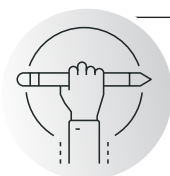
17SFIT108B \$69 M 5/1/2017-6/12/2017
DH-A/Gym 6:30-8:30PM 12hrs 6 sessions

ZUMBA

This fitness class uses Latin rhythms and easy-to-follow moves. Exercise as you dance and tone and sculpt your body.

17SDAN103A \$59 W 3/1/2017-4/26/2017
DH-B/WilsRm 5:30-6:30PM 8hrs / 8 sessions

**No refunds for any dance or fitness classes after the first class begins.*



TEENS: START AN EXCITING CAREER AT WILSON TECH!

- get hands-on experience in our modern classrooms/labs
- earn a Regents diploma with a technical endorsement
- gain advanced standing for college/technical school
- participate in home school sports, clubs, and government
- make new friends with similar interests

HANDS-ON LEARNING IN HIGH SCHOOL

Start your career training by attending Wilson Tech for half-day.

CALL WILSON TECH AT 631-425-9050
or contact your high school guidance counselor to learn more.

Western Suffolk BOCES Policies

Parking

All vehicles MUST park in designated parking areas. NO cars may be parked in designated fire zones, reserved parking or on the grass.

Damage to or Loss of Personal Property

Western Suffolk BOCES assumes no responsibility, either real or implied, for the personal property of any adult student. Students should review their own insurance coverage regarding personal property liability.

Refund Policy for Part-time Programs

1. If we cancel a course, all your fees are totally refunded.

2. If you cannot attend a class that has been rescheduled to a time or place other than advertised, you are entitled to a full refund.

3. If you withdraw from a class before the first scheduled class meeting, a full tuition refund, less a withdrawal fee of \$25, will be made after the withdrawal* is requested in writing.

4. If you withdraw after the first scheduled class meeting but before the second class meeting, one-half of the tuition, less a withdrawal fee of \$25, will be refunded after withdrawal* is requested in writing. NOTE: No refunds for any dance or fitness class after the first class begins.

5. All extra costs, such as books or equipment that were not included in tuition price, are not subject to refund.

6. We are unable to provide refunds for requests received after the second scheduled class meeting. Waivers may be granted only under extenuating circumstances which must be detailed in writing within five days of your last day of attendance. If a waiver is granted, it must be used within one calendar year. Decisions to grant waivers are the prerogative of the BOCES administrator whose decision is final.

7. Any overpayment accepted will be totally refunded.

8. There is a \$25 fee for all returned checks.

9. Payments made with a credit card will receive refund credit on their credit card, however, any refund made after 120 days will be issued by BOCES check regardless of how tuition was paid.

NOTE: Every effort is made to provide you a timely refund. Processing of refunds may take 45 days after your first scheduled day of class.

Our programs are supported entirely by student tuitions. No discounts can be provided.

*The date of withdrawal is the date/time your request is received at BOCES.

Refund Policy for Full-time Programs

See the individual program handbooks.

Issues Under Dispute

BOCES has an appeal and grievance policy at www.wilsontech.org/dispute.

Smoking Policy

Smoking is **NOT** permitted anywhere on campus.

Western Suffolk BOCES Non-Discrimination Notice

The Board of Cooperative Educational Services of Western Suffolk County, New York does not discriminate on the basis of age, religion, creed, ethnic origin, national origin, marital status, race, color, gender, sexual orientation, veteran status, weight, disability or handicap in the educational programs or activities it operates and provides equal access to the Boy Scouts and other designated youth groups. This policy of non-discrimination includes the recruitment, hiring and advancement of employees; salaries, pay and other benefits; counseling services to students; student access to course offerings; lawful political activities; educational programs and other activities; and the business activities of the Board. Inquiries concerning the application of regulations prohibiting discrimination may be referred to the BOCES Compliance Officer, Paula Klingelhofer, who may be contacted at 507 Deer Park Road; PO Box 8007; Huntington Station, NY 11746-9007 or 631-549-4900, x204 or email pklingel@wsboces.org. Or, inquiries may be made by contacting the Office for Civil Rights at NY Office for Civil Rights, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005-2500 or call 646-428-3900, or fax 646-428-3843, or TDD 800-877-8339, or email OCR.NewYork@ed.gov or file form at <http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>

For More Information

Visit www.wsboces.org to review policies.

CONVENIENT ONLINE TRAINING

**\$75/
COURSE**

Learn at your pace, when you have the time. Email support provided. More than 1,000 courses available in a variety of areas:

www.careerlearn.org

- Computer applications
- Personal growth
- Management skills
- Cloud computing
- Strategic planning

Finish Your High School Education or Learn English

Call to schedule an intake interview and pre-test. No charge for those who qualify.

External Diploma Program (EDP)

Earn your High School Equivalency Diploma in a supportive environment. Meet each week with an advisor that works with you individually. Great for those not comfortable with high pressure testing environments. Registration fee required once fully enrolled. Call to check eligibility.

