expand your options with new skills!

most classes begin the week of March 1

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Locations for Wilson Tech's Adult Education Classes

DH Dix Hills Campus: 17 Westminster Ave., Dix Hills 11746 · (631) 667-6000 x320
NPT Northport Campus: 152 Laurel Hill Rd., Northport 11768 · (631) 261-3600
HN Huntington Campus: 200 Little Plains Rd., Hu ntington 11743 · (631) 754-2900
RP Republic Campus: 7200 Republic Airport, Farmingdale 11735 · (631) 752-1957 (on Rt 110, behind Marriott Courtyard)

Maps: go to www.wilsontech.org/sites

Diagnostic Medical Sonography, Practical Nursing and Surgical Technology

Prerequisites for Surgical Technology, Practical Nursing and Diagnostic Medical Sonography:
- *High school diploma or equivalent plus satisfactory score on the Pre-Entrance Exam.*
- *Sonography students must also have college credits as specified below.*

NOTE: Financial aid available to those who qualify.

Diagnostic Medical Sonography

Registry Program

CAAHEP

Learn the fascinating field of sonography including OB/GYN, abdomen vascular, echo, and breast ultrasound. This 24-month program integrates basic sciences, medical sciences and instruction in Diagnostic Sonography with supervised clinical experience in hospitals and doctor's offices from Manhattan to Southampton. Students gain valuable hands-on experience in several three-month clinical rotations. Successful completion of the program leads to a certificate that qualifies you to sit for any of the five registry examinations in Diagnostic Medical Sonography 60 days prior to graduation. Accredited by the Commission of Accreditation of Allied Health Education Programs (www.caahep.org; 1361 Park St., Clearwater, FL 33756; 727/210-2350) upon the recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography.

Prerequisites: high school diploma or equivalent; a minimum grade of C in college-level, credit-bearing courses in General Physics, Anatomy & Physiology I & II, Algebra, and English; and a satisfactory score on Pre-Entrance Exam. Graduates from other health programs are welcome to apply. Courses begin in July and have vacation during holiday periods.

Additional costs of approximately $1,700 for textbooks and uniforms. Financial aid is available to those who qualify.

17ASON501A $40,999* 7/13/16-6/30/18 NPT/202A
M-F 8AM–6PM 2800hrs, 491 sessions

*Tuition subject to change.

Practical Nursing

License Program

Learn the skills and knowledge necessary to be a valuable member of today's health care team. The School of Practical Nursing, located at Tech's Northport campus, helps prepare you for licensing as a practical nurse. The program is approved by the NYS Education Department. The low ratio of students to faculty allows many opportunities for individualized instruction.

For those planning to pursue additional training, Tech is affiliated with registered nursing programs at Helene Fuld College of Nursing, Nassau Community College, Suffolk Community College, SUNY Farmingdale and Molloy College. Advanced placement is available in the Surgical Technology Program within one year of graduation.

Tuition includes stethoscope and surgical scissors. Additional costs for textbooks, uniforms, licensing fee, physical exam, liablity insurance and CPR certification are required for entering program. Financial aid available to those who qualify. Prerequisities: high school diploma or equivalent plus satisfactory score on Pre-Entrance Exam. HEGIS code 5209.20

Part-time Day
17APNU501A $19,599* 9/12/16–6/30/18 NPT/211
M-F 9AM–1:15PM 1350hrs, 435 sessions

Part-time Evening
17APNU501B $19,599* 9/12/16–4/30/17 NPT/211
M-Th 5:45–10PM plus every other Saturday
8AM–3:15PM 1350hrs, 380 sessions

Full-time Day
17APNU500B $19,599* 3/20/17-10/30/18 NPT/211
M-Th 9AM–1:15PM plus every other Friday
8AM–3:15PM 1350hrs, 401 sessions

Surgical Technology

Certification Program

CAAHEP

Learn to work closely with surgeons, anesthesiologists and registered nurses to provide patient care throughout surgery. Study setting up the operating room, prepping patients, the disease process and instrumentation. You will be assigned to a local health care facility to work under an experienced health care professional. This program helps prepare you for employment in operating rooms, surgical offices, delivery rooms, emergency departments, physician and dentist offices, central supply services, cardiac catheterization clinics, tissue banks and ambulatory surgical care sites. Advanced placement is available in the Practical Nursing program within one year of graduation. Accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org; 1361 Park St., Clearwater, FL 33756; 727/210-2350) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting. Additional costs for textbooks, malpractice insurance, uniform, physical exam, and CPR certification are required for entering program. Financial aid available to those who qualify. Prerequisities: high school diploma or equivalent plus satisfactory score on Pre-Entrance Exam.

17ASGT501A $16,999* 10/24/16–10/30/17 NPT/202A M-F 9AM–2:30PM 1200hrs, 247 sessions

17ASGT501B $16,999* April 2017–April 2018 NPT/202A M-F 9AM–2:30PM 1200hrs, 247 sessions

*Tuition subject to change.

Brochures with application procedures, program requirements and information on pre-entrance exams are at www.wsboces.org/fulltime or call (631) 261-3721, x219.

Prepare Now for the Pre-Entrance Exam!

All applicants to the Diagnostic Medical Sonography, Practical Nursing, and Surgical Technology programs must achieve a satisfactory score on the Pre-Entrance Exam (also known as Test for Academic Skills) and have a high school diploma or equivalent. These three programs have substantial class work and homework that require students to be proficient readers with a wide vocabulary and competent math problem solvers.

BOCES highly recommends that students take the Prep Class for Pre-Entrance Exams, however, those who have completed a recent academic program with strong grades may consider proceeding directly to the Pre-Entrance Exam. Most students find that the Prep Class for the Pre-Entrance Exam helps them prepare for the rigorous Pre-Entrance Exam, gain self-confidence, and solidify their interest in pursuing the academic work necessary to succeed in these programs.

Note: A successful score on the Pre-Entrance Exam is the first step in applying to these three programs but does not guarantee admission.

Prep Class for Pre-Entrance Exams:
Practical Nursing, Surgical Technology & Diagnostic Medical Sonography

BOCES statistics indicate that the passing rate on the Pre-Entrance Exam is higher for those who complete this Prep Class.

To enter these three programs, you must satisfactorily pass the Pre-Entrance Exam. Take this Prep Course to help you prepare for your Pre-Entrance Exam. Work on your reading comprehension, basic math skills, and critical thinking. Textbook additional (www.wilsontech.org/bookstore). Class meets 50 hrs, 10 sessions.

Course #16SPRE101A	**T/Th 5–10 PM**	**$399**	**April 5–May 17**	**NPT, Room 209**

Pre-Entrance Exams (TEAS) May be taken once a semester. Exam fee is $125.

The TEAS Pre-Entrance Exam is composed of the following areas: general math, science, reading comprehension, and English and language usage. If you have any questions about the Pre-Entrance Exam or you have a current IEP and are requesting testing modifications, call (631) 261-3721.

While all prospective students take the same Pre-Entrance Exam, register with the course number of the program you hope to enter.

Practical Nursing	Sonography	Surgical Technology	Dates and Times	
16SLPN100A	16SSON100A	16SSGT100A	1/9	Sa 8:30AM–1PM
16SLPN100B	16SSON100B	16SSGT100B	1/20	W 4:30–9PM
16SLPN100C	16SSON100C	16SSGT100C	3/12	Sa 8:30AM–1PM
16SLPN100D	16SSON100D	16SSGT100D	4/6	W 4:30–9PM
16SLPN100E	16SSON100E	16SSGT100E	5/7	Sa 8:30AM–1PM
16SLPN100F	16SSON100F	16SSGT100F	5/21	Sa 8:30AM–1PM

HEALTH

Central Sterile Processing Technician

Looking for a skilled, entry-level position in health care where you will have responsibility for a variety of vital services in health facilities? A certified Central Sterile Processing Technician processes and sterilizes surgical instruments in hospitals, surgical centers and other health facilities.

The coursework incorporates classroom and laboratory learning activities and resources and will include a 250 hour clinical internship. Upon successful completion, students will be eligible to take the IAHCSMM certification examination for Certified Central Service Technician. Prerequisites: high school diploma or equivalent, personal interview, physical exam and successful score on TABE Test (see below). Additional costs: uniform (approximately $100) and certification exam, $105. Textbook additional.

Coming Fall 2016
$6,500 650hrs, 63 sessions

EKG / Monitor Technician

Certificate

Satisfactory completion of this course will help prepare you to work as an entry level EKG or monitor technician in hospitals, clinics, health related facilities and physicians offices. Learn to identify normal and pathologic heart rhythms and collect diagnostic quality recordings of the heart's electrical and mechanical activity. You will also learn to monitor a patient's cardiac function in a critical care or emergency room setting. Gain the knowledge and skills to assist doctors and nurses by recognizing and reporting changes in a patient's heart function. The curriculum includes cardiac anatomy and physiology, 12 lead and rhythm strip analysis lead placement and 12 lead EKG. Rhythm strip practice will enhance learning and clinical skills. Don't miss the chance to be in the forefront of critical and emergency medicine! You must earn a final grade of 90% to receive a certificate of completion. Testing fee separate. High School Diploma or equivalent is required to sit for the NCCT exam.

Textbook additional (www.wilsontech.org/bookstore). Students are required to purchase review books and practice exams available by contacting NCCT Customer Service at 1-800-875-4404 or www.ncctinc.com (Approx $40). NCCT Test: June 22, 2016

16SMED105A $865 3/2-6/15 NPT/207
W 6–10PM 60hrs, 15 sessions

Infection Control / Preventing Disease Transmission

Based on the NYS Infection Control Training Syllabus. Learn how disease transmission occurs, how to prevent transmission, and what to do if an exposure occurs. This Infection Control training is valid for four years and required for NYS license renewal for RNs and LPNs. You will receive an official completion certificate. $69, each class is 2 hr, one session.

16SHEA103A	M 3/7	DH-C/LCRM	3–5PM
16SHEA103B	Tu 4/12	DH-C/LCRTu	6–8PM
16SHEA103C	Th5/5	DH-C/LCRTh	6–8PM
16SHEA103D	Th 6/9	DH-C/LCRTh	6–8PM

Medical Assisting

Certificates

Prepare to work in physicians' offices, hospitals and clinics. Duties include running the front office, receptionist functions, bookkeeping, and filing. Assist the physician with examinations and treatments, medications; perform EKGs and simple laboratory procedures. Study topics including hematology, urinalysis, phlebotomy, basic blood banking, and routinely performed chemistry tests. Clinical internship will be provided in local medical offices and clinics. Those who successfully complete this program are eligible to sit for two national certification exams-Medical Assisting and Phlebotomy. Testing fees separate. Prerequisites: basic computer skills and successful score on TABE Test (see below). Additional costs (approx. $550) for uniform, physical exam and textbooks (www.wilsontech.org/bookstore) Note: High School diploma or equivalent is required to sit for American Medical Technologists (AMT) certification exams ($100). Financial Aid is available to those who qualify.
AMT exam: June 28 & June 29

17AMED502A $11,999* 9/7–6/24 NPT/207
M-F 9AM–2PM 750hrs, 167 sessions
* tuition subject to change

Start here to enter:

Medical Assisting **Nurse Assisting** **Physical Therapy Aide** **Pharmacy Technician**
Medical Office Coding & Billing Specialist **Central Sterile Processing**

TABE Test

Students MUST satisfactorily pass this Test of Adult Basic Education (TABE) before enrolling in any of the above programs. The test covers basic math computation and reading comprehension. The TABE test can only be taken once in a 6-month period.

All TABE tests are $25, given at DH-A/Career Center. Call (631) 667-6000 x327 to make an appointment to schedule your TABE test.

Musculoskeletal Ultrasound NEW

This practical approach to musculoskeletal ultrasound imaging is taught by a physician or registered diagnostic medical sonographer. The 20 hour course will provide a comprehensive overview of the practical applications, techniques and interpretation of MSK imaging. Includes scanning experience in our laboratory utilizing state-of-the-art machines including Philips Epic 7. Pre-requisite: Must be a registered Sonographer.

17UMED119A $2,000* 7/14–9/15 NPT/202A
Th 6–8PM 20hrs, 10 sessions
* tuition subject to change

Nurse Assisting

Certificates

Prepare to begin your nursing career as a nurse assistant. The program is approved by the NYS Education Department. Covers basic procedures in bedside nursing care, theory, medical ethics, and clinical supervision in a local health facility. Students who successfully complete this program will be eligible to take the Nurse Aide Evaluation Examination which qualifies students for a listing in the NYS registry. Requirements: a completed physical examination form by the first day of class, purchase of designated uniform, and fee of $115 payable to the NYS Commissioner of Health for the state examination. Prerequisite: successful score on TABE test (see pg 4). Call 631/667-6000 x327 for an appointment with a career counselor for assessment. Textbook additional (www.wilsontech.org/bookstore).

16SMED201A $2,199 2/29–5/18 NPT/215
M-F 9AM–2PM 200hrs, 47 sessions

16SMED201B $2,199 2/29–8/1 NPT/215
M&W 5–10PM 200hrs, 47 sessions

16SMED201C $2,199 6/1–7/27 NPT/215
M-F 9AM–2PM 200hrs, 47 sessions

Pharmacy Technician

Certificate

Prepare for a fast growing health career where you work alongside a licensed pharmacist and other medical personnel. A pharmacy technician provides essential services for patients and the general public. Learn pharmacology and the technical skills to assist the pharmacist in screening and filling prescriptions, preparing medicated solutions, calculating dosages, collecting payment and initiating billing, selecting and purchasing pharmaceutical supplies, managing inventory control, and assisting patients in the use of prescribed medications. Professional communication, safety and medical ethics will be stressed. Successful completion of this course will help prepare you to seek employment in a variety of settings including hospitals, clinics and retail pharmacies. To pass this course you must achieve a final grade of at least 90%. Strong math skills and knowledge of algebra required. Prerequisite: successful score on TABE Test (see pg 4) U.S. high school diploma or equivalent required for the certification exam. Payment plan available. 90% attendance required. Testing fee separate. Textbook additional (www.wilsontech.org/bookstore).

16SMED108A $4,249 3/1–7/21 NPT/202A
M-Th 6–10PM 300hrs, 75 sessions

Physical Therapy Aide

Certification

Help patients recover from injuries, improve their mobility, resume work and enjoy life again. Gain the knowledge and skills to assist medical professionals and therapists in offices clinics, hospitals, and long-term care facilities. Learn how to set up and

Build Your Foundation for a Career in Health Care

Anatomy and Physiology for Health Careers

The study of the human body and its systems is the first course in any Health Careers program. Careers in nursing, physical therapy, surgical technology, medical assisting, sports rehabilitation and personal training are a few careers that require a solid understanding of the human body. College level Anatomy and Physiology encompasses a vast body of knowledge causing many students to be overwhelmed and easily discouraged. This course offers an introduction to the human body, provides an understanding of body systems and lays the foundation for more detailed anatomy courses. This course is strongly recommended for anyone who is considering applying to a health career program. Textbook additional (www.wilsontech.org/bookstore).

16SMED114A $299 2/8–3/16 NPT/202A M&W 6–10PM 40hrs, 10 sessions

Math for Health Careers

If you are considering any career in health care, this course is a must because good math skills are essential for calculating medication dosages. Move from addition, subtraction, division, and multiplication to fractions, ratios, and proportions. Learn the systems used in measuring doses of medication and then learn to solve common dosage problems and complete temperature conversions. Practice using military time, a medical standard.

17UHEA108A $249* 7/14–8/15 NPT/215 Th 6–10PM 16hrs, 4 sessions

*Tuition subject to change.

maintain treatment areas, prepare equipment and assist patients in therapy. Topics include: customer service, workplace safety, common physical disorders, physical therapy treatments and exercise, and mobility training and CPR. Field trips to local physical therapy office, held during the day, will highlight classroom theory and laboratory practice. Prereq: Successful score on TABE (see pg 4). Textbook additional (www.wilsontech.org/bookstore).

17FMED102A $1,925* 9/8/16–1/19/17 NPT/202
Tu&Th 6–10PM 132hrs, 33 sessions

* tuition subject to change

CPR & First Aid

Certificates

American Heart Association and American Safety & Health Institute

ASHI Basic First Aid

Proper first aid can save lives! This course presents critical information for dealing with shock, burns, strains, strokes, seizures and other common emergencies. Learn to recognize the signs and symptoms of injuries and sudden illness as well as how to provide immediate care for adults and children. Those who successfully complete the class will receive an ASHI First Aid card valid for 2 years.