High School Equivalency Classes

Adult Basic Education (ABE) and High School Equivalency Preparation, Prepare for the High School Equivalency Exam, formerly GED®, now TASC (Test Assessing Secondary Completion) Classroom instruction in social studies, math, science, literature and the arts, and writing skills.

Wilson Tech–Dix Hills

17 Westminster Ave., Dix Hills
M-F, 8:30–11:30 AM
T & Th, 12 NOON–3 PM
M & W, 12 NOON–3 PM
T & Th, 6–9 PM

Wilson Tech Aviation Facility

Route 110 (behind Marriott), Republic Airport
T & Th, 6–9 PM

HYB/Project EXCEL, 631-271-5497
or 631-667-6000, x327
Park Ave., Huntington
M & Tu, 5–8 PM

St. Martin of Tours Church

41 Union Ave., Amityville
M-F, 8:30–11:30 AM

Huntington Station Enrichment Center

1264 New York Ave.
T/Th, 12–3 PM

Huntington High School

Oakwood and McKay Roads
T & Th, 6:30–9:30 PM

The Opening Word

1434 Straight Path, Wyandanch
M-F, 9 AM–2 PM

GRASP

Must be at least age 21. Prepare for the High School Equivalency (formerly GED®) Exam. Telephone help included, work at your own pace, assignments based on need, study at home based on your needs, pick-up assignments from the Career Center or a library conveniently located near you!

Connection TV for HS Equivalency

(formerly GED/TV, must be at least age 21) Prepare for the High School Equivalency (formerly GED exam). Telephone help available, study from TV at home.

English as a Second Language (ESL)

Learn English with classroom instruction for speaking, reading, and writing English. Includes citizenship education. No charge for English classes to those eligible.

Wilson Tech–Dix Hills

17 Westminster Ave.,
Dix Hills
M & W, 6–9 pm
T & Th, 6–9 pm
M-F, 8:30–11:30 am

Wilson Tech–Farmingdale

Route 110 (behind Marriott), Republic Airport
M-F, 8:30 am–11:30 am
T & Th, 6–9 pm
M-Th, 12–3 pm

Huntington High School

Oakwood and McKay Roads
T & Th, 6:30–9:30 pm

Huntington Station Enrichment Center

1264 New York Ave.
M-F, 9 am–12 noon

Copiague Middle School

Great Neck Rd., Copiague
T & Th, 6–9 pm (All levels)

St. Martin of Tours Church

41 Union Ave., Amityville
M-F, 8:30–11:30 am (All levels)

Walt Whitman High School

West Hills Rd., Huntington
M & W, 6:30–9:30 pm (All levels)

Dolan Health Center

284 Pulaski Road, Greenlawn
T & Th, 12:15–3:15 pm (All levels)

The Opening Word

555 Albany Ave., Amityville
M-F, 9 am–3 pm (All levels)
1434 Straight Path, Wyandanch
M-F, 9 am–2 pm
1450 New York Ave., Huntington Station
M-F, 9 am–2 pm

Family Service League, 631-425-9694

90 E. Fifth Street, Huntington Station
M & W, 5–8 pm

Citizenship

Prepare for INS Citizen Exam with classroom instruction and review at Wilson Tech-Dix Hills. Call for exact dates and times. \$100 fee for class.



**Career Center
at Wilson Tech**

17 Westminster Ave.
Dix Hills, New York

School closing

Adult classes will not be held when day classes at Wilson Tech and Western Suffolk BOCES are closed. Announcements will be posted here:

- Internet: wilsontech.org, [facebook.com/wilsontechforadults](https://www.facebook.com/wilsontechforadults), wsboces.org
- Radio: WALK 97.5 WBLI 106.1 WBZO 103 WBAB 102.3 WWSK 94.3
- TV: News 12 FIOS1
- Phone: Call 631-667-6000, x888 for recorded message.

Frequently asked questions

What if I do not have a high school diploma?

A high school diploma is not required for most of our evening classes. Western Suffolk BOCES also offers a variety of no-cost ways to complete your high school education. To work toward your High School Equivalency Diploma (TASC) or EDP, see page 38 or call our Career Center at 631-667-6000, x327.

How can I get to Wilson Tech?

Wilson Tech campuses are centrally located and easily accessible by major roadways or public transportation. Maps are on our web-site, www.wilsontech.org/sites.

Public transportation options to Wilson Tech/ Dix Hills campus on weekdays, 8AM–3PM:

- From S. Huntington & Dix Hills: S29 to Rt. 231 at Lake Ave. Connect with free BOCES shuttle.
- From Huntington/Huntington Sta.: S1, H9A or H9B to Walt Whitman Mall. Connect with free BOCES shuttle.
- From Northport & Greenlawn: H4S to Walt Whitman Mall. Connect with free BOCES shuttle.
- From Dix Hills & Wheatley Heights: S23 to Wyandanch train station. Connect with free BOCES shuttle.
- From Amityville, Copiague, & Lindenhurst: S33 to Wyandanch train station. Connect with free BOCES shuttle.

For more information about bus routes, times and shuttle locations, visit or call the Career Center at Wilson Tech, 631-667-6000, x327.