16SHEA104A $85 3/7 DH-C/LCR
M 6–10PM 4hrs, 1 session

16SHEA104B $85 5/5 DH-C/LCR
Th 1–5PM 4hrs, 1 session

16SHEA104C $85 6/8 DH-C/LCR
W 6–10PM 4hrs, 1 session

ASHI Pediatric First Aid, CPR & AED

This program focuses on caring for injured or ill children and is appropriate for parents, grandparents, babysitters, child care personnel and pre-school and nursery school workers. Topics include CPR and Rescue Breathing, use of Automatic External Defibrillators (AED), and First Aid for children and infants. Those who successfully complete the class will receive an ASHI card valid for 2 years. All classes are $85.

16FHEA107D $85 2/1 DH-C/LCR
M 5–10PM 5hrs, 1 session

16SHEA107A $85 3/10 DH-C/LCR
Th 5–10PM 5hrs, 1 session

16SHEA107B $85 4/14 DH-C/LCR
Th 12–5PM 5hrs, 1 session

16SHEA107C $85 5/4 DH-C/LCR
W 5–10PM 5hrs, 1 session

BLS For Healthcare Providers

This course is a MUST if you are in or entering the health care field. Covers: infection control, foreign body airway obstruction, CPR for infants, children and adults adults and AED applications for children and adults. Training includes use of the big-valve-mask for patient ventilation. Those who successfully complete the class will receive an American Heart Association card valid for 2 years.

16FHEA105H $85 2/4 DH-C/LCR
Th 5–10PM 5hrs, 1 session

16SHEA105A $85 3/8 DH-C/LCR
Tu 5–10PM 5hrs, 1 session

16SHEA105B $85 3/10 DH-C/LCR
Th 12–5PM 5hrs, 1 session

16SHEA105C $85 3/15 DH-C/LCR
Tu 5–10PM 5hrs, 1 session

16SHEA105D $85 4/13 DH-C/LCR
W 5–10PM 5hrs, 1 session

16SHEA105E $85 5/2 DH-C/LCR
M 5–10PM 5hrs, 1 session

16SHEA105F $85 5/9 DH-C/LCR
M 5–10PM 5hrs, 1 session

16SHEA105G $85 6/6 DH-C/LCR
M 5–10PM 5hrs, 1 session

Heartsaver-CPR-AED

Designed for the lay responder, not someone in the medical field. Covers: infection control, foreign body airway obstruction, CPR and AED (Automatic External Defibrillator) use on adults, children and infants. Excellent for parents, teachers, those providing care to elderly patients, pool owners and individuals working in the hospitality industries. Those who successfully complete the class will receive an American Heart Association card valid for 2 years for adults, children and infants.

16SHEA106A $85 3/14 DH-C/LCR
M 6–10PM 4hrs, 1 session

16SHEA106B $85 5/11 DH-C/LCR
W 5–9PM 4hrs, 1 session

16SHEA106C $85 6/7 DH-C/LCR
Tu 6–10PM 4hrs, 1 session

Some employers pay for tuition. Check with yours!

Northport Campus Open House

6–8 PM on Tuesday, Jan. 26 (or late spring date, Thursday, April 14)

Meet the teachers, tour the labs, discuss financial options

Auto Technician Training
Cosmetology
Diagnostic Medical Sonography
Esthetics
Medical Assisting
Medical Office Coding & Billing Specialist
Nurse Assisting
Pharmacy Technician
Physical Therapy Aide
Practical Nursing
Surgical Technology

Wilson Tech Northport, 152 Laurel Hill Road, Northport, NY 11768 **(631) 261-3600 x200**

Certification

Medical Office Coding & Billing Specialist

Learn to manage all aspects of the administration of a busy medical office and improve your job skills as a medical executive assistant. After successfully completing all seven modules, you are eligible to take the National Center for Competency Testing (NCCT) exam for certification as an Insurance and Coding Specialist. Prerequisite: High School Diploma or GED plus competence in keyboarding. (See page 17 for a listing of our basic computer courses) and a successful score on TABE test. (pg 4) NOTE: Must complete Modules I-VII with a passing grade to sit for NCCT Certification exam, fee separate ($90).

Tuition is for all seven modules. Complete the day program in 4 months. Additional costs for textbooks (www.wilsontech.org/bookstore) as well as review books and practice exams (NCCT Customer Service at 1-800-875-4404 or www.ncctinc.com). (Approx. $40)

Module I: Medical Terminology I

Learn the meaning and pronunciation of commonly used medical terms and abbreviations. Building a strong medical vocabulary will enhance your success in the health field as well as increase your understanding of medical information. (40 hrs)

Module II: Medical Terminology II

Learn the terminology associated with the structure and function of the skin, musculo-skeletal, cardiovascular, respiratory, digestive, endocrine, urinary, reproductive and nervous systems. Discuss common diseases, diagnostic procedures and laboratory testing.(40 hrs)

Module III: Law and Ethics

Learn the professional responsibilities of members of the health care team and examine doctor-patient relationship. Discuss Patient Bill of Rights, HIPAA guidelines, licensing of health care providers, malpractice, health care proxy, consent policies and procedures, and legal responsibilities of the executive medical assistant. (21hrs)

Module IV: Administrative Office Procedures

Actual case scenarios will help you become well-versed in front desk reception, communication and listening skills, telephone techniques, medical records and appointment management. Covers patients' medical records, ledger cards, ICD and CPT coding, insurance claims and management of medical office's financial activity. (40 hrs)

Module V: Medical Coding

An introduction to basic guidelines in using the ICD-10 and CPT coding manuals. Learn methods specific for medical offices, and the billing of Medicare and private insurance. Explore appropriate use of modifiers. (80 hrs)

Module VI: Electronic Medical/ Health Records

Gain the skills needed to be a part of the U.S. healthcare system's transition to electronic medical records. In this course you will get practical experience to help you understand and become comfortable with computerized medical records used in the clinical setting. (40 hrs)

Module VII: Electronic Billing

Learn to access information to complete and transmit insurance forms electronically. Learn to use ICD-10 and CPT Coding. You will receive individualized instruction to develop your billing skills in our computer laboratory. (50 hrs)

Day Program

16SCOD503A $3,770 2/22–6/15 NPT/102
M-Th 9AM–2:30PM 313hrs, 61 sessions
NCCT Review: 6/16/16
NCCT Exam: 6/20/16

Certification

Become a Recovery Coach! NEW

Prepare to work in the addiction and mental health field as a Recovery Coach who helps people along the path of recovery—either before, during, after or instead of treatment. Work in your own practice or in facilities such as community outreach centers, detox facilities, residential centers and hospitals. Recovery Coaches do not provide clinical help or dispense medication; instead they work with the recoveree, either as a solo coach or as part of a team. Learn to help patients engage with treatment and help them develop the various skills needed for recovery.

This class fulfills the 60 hour educational requirements set forth by NYS and the Office of Alcoholism and Substance Abuse Services (OASAS) to become a NY-certified Recovery Addictions Recovery Coach or NY-certified Addiction Recovery Advocate. Class includes extensive preparation for the certification exam. Instructor will provide information pertaining to exam testing locations and the application process. Class has four modules:

Module I-Recovery Coach Academy (30hrs)
Module II-NYS Ethics (12hrs)
Module III-Medically Assisted Treatment (6hrs)
Module IV-Spirituality (12hrs)

Upon successful completion of each module you will receive a Healthspan.US certificate as well as information to receive your CCAR Certificate (Connecticut Community for Addiction Recovery) which you will need to file your NYS application.

Curriculum includes the role of recovery coaches in the recovery process, core values and guiding principles of recovery, the many dimensions of recovery and recovery coaching, the stages of recovery, wellness planning, ethics and guidelines for making ethical decisions, as well as spirituality and what this means to each individual as it pertains to recovery. The course covers the history, concepts and varieties of Medically Assisted Treatment (MAT) that may be used during recovery pathways that include a medication component. No prerequisites.

Additional fees for:

- Manuals and materials ($139 due on first night of class. Bring money order only made out to HealthSpan.US)
- Application fee for certification exam ($100)
- NYS Recovery Coach Certification Exam ($125 will be paid to NYS when application is submitted)

16SSPI109A $899 3/2–5/18 DH-C/221 M&W 6–9PM 60hrs, 20 sessions

BOCES full-time programs

Get Started on a New Career!

Land the job you really want in a full-time program at BOCES. Classes are offered at either Wilson Tech's Northport or Republic Airport campus. These programs will help prepare you for the licensing or certification exams that will help you reach your goals for a satisfying career. Don't let finances stop you from pursing your dreams. Financial aid is available for those who qualify. Tech Financial Aid advisors can help you sort out your options.

Health Careers - 631/261-3600 x219
Diagnostic Medical Sonography*
Medical Assisting*
Medical Office Coding & Billing
Nurse Assisting
Pharmacy Technician
Physical Therapy Aide
Practical Nursing*
Surgical Technology*

Appearance Enhancement Careers
Esthetics* 631/261-3863
Cosmetology* 631/261-3863

Transportation Careers
Aviation Maintenance Technology* 631/752-1957
Automotive Technology* 631/261-3863

Financial Aid available

DH=Dix Hills Campus (Buildings A, B, C, D, or E), HN=Huntington Campus, NPT=Northport Campus, RP=Republic Campus

evening & full-time courses

most classes begin the week of March 1

APPEARANCE ENHANCEMENT

The Cosmetology and Esthetics programs are accredited by the Council on Occupational Education, see pg 1. Financial aid available to those who qualify, see page 39. Schedule an appointment with a counselor before admission, call (631) 261-3600, x204. Refund policy available in the Appearance Enhancement handbook.

Cosmetology

License

For those with artistic flair, cosmetology offers a wide variety of opportunities. Learn care of hair, skin, scalp and nails in this 1,000-hour program as you prepare for NYS licensing. Hair Extensions certification included. Students are required to purchase a cosmetology kit (approx. $365) and designated uniform. Information will be provided at registration by the counselor. Begin on the first school day of every module with approval of the counselor and instructor. Please call 631-261-3600 ext. 204 for registration. Financial aid available to those who qualify. NOTE: Tuition includes a $100 non-refundable fee.

Day Program
16ACOS500A $10,299 NPT/Cos
M-F 8AM–2:30PM 1000hrs

Help others look their best and become a licensed Cosmetologist in the BOCES full-time program.

Evening Program
16ACOS500B $10,299 NPT/Cos
M-Th 5:30–9:30PM 1000hrs

The Perfect Day, The Perfect You!

Our experienced makeup artist will share professional tips that you can master to create an even more beautiful you! Learn the techniques that will help you achieve the look you want for everyday, work or that special event! All classes held at NPT/Esthetics Lab. M/W 6–10 PM (8hrs, 2 sessions)

Make-Up Application 101

Discover colors that suit your skin tone, eyes and hair color. Choosing the right makeup will help you create your overall image. The result is a natural look that enhances your every feature! Learn the do's and don'ts of everyday make-up application.

16SAPP105A $149 3/2, 3/7

Make-Up Application 102

A more advanced course in the application of makeup. Take your everyday look and transform it to another level. Discover the techniques that will take you from day to evening. Learn the art of the "smokey eye" as well as eyelash application.

16SAPP106A $149 3/14, /16

Bridal Make-Up

Learn the techniques to prepare the bride and her bridal party for the perfect wedding day image. Learn how to communicate with the bride to accommodate her needs and achieve that "magical" look. Also covered: tips on building your own bridal make-up business and how to do a professional makeover in 20 minutes.

16SAPP107A $149 4/4, 4/6

Airbrush Make-Up

Learn how to achieve that flawless HDTV look! Discover why airbrushing is the new rage! You will learn: techniques, shading, the difference between traditional application and airbrush techniques, and overall product knowledge. Come work on your airbrushing technique!

16SAPP108A $149 4/11, 4/13

Esthetics

License

Esthetics, the field of skin care and make-up, is now a specialty requiring a separate NYS license in Esthetics. This 600-hour course will cover anatomy and physiology, bacteriology, sterilization, structure and function of the skin, facial procedures, use of various machines, waxing, basic make-up techniques, and business practices. 30-hour Laser Hair Removal certificate included. Students will prepare for the State Board examination. Uniform ($50), State exam fee ($70) not included in tuition.

Begin on the first school day of every module with approval of the counselor and instructor. Please call 631-261-3600 ext. 204 for registration. Financial aid available to those who qualify. NOTE: Tuition includes a $100 non-refundable fee.

Day Program
16AEST500A $9,179 NPT/Esth
M-F 8AM–2:30PM 600hrs

Part-Time Evening
16AEST500B $9,179 NPT/Esth
M, Tu, Th 5:30–10:30PM 600hrs

Esthetics for Cosmetologists

For licensed Cosmetologists to enhance their understanding of skin care and prepare for the State Board exam for a license in Esthetics. Laser Training included. Uniform $50, state exam fee $70 not included in tuition. To register, call 631-261-3600, ext 204.

Part-Time Day
16AEFC500A $7,095 NPT/Esth
M-F 8AM–2:30PM 500hrs

Part-Time Evening
16AEFC500B $7,095 NPT/Esth
M, Tu, Th 5:30–10:30PM 500hrs

Laser Training For Licensed Estheticians

This hands-on program focuses on the use of medical lasers for the Esthetician. This class is for licensed esthetician, RN, LPN, physician assistant, physician, certified electrologist, licensed massage therapist, or licensed acupuncturist. Taught by licensed estheticians.

Coming Fall 2016
$1,500* M-F 9AM–3PM 30hrs
* tuition subject to change

Post-Mortem Cosmetology

This class will bring to life the true meaning of cosmetic artistry. Making the deceased look like they did before they passed away will help family and friends with their final good-byes, and ease their loss. If you are interested in this profession, or would like advanced training in the art of make-up as a Mortuary Science student, this is the class for you. Trips to local funeral homes may be scheduled. Cosmetology license preferred.

16SAPP104A $175 3/2–4/13 DH-C/Cos
W 6:30–9:30PM 18hrs, 6 sessions

AUDIO

Logic Pro X

Learn how to generate a customized audio and MIDI configuration that will seamlessly integrate with your own personal production studio. This hands-on course introduces the primary features and basic user interface of Logic Pro X. Students also can create their own songs using Logic Pro's comprehensive array of software instruments, Apple Loops, and DSP effects. In-depth lessons cover MIDI and audio recording, streamlined editing and arrangement techniques, user-defined key commands, automation, using external MIDI controllers, mixing, and creating a final output.

16SAUD101A $499 3/2–5/11 DH-E/Audio
W 7PM–9PM 20hrs, 10 sessions

Voiceovers

Have you ever wanted to be the voice everyone hears on commercials and documentaries? Join this fun and interactive class to learn the ins of the industry plus the importance of marketing and of a demo tape. You will be coached and recorded for a personal evaluation! Taught by a professional voice actor from the voice acting training company, Voices For All. Requirements: Students must have internet access and video chatting capabilities using one of the following free method: Skype (for PC users) or iChat (for Mac Users). Also offered via telephone if you do not have webcam. Call 631/667-6000 x 320 to arrange.

16SSP I103A $49 1.5hrs, 1 session

Interested in a low cost haircut, shampoo or coloring?

Try our Salon Clinics!

DH: Th/F, Walk-ins at 8 AM ONLY.

NPT: Th/F, Walk-ins at 8 or 11:45 AM ONLY.
W, by appointment ONLY at 5:30 PM

Call: (631) 261-3600 x249

Prepare for ASE Certification

Automotive Technician Training

Automotive Technician Training

Vehicles are far more sophisticated today than in previous decades and require technicians with more advanced technical training and computer skills. Wilson Tech, accredited by the National Automotive Technicians Education Foundation (NATEF), is equipped to teach you the skills that will help you advance in this field. Upon successful completion you will be prepared to sit for the corresponding certification exams which stress knowledge of job-related skills and lead to Automotive Service Excellence (ASE) certification.

Learn the theory and skills to diagnose, service and repair cars, SUV's and light duty trucks. You will use up-to-date electronic and hydraulic equipment to precisely diagnose today's sophisticated vehicle. Prerequisite: High School diploma or equivalent and satisfactory score on a TABE exam and interview. Students must also attend a 4-hour safety orientation workshop. Textbooks included. New students may begin on the first day of most modules.