Can I receive tax incentives for BOCES courses?

The Taxpayer Relief Act of 1997 created the Lifetime Learning Credit, which is a tax incentive to help you offset the cost of your continuing education course work. A family can claim on their tax return a credit equal to 20% of \$5,000 of educational expenses, so the maximum benefit is \$1,000 for each tax year. For further information, contact your tax advisor.

Are there any additional costs?

In some instances students are required to purchase textbooks, personal protective equipment or personal tools. The course descriptions in this catalog will indicate any additional costs or requirements.

Will I receive a certificate?

Yes, you will! Certificates of completion are issued at the last class at no cost to all career & technical education students who have successfully completed a course. To be eligible for a certificate, you must attend 80% of the class sessions (unless otherwise stipulated), and complete all other course requirements with a grade of 80% or above and have paid your tuition in full. Some programs have course-specific attendance requirements.

How do I order a transcript?

There is a \$5 fee for duplicate copies of certificates and transcripts. To order, go to www.wilsontech.org/transcript.

Do Tech courses qualify for veteran's benefits?

Yes, veterans may qualify for complimentary GI Bill® training at Wilson Technological Center through the U.S. Department of Veteran Affairs. For part-time programs contact your local Veterans' representative or call 631-667-6000, x353 to speak with our veterans' advisor. For full-time programs call 631-261-3600, x275. More information about VA education benefits at www.benefits.va.gov/gibill

What if I have a special need?

Many of our programs are appropriate for adults with special needs. Contact the Career Center at 631-667-6000, x152 prior to your first day of class so that our staff can make an effort to assist you with any necessary arrangements. All our facilities are wheelchair accessible.

Does Tech offer gift certificates?

We will gladly issue a gift certificate in any denomination to the person of your choice. To order, send a check or money order in the amount desired to: Office of Continuing Education, Western Suffolk BOCES, 17 Westminster Ave., Dix Hills, NY 11746

Financial aid available to those who qualify, call 631-261-3600, x214

Federal Financial Aid

Available to those who qualify in these programs:

- Aviation Maintenance Technology
- Automotive Technology
- Esthetics
- Cosmetology
- Diagnostic Medical Sonography
- Practical Nursing
- Surgical Technology

Eligibility Requirements

- To receive federal financial aid, you must:
- Be a US citizen or eligible non-citizen
 - Be enrolled as a regular student in an eligible program (listed above) at BOCES
 - Be a high school graduate, or have a recognized GED/TASC
 - For grants, be a student who has not yet earned a bachelor's degree
 - Not be in default on previous student loans or owe a refund on previous grants

- Make satisfactory academic progress as defined by BOCES
- Be registered for Selective Service if male and 18 years or older

Determining Financial Need

Generally, financial aid is awarded on the basis of financial need. When submitting a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov, you are asking the government to look at your income, dependents and assets and calculate how much you and your family can be expected to contribute towards education. Financial need is the cost of education less the amount you can contribute.

Other Financial Options.

More at www.wilsontech.org/financialhelp about Federal Pell Grants, Direct Loans, Plus Loans, monthly payment plans, and Workforce Investment Act.

Western Suffolk BOCES School Code: 010147.

Register early! Classes fill quickly! www.wilsontech.org/express

Call Us with Your Questions

Career Center

631-667-6000 x327

English as a Second Language

631-667-6000 x327

Health Careers

631-261-3721 x 219

High School Equivalency Diploma Options

631-667-6000 x327

Job Placement Center

631-667-6000 x114

Workplace Education

631-667-6000 x320

Wilson Tech Campuses
Dix Hills
 631-667-6000
Northport
 631-261-3600
Huntington
 631-754-2900
Republic
 631-752-1957



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WESTERN SUFFOLK BOCES FULL-TIME COURSES LEAD TO SATISFYING CAREERS!



HEALTH

631-261-3600 x219

- Diagnostic Medical Sonography*
- Medical Assisting
- Medical Office/Electronic Health Record Specialist
- Nurse Assisting
- Physical Therapy Aide
- Practical Nursing*
- Surgical Technology*



APPEARANCE ENHANCEMENT

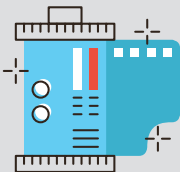
- Esthetics* 631-261-3863
- Cosmetology* 631-261-3863



TRANSPORTATION

- Aviation Maintenance Technology* 631-752-1957
- Automotive Technology* 631-261-3863

**Financial aid available for those who qualify*



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YOUR FUTURE AWAITS!

- Prepare for a new career
- Advance in your current job
- Learn something fun and different

Be sure to check out:

- Diagnostic Medical Sonography (p3)
- Medical Office/Electronic Health Record Specialist (p7)
- Recovery Coach (p9)
- Culinary Classes (p24)
- Welding Courses (p35)

REGISTER TODAY!
Classes fill quickly.

Western Suffolk BOCES
WILSON TECHNOLOGICAL CENTER
17 Westminster Avenue
Dix Hills, NY 11746-6338

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