*Electrical/Electronic systems (260 hrs)
*Automatic Transmission & Transaxle (137 hrs)
*Engine Performance (234 hrs)
*Engine Repair (195 hrs)
*Suspension and Steering Systems (195 hrs)
*Heating & Air Conditioning (156 hrs)
*Brakes (163 hrs)
*Manual Drive Train & Axles (137 hrs)

Call (631) 261-3863 for a pre-entrance interview appointment and for more information about the pre-entrance requirements. Financial help is available to those who qualify.
www.wsboces.org/auto

16AAUT500A $15,449 NPT/Auto M–F 8AM–3PM 1477hrs

New students may begin on the first day of most modules.

U.S. Department of Veterans Affairs

Some classes and programs at Wilson Tech may qualify for funding through the GI Bill®. Call our Veterans' advisor at (631)-667-6000 x353 for the list of specific classes that are approved.

Program approved by the Federal Aviation Administration

FAA Airframe & Powerplant Certificates

- Central location at Republic Airport in Farmingdale
- Approved for ACCES-VR, VA
- FAA-certified instructors
- Financial aid/payment plans available to those who qualify.
- DD214 Waivers are evaluated onsite for approved military training

Certificate Programs

Aviation Maintenance Technology

This FAA-approved program provides the hands-on experience to service, repair and overhaul reciprocating and turbine engines and components, powerplant control systems, instrumentation, and induction and exhaust systems.

To prepare for both the FAA Airframe and Powerplant licenses, students must complete five semesters (total of 1,910 hours). Call 631-752-1957 for more information and to tour the facility.

Semesters begin Sept., Jan. and May. and the program is offered at our Aviation Facility at Republic Airport in Farmingdale. Financial aid/payment plans available to those who qualify, call our Financial Aid office at 631/261-3600, x214. DD214 waivers are evaluated on-site for approved military training.

Tuition includes basic tools for each curriculum area, books, and testing for the Designated Mechanic Exam (DME). Students must supply coveralls with long sleeves and work boots to be worn in the hanger. FAA exams (3) extra: $150 each. For those seeking just one of these FAA licenses, take General plus both sections for the license you seek. Tuition will be prorated accordingly. Before being admitted into the AMT program, prospective students must TABE (take a test of Adult Basic Education), receive a successful score and meet with administration to determine eligibility into the program.

16AAMT500A $30,300 REP/ M-F 8AM–2:30PM 1910hrs, 224 sessions

Designated Mechanic Exams (FAA Airframe and/or Powerplant)

Prior to registering, students must be authorized to sit for the exam. For requirements, call (631) 752-1957. To schedule pre-test interview, contact the Designated Mechanic Examiner at (631) 752-1957. Testing Center is open M–Th, 8AM–6PM.

16AAMT103A Airframe $450
16AAMT104A Powerplant $450
16AAMT101A General & Airframe $599
16AAMT102A General & Powerplant $599
16AAMT105A General, Powerplant & Airframe $850

For brochure, go to www.wsboces.org/amt

Take a Tour (631) 752-1957

AUTOMOTIVE & MOTORCYCLE

Auto Body Refinishing
Learn techniques of spraying, use of various solvents, surface preparation, and masking procedure. Hands-on applications will help you to develop skills you'll need to excel.

16SAUT101A $485 3/1–6/7 DH-C/AuBodyI
Tu 6:30–10PM 42hrs, 12 sessions

Auto Body Repair
Learn the fundamentals of metal and damage stress repair. Practice using auto body tools and plastic filling.

16SAUT102A $380 3/7–6/13 DH-C/AuBodyI
M 6:30–10PM 42hrs, 12 sessions

Exterior & Interior Panel Removal/ Installation NEW
This in-depth, hands-on class will cover exterior and interior renovations to your car. Learn how to successfully remove fenders, bumpers, hoods and trunks. Next, learn how to remove interior door panels and trim pieces to access glass wiring bolts as well as properly remove door handles.

16SAUT113A $380 3/3–6/9 DH-C/AuBodyI
Th 6:30–10PM 42hrs, 12 sessions

Pinstriping & Custom Painting NEW
Kustom Kulture artists teach this hands-on course to help you learn or expand your knowledge of the fine art of pinstriping as well as airbrush design and layout. Learn how to paint True Fire, Gold Leaf, Lace Painting and other techniques to turn your car or bike into your own unique ride.

16SAUT112A $309 3/3–6/9 DH-C/AuBodyI
Th 7–10PM 24hrs, 12 sessions

Auto Mechanics I
A general introduction to automotive cooling; fuel, electrical and ignition systems; tune-ups; drive lines and components; and suspension, steering and brake systems.

16SAUT103A $395 3/3–6/9 DH-C/AuMechI
Th 6:30–10PM 42hrs, 12 sessions

16SAUT103B $395 3/7–6/13 DH-C/AuMechI
M 6:30–10PM 42hrs, 12 sessions

Repaired my Honda Baby Dream in class!

Motorcycle Repair
If you're interested in learning how to make basic repairs to your motorcycle or looking to enter the workforce as an entry-level motorcycle technician, Wilson Tech's Motorcycle Technician Program, in conjunction with LI Choppers of Freeport, offers the classroom and hands-on experience that can give you the basic skills and knowledge you need. All sessions meet at LI Choppers, 25B Hanse Avenue, Freeport, 11520.

Motorcycle Maintenance
Gain the skills and confidence to properly maintain your bike. Learn electrical and fuel systems, basic tune-ups, brakes, tires and suspension, sprockets and drive chain, shaft drive, oil and fluids, radiators, steering, throttles and clutch safety equipment and winterizing. This is a hands-on course so bring your motorcycle! Get a tool list at the first class with recommendations for each student's bike. Bring the service manual for your motorcycle.

16SMOT101A $375 3/7-5/23 LI Choppers
M 6:30–9:30PM 30hrs, 10 sessions

Bicycle Maintenance - Intro
Cycling enthusiasts won't worry about being stranded by the roadside after taking this course. You'll learn the basics of maintaining your bicycle, from bearing replacements system overhauls to basic tune-ups. Learn to make common repairs that bike shop mechanics make. This course is also excellent for law enforcement officers who would like to maintain their own bikes or for those interested in becoming bicycle mechanics. Applicable to all types of bicycles. Bring your bikes!

16SSPI102A $99 3/1–3/29 DH-C/AuMechII Tu 6–9PM 15hrs, 5 sessions

Get credit for life skills toward your high school diploma, call 667-6000 x327

Auto Mechanics II

This course prepares mechanics for advanced levels of troubleshooting, vehicle servicing, diagnostics, engine mechanical, engine performance, electrical systems, fuel systems, brakes, suspension, steering and alignment. Prerequisite: Auto Mechanics I or prior experience.

16SAUT104A $445 3/2–5/25 DH-C/AuMechI
W 6:30–10PM 42hrs, 12 sessions

Automobile Service Consultant / Service Writer

Gain the knowledge needed for a career as an Automotive Service Consultant/Service Writer. This course will help develop skills in communication, customer relations, sales, shop operations and repair order writing (RO's).

16SAUT110A $215 3/2–4/4 DH-C/AuMechII
M&W 6–9PM 24hrs, 8 sessions

BUSINESS/ OFFICE SKILLS

Accounting Principles

Prepare yourself for part-time and full-time work as a bookkeeper by learning basic accounting principles and the "accounting cycle" of sole proprietorships, corporations and partnerships using hands-on problems and real life experiences. Learn basic Income Tax Preparation. Look at everything from reconciling a checkbook to general ledger and basic financial statement preparation. Textbook additional (www.wilsontech.org/bookstore). Additional materials supplied by instructor.

16SBUS105A $369 3/1–6/7 HN/204
Tu 6:30–10PM 42hrs, 12 sessions

COMPUTERS

Access 2013 Level I

Learn to create tables, design forms, query a database, and generate reports so you can develop a robust and highly functional database that better manages your data. This course will help you be more productive

Online, Instructor-led
16SLED0122 $195 3/7–4/11
M 6–10PM 18hrs, 5 sessions

Excel 2013 Level I

Learn how to work with worksheets and workbooks to analyze data using a variety of features to create, modify and format common business reports such as budgets, inventory reports, invoices, and charts. Textbook additional (www.wilsontech.org/bookstore).

16SCOM135A $245 3/2–4/6 DH-C/10
W 6:30–10PM 18hrs, 5 sessions

E-Commerce

Etsy and eBay provide terrific opportunities for you to be your own entrepreneur. Come explore how to use these e-commerce sites to earn money selling hand-crafted items, no longer needed items, outgrown clothes/toys, or garage sale finds. (Entrepreneurs can also take advantage of the millions of creative ideas pinned on Pinterest!) Get practical, real-world insights into the techniques and strategies you use to make the most of these low-cost platforms for your business.

Etsy-Intro NEW

16SBUS106A $65 May 2 DH-C/224
M 7-10PM 3hrs, 1 session

Etsy-Intermediate NEW

16SBUS107A $65 May 9 DH-C/224
M 7-10PM 3hrs, 1 session

eBay-Intro NEW

16SBUS108A $65 May 16 DH-C/224
M 7-10PM 3hrs, 1 session

eBay-Intermediate NEW

16SBUS109A $65 May 23 DH-C/224
M 7-10PM 3hrs, 1 session

Excel 2013 Level II

Apply your basic skill set along with some intermediate to advanced functions to manage and edit numerical reports. Work with various functions to perform specific types of calculations, customize charts, add pictures or shapes in a worksheet, customize formatting for specific types of data, and look at various features for managing different types of lists using a table or database format. Textbook additional (www.wilsontech.org/bookstore).

16SCOM136A $245 4/13–5/11 DH-C/10
W 6:30–10PM 18hrs, 5 sessions

Online, Instructor-led
16SLED0123 $225 4/20–5/18
W 6:30–10PM 18hrs, 5 sessions

Excel 2013 Level III

Learn advanced features to work with different types of reports. Students will look at some productivity tools to increase data entry, features to enable collaboration with others, and various commands to analyze large numerical reports. Topics include paste special, auto fill in a data series, group or outline data, and create groups and subtotals from the data in a worksheet.

16SCOM137A $245 5/18–6/15 DH-C/10
W 6:30–10PM 18hrs, 5 sessions

Online, Instructor-led
16SLED0124 $225 5/25–6/22
W 6:30–10PM 18hrs, 5 sessions

Office 2013-Overview

Learn the basic functions of Word, PowerPoint, Excel and Access. Become familiar with the new Office 2013 ribbon and basic navigation in documents. Whether you are new to Microsoft Office or a current user, you will gain practical tips and shortcuts to make all of your projects faster and easier to complete. Textbook additional (www.wilsontech.org/bookstore).

16SCOM138A $335 3/1–4/5 DH-C/202
Tu 6–10PM 24hrs, 6 sessions

Outlook 2013 Level I

Compose and send email, schedule appointments/meetings, manage contacts, and create tasks and notes in Outlook. Prerequisite: basic understanding of Windows.

Online, Instructor-led
16SLED0119 $195 3/2–3/30
W 6:30–10PM 18hrs, 5 sessions

PowerPoint 2013 Level I

Explore the PowerPoint environment and create a presentation. You will format text on slides to enhance clarity. To enhance the visual appeal, you will add graphical objects to a presentation and modify them. Add tables and charts to a presentation to present data in a structured form.

Online, Instructor-led
16SLED0127 $195 3/3–4/7
Th 6:30–10PM 18hrs, 6 sessions

Quickbooks 2015 Level I

First time Quickbooks users will learn the basic features of this very popular business software, including getting started, setting up Quickbooks, working with lists and bank accounts using other accounts, entering sales and invoices, receiving payments, entering and paying bills. Textbook additional (www.wilsontech.org/bookstore).

16SCOM130A $469 3/7–5/2 DH-C/202
M 6–10PM 28hrs, 7 sessions

Quickbooks 2015 Level II

Learn how to analyze financial data, set up inventory, track and pay sales tax, run payroll, track time, customize forms and write a Quickbooks letter. Prerequisite: Quickbooks 2015, Level I. Textbook additional (www.wilsontech.org/bookstore). Required

CISCO Networking Academy

Develop workforce readiness skills and build a foundation for success in networking-related careers and degree programs. Learn skills to use immediately in your job and accelerate your ability to pursue advanced technology certifications.

Learn practical CCNA Routing and Switching networking concepts from network applications to protocols and services. The new CCNA Routing and Switching (CCNA R&S) curriculum is fully aligned with the new CCENT and CCNA R&S certification exams. Students will progress from basic networking to more complex enterprise and theoretical networking models.

Certificates

Cisco Networking Fundamentals

For those with no computer or network knowledge. This course will help you gain the necessary understanding of networking technology for entering the Networking Academy. Students will learn such topics as: binary and hexadecimal number systems, number conversion, logic gates, Windows operating system, MS-DOS, computer hardware, networking concepts, networking architecture and topology, cabling, and circuit testing.

16SCIS108A $405 3/1–4/12 DH-C/227
Tu/Th 6PM–9:30PM 42hrs, 12 sessions

Cisco Routing and Switching Essentials - Module II NEW

This course describes the architecture, components, and operations of routers and switches in a small network. Learn how to configure a router and a switch for basic functionality. By the end of this course, students will be able to configure and troubleshoot routers and switches and resolve common issues with RIPv1, RIPv2, single-area and multi-area OSPF, virtual LANs, and inter-VLAN routing in both IPv4 and IPv6 networks. Prerequisite: Intro to Networks.

16SCIS110A $805 3/2–5/9 DH-C/227
M/W 6–10PM 70hrs, 17 sessions

Summer 2016
Scaling Networks (Module III)

Fall 2016
Cisco Networking Fundamentals
Introduction to Networks (Module I)
Cisco Connecting Networks (Module IV)

Find online instruction in a specific version of software at www.wilsontech.org/search

Make Your Profile on Social Media Work for You and Your Business!

twitter LinkedIn facebook Instagram

Get practical, real-world insights into the power of social media. Come familiarize yourself with proven techniques and strategies.

Social Media for Business

Social media can drive meaningful revenue to your business whether you have a brick-and-mortar store or an e-commerce site. Learn how you can use Facebook, LinkedIn, and Instagram to grow your business by understanding how to optimize these social media platforms. Find out how social media tools can help you analyze the effectiveness of your strategies and bring your greater business success. We will help you get up-to-date on social media best practices and teach you how to evaluate the tools that social platforms offer so you can select the best fit for you or your business/organization. Classes are 3 hours, 1 session.

Introductory Courses: Create a profile on social media that conveys your story for your brand, business or organization. Gain an overview of the specific platform and how to tailor that social media tool to your existing business strategies and how to use tools for monitoring trends. Learn from real case studies as you gain hands-on experience.

Facebook for Busines	16SCOM116A	$65	March 7	DH-C/224	M 7-10PM
Twitter/LinkedIN	16SCOM118A	$65	March 21	DH-C/224	M 7-10PM
NEW **Instagram**	16SCOM142A	$65	April 11	DH-C/224	M 7-10PM

Intermediate Courses: Expand your digital footprint to make sure you're getting the most out your choice of social media. Develop your social media presence into a powerful brand building tool and gain a more in-depth understanding of the fundamentals of social media analytics. Learn to identify which trends matter the most (and which ones to avoid), how you can use your data to optimize content, and different ways that you can organize and report your data to clients and marketing teams. Classes are 3 hours, 1 session.

Facebook for Business	16SCOM117A	$65	March 14	DH-C/224	M 7-10PM
Twitter/LinkedIN	16SCOM119A	$65	April 4	DH-C/224	M 7-10PM
NEW **Instagram**	16SCOM143A	$65	April 18	DH-C/224	M 7-10PM

Social Media for Personal Use NEW

Create a profile on social media and learn how to connect with people you know as well as people you would like to know. Find out what's trending, what inspires you, what creative people are doing and what your favorite personalities, brands, or bloggers like. We will help you get up-to-date on social media, settings, privacy, and how to set up your personal page.

Introductory Courses: Gain an overview of the specific site and how to set it up for your personal use. Class is hands-on so come ready to set-up your account or work on your existing page. Classes are 3 hours, 1 session.

Facebook	16SCOM144A	$65	March 2	DH-C/224	W 7-10PM
Instagram	16SCOM145A	$65	March 16	DH-C/224	W 7-10PM
Pinterest	16SCOM146A	$65	April 6	DH-C/224	W 7-10PM

Intermediate Courses: Once you have created your personal page, expand your knowledge of the account settings, how to upload photos, videos and links. Classes are 3 hours, 1 session.

Facebook	16SCOM147A	$65	March 9	DH-C/224	W 7-10PM
Instagram	16SCOM148A	$65	March 30	DH-C/224	W 7-10PM
Pinterest	16SCOM149A	$65	April 13	DH-C/224	W 7-10PM

DH=Dix Hills Campus (Buildings A, B, C, D, or E), HN=Huntington Campus, NPT=Northport Campus, RP=Republic Campus

textbooks from Quickbooks 2015-Level 1. (www.wilsontech.org/bookstore).

16SCOM131A $469 5/4–6/15 DH-C/202
W 6–10PM 28hrs, 7 sessions

Word 2013 Level I

Learn how to create, edit, format, and print basic documents. Start by learning to open, save and close documents, then progress to copy, paste and apply formatting, set tabs and indents, and change the view. Textbook additional (www.wilsontech.org/bookstore).

16SCOM139A $245 3/1–3/29 DH-C/18
Tu 6:30–10PM 18hrs, 5 sessions

Online, Instructor-led
16SLED0120 $195 3/8–4/5
Tu 6:30–10PM 18hrs, 5 sessions

Word 2013 Level II

Learn to create more complex documents. Look at features such as inserting pictures or shapes, setting up columns of information, saving repetitive pieces of text or graphics for easy access at a later date, and using styles and templates to produce professional-looking business documents.

16SCOM140A $245 4/5–5/17 DH-C/18
Tu 6:30–10PM 18hrs, 5 sessions

Online, Instructor-led
16SLED0116 $225 4/12–5/10
Tu 6:30–10PM 18hrs, 5 sessions

COMPUTER REPAIR/ ELECTRONICS

Computer Electronics/Construction

Learn to build, install, upgrade and repair personal computer hardware and operating systems. Topics discussed: personal computer hardware; Windows XP, Windows Vista, Windows 7, Windows 8, and Linux operating systems installation; maintenance and file sharing; removal of malicious software; basic networking; remote desktop access; and computer security. Other topics may be added based on current trends. Textbook additional (www.wilsontech.org/bookstore).

16SCOM120A $599 3/7–6/13 DH-C/223
M 6:30–10PM 42hrs, 12 sessions

A+ Certification Prep Part 1: Hardware

Certificates

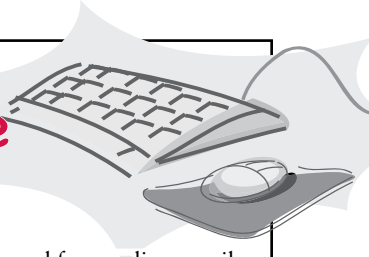
This core course helps prepare you for the hardware aspects of CompTia's A+ exams. Prerequisites - Computer Electronics/Construction or equivalent knowledge and experience. Textbook additional (www.wilsontech.org/bookstore).

16SCOM121A $599 3/1–6/7 DH-C/223
Tu 6:30–10PM 42hrs, 12 sessions

Online, Instructor-led
16SLED0113 $545 3/8–5/24
Tu 6:30–10PM 42hrs, 12 sessions

Each student has his/her own computer.

Computers are for Everyone



All classes Thursday, 6-9PM

Keyboarding-Beginning

If you are a beginning typist or just wish to develop keyboard skills, this "touch system" method will help. Emphasis will be on mastery of the keyboard and some personal and business applications.

16SCOM101A $305 3/3–5/5 DH-A/202
Th 6–9PM 24hrs, 8 sessions

Computer Technology I NEW

User-friendly workshop for first-time computer users. We start with how to turn on your computer and go from there! Discover the wonders of computers in this slow-paced workshop using Windows 7.

16SCOM132A $139 3/3–3/10 DH-C/224
Th 6–9PM 6hrs, 2 sessions

Computer Technology II NEW

Class starts with opening a free email account and helps you get comfortable writing, responding and forwarding emails, including sending attachments. Then we'll introduce you to the basics of the internet to help you find the information you want! Prereq: Computer Tech I or equivalent.

16SCOM133A $225 3/31–5/5 DH-C/224
Th 6–9PM 15hrs, 5 sessions

Computer Technology III NEW

Build upon the skills you gained in the first two levels. Learn more about Windows 7 and gain confidence surfing the internet as the instructor teaches you how to research any topic. If you need guidance before purchasing a computer, your instructor can answer your questions! Prereq: Computer Tech I and II or equivalent.

16SCOM134A $225 5/12–6/16 DH-C/224
Th 6–9PM 15hrs, 5 sessions

A+ Certification Prep Part 2: Operating Systems

Certificates

Continue to prepare for the A+ Certification. This course will cover all of the remaining topics on the A+ Essentials and three elective exams. Prerequisite: Computer Electronics & Construction or equivalent knowledge and experience. Same book as A+ Certification Prep Part 1: Hardware and Computer Electronics/Construction classes. (www.wilsontech.org/bookstore).

16SCOM122A $599 3/3–6/9 DH-C/223
Th 6:30–10PM 42hrs, 12 sessions

Online, Instructor-led
16SLED0114 $545 3/10–5/26
Th 6:30–10PM 42hrs, 12 sessions

CONSTRUCTION

Blueprint Reading

Learn to read and interpret construction drawings for all the major building trades. Course emphasizes commercial construction and includes discussions on scale, dimensioning, topography, types of two and three dimensional drawings, construction materials, cost estimating and building science basics. Lessons discuss construction drawing organization and the differences between site, architectural, structural, mechanical and electrical drawings as they relate to the complete building. Textbook additional (www.wilsontech.org/bookstore).

16SCON101A $569 3/1–6/7 DH-C/222
Tu 6:30–10PM 42hrs, 12 sessions

Certificate Program

Home Inspectors/Contractors/Homeowners

All courses are approved by the NYS Dept. of State.

Earn your Home Inspection License Coming Fall 2016

Approved by the Nat'l. Assn. of Home Inspectors, Inc. and the Nat'l. Assn. of Certified Home Inspectors. 100 hours of classroom study and 40 hours of in-field experience plus homework assignments and final exam. Background in engineering, construction, or trades is helpful but not mandatory. 140 hrs, 25 sessions

Continuing Education

Home Inspection - Building Science

Helpful for a homeowner or 'do-it-yourselfer'. Covers thermodynamics, heat transfer, moisture evaluation, indoor air quality issues, air and vapor barriers, proper construction methods, heat loss and energy saving measures. Learn the basis for the current Energy Star programs. Learn ways to insulate attics, exterior walls, basements and crawl spaces to prevent excessive heat loss and moisture.earn about weather stripping windows and doors, lighting, and evaluating buildings for proper R-valve and U-valve using scientific testing methods. Discuss high efficiency heating and hot water systems as well as ventilation systems. Cover furnaces, boilers, as well as geo-thermal and other heating methods with an emphasis on saving energy for heating and cooling. Discuss cooling loads and how to inspect duct systems for air leakage.

16SCON107A $299 3/1–3/29 DH-C/11
Tu&Th 6–9PM 24hrs, 8 sessions

Lead Safety Course

Certificate

This course provides contractors with the 8-hour education and certification necessary for compliance with the federal directive. Developed by the Environmental Protection Agency (EPA), in collaboration with the Department of Housing and Urban Development (HUD) for training renovation, repair and painting contractors how to work safely in housing with lead-based-paint. It complies with EPA's Renovation, Repair, and Painting (RRP) Rule, and HUD's Lead Safe Housing Rule. These .8 CEUs count as part of the biennial 24 CEU credit requirement for home inspectors. The eight modules include discussions and demonstrations on the threat of lead paint, current NYS and federal regulations, the containment of dust and personal safety precautions when working in a lead environment.

16SCON113A $265 3/7–3/9 DH-C/27
M&W 6–10PM 8hrs, 2 sessions

Personal Safety During Inspections

Raise your awareness level of hazards, hidden and in plain sight during a typical inspection. Review electrical hazards such as the circuit breaker panel, exposed junction boxes and conductors, and wet environments. Identify potential hazards and address exposure and materials used to enhance personal safety during inspection of suspected noxious, flammable and carcinogenic gasses; lead in plumbing and house paint; asbestos, and mold. You will also learn the correct method

Cabinetmaking - Introduction

Learn the techniques necessary to build a kitchen for yourself. Cut materials and create joinery to assemble a standard base cabinet with door and drawer and a standard wall cabinet with door. See the difference between framed and frameless cabinet construction. Develop the skills to install hinges and drawer hardware. Basic layout techniques will help get you started. Safety glasses, ear protection and suitable shoes are required.

16SCON103A $485 3/3–6/9 DH-D/Carp
Th 6:30–9:30PM 36hrs, 12 sessions

Carpentry Skills - Basic

If you would like to do basic carpentry projects, this course will give you hands-on experience including using hand and power tools, plus carpentry terminology. We encourage women and men carpentry enthusiasts to begin with this course. Safety glasses, ear protection and suitable shoes are required.

16SCON102A $355 3/1–5/17 DH-D/Carp
Tu 6:30–9:30PM 30hrs, 10 sessions

Ceramic Tile Basics

Learn how to successfully tile your foyer floor, shower surround or kitchen backsplash area. Learn the correct substrates for wet or dry wall or floor installations. Cut and drill holes in all types of ceramic and porcelain tiles and become familiar with adhesives and grouts for different applications.

16SCON104A $210 3/7–4/11 DH-D/Carp
M 6–9PM 15hrs, 5 sessions

NATIONAL ASSOCIATION OF HOME INSPECTORS, INC.

of preparing the written report and the criteria to make or not make an additional verbal report to client, homeowner and occupants (exigency).

16SCON109A $105 3/16 DH-C/27
W 6–9PM 3hrs, 1 session

Residential Building Foundations

Covers slab, crawl space, partial basement, full basement and combination crawl and full basement. Learn to evaluate the integrity of the foundation whether made of poured concrete, cinderblock, brick, natural stone, rubble, tree trunks, permanent wood foundation (PWF) or wood pier. Using photos from actual inspections, we will discuss the impact of stucco and other decorative cement coverings on foundations and foundation inadequacies such as unsupported brick facade, top below grade and voids. Look at more common issues of spalling, efflorescence, vertical cracks, horizontal cracks, "V" shaped cracks, concrete deterioration, bulging, vertical and horizontal displacement, uneven settlement and moisture intrusion.

16SCON108A $105 3/30 DH-C/8
W 6–9PM 3hrs, 1 session

Roofs, Penetrations and Supports

The course will cover the different roof types and building materials seen on new and old homes. Discuss issues about re-shingling over an old layer and stripping a roof. Learn innovative methods for determining the adequacy of a multiple layer roof and the importance of inspecting a roof from within an attic or attic crawl space. Learn how to evaluate penetrations including vent stacks, chimneys, skylights, service entry masts and power vents and how they impact the integrity of the roof. Join the debate on climbing up on the roof or staying on the ground and inspecting the roof with binoculars. Review contractual requirements and best safety practices.

16SCON112A $105 4/6 DH-C/27
W 6–9PM 3hrs, 1 session

Water, Moisture, Humidity, Grading and Site Drainage

Presentations will include moisture and humidity penetration of a home, from mechanical failure of a roof or flashing to "sweating" pipes and leaky appliances. Learn how grading and site drainage are impacted by water issues in the neighborhood.

16SCON110A $105 4/13 DH-C/27
W 6–10PM 4hrs, 1 session

Wood Frame Residential Decks & Common Causes of Deck Failure

Learn to do a thorough and professional job evaluating deck structures. Discuss the structural components of a deck, material compatibility and good construction practices. The higher decks are constructed, the more the home inspectors need to have the latest knowledge of proper deck construction and inspection techniques. Be sure you understand the range of materials, connectors and fasteners!

16SCON111A $105 4/20 DH-C/27
W 6–9PM 3hrs, 1 session

Construction Estimating & Project Management

Acquire the necessary skills to begin working in this field as an estimator or project manager. Topics include: Critical Path Management (CPM), estimating database development, job costing principles and estimating standards. In addition, learn estimating practices relating to drainage, sanitary, cut and fill, sewer and site work. Prereq: Blueprint reading and a strong basic math background. Textbook additional (www.wilsontech.org/bookstore).

16SCON105A $485 3/1–6/7 DH-C/27
Tu 6:30–9:30PM 36hrs, 12 sessions

Home Remodeling

Learn basic residential construction and remodeling with emphasis on wall construction, framing, and door and window installation, molding installations, sheetrocking and taping, metal framing, stairs, rafters, and roofing.

16SCON114A $485 3/2–5/25 DH-D/Carp
W 6:30–10PM 42hrs, 12 sessions

OSHA 10 Hour Construction Safety Training

Learn OSHA construction standards to perform your daily job functions safely. Topics: introduction to OSHA, electrical safety, scaffold safety, fall protection, stairways and ladders, excavations, hand and power tools. Upon successful completion, students will receive U.S. Dept. of Labor wallet card. Textbook additional (www.wilsontech.org/bookstore

16SCON115A $165 6/7–6/28 DH-C/16
Tu 6–8:30PM 10hrs, 4 sessions

Woodworking-Intermediate NEW

Become more adept in woodworking by learning techniques that will allow you to build furniture and other projects. Choose to work on a team project or to create your own wood product starting with planning and designing the project, selecting appropriate materials, and then fabricating your design. Learn about the functionality of design as well as the importance of proportion and balance. Develop skills in solid wood preparation and joinery that will keep your project intact for many years. Safety glasses, ear protection, and suitable shoes are required. Prerequisite: Cabinetmaking I or knowledge of wood working fundamentals.

16SCON126A $325 4/18–6/20 DH-D/Carp
M 6:30–9:30PM 24hrs, 8 sessions

Suffolk County Dept. of Labor training grants may be available. Call (631) 853-6600.

CULINARY ARTS

For all culinary courses students must purchase ingredients and bring to first class. Call (631) 667-6000 x320 for ingredient list before the first night of class.

Asian Fusion

Blend various Asian styles of cooking to create a culinary delight. Call (631) 667-6000, x320 for an ingredients list before first class.

16SCUL121A $79 5/18, 5/25 DH-B/CulA
W 6–9PM 6hrs, 2 sessions

Baking Basics

Learn proper techniques for measuring ingredients as well as common baking methods such as straight mixing, two step mixing, basic bread making and creaming. Call (631) 667-6000, x320 for an ingredients list before first class.

16SCUL125A $95 3/1–3/15 DH-B/CulC
Tu 6–9PM 9hrs, 3 sessions

Basic Sauces NEW

Just five basic sauces are the foundation for every other sauce. Learn to make tomato sauce, Espanol, Bechamel, Veloute, and Hollandaise and you are well on your way to becoming a foodie! Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL147A $95 3/3–3/17 DH-B/CulA
Th 6–9PM 9hrs, 3 sessions

Cakes, Tortes And Tarts

Learn to make a grand finale to a meal. Gain an in-depth understanding of pastry-making procedures and techniques. Prepare various icings and glazes, temper chocolate for ornamentation and make fruit tarts. Students must purchase a 9 inch spring form pan. Call 631/667-6000 x320 for an ingredient list before first class.

16SCUL103A $175 3/7–4/4 DH-B/CulA
M 6–9PM 12hrs, 4 sessions

Culinary Basics I NEW

Start with the proper techniques for using a knife, and then progress to sauteing, braising, grilling, roasting and poaching! Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL139A $95 3/1–3/15 DH-B/CulA
Tu 6–9PM 9hrs, 3 sessions

Culinary Basics II NEW

Continue to expand your knife skills and learn more about cooking temperatures, food storage, dressings and emulsifications. Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL144A $95 3/22–4/5 DH-B/CulA
Tu 6–9PM 9hrs, 3 sessions

Commercial Cooking NEW

The goal of this 120hr commercial cooking class is to provide you with the entry-level skills to be successful in the food service industry whether you dream of opening your own catering business or finding employment in local restaurants. Gain an understanding of basic food service including terminology, food safety procedures and fundamental cooking practices. Topics range from sanitation, knife skills, use of kitchen equipment to plating and presentation. Become a better cook and gain the skills necessary for commercial food preparation. Uniform additional approximately, $25. (Instructor will supply information on the first day of class). Textbook additional (www.wilsontech.org/bookstore)

16SCUL200A $1,999 3/1–6/30 DH-B/CulB
Tu&Th 6–10PM 120hrs, 30 sessions

Culinary Basics III NEW

Learn more in-depth cooking methods as you grill, pan-fry, blanch, boil and braise different foods. Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL145A $95 4/12–5/3 DH-B/CulA
Tu 6–9PM 9hrs, 3 sessions

Edible Flowers and Arrangements

Why bring a boring appetizer to your holiday dinner when you can impress your family and friends with an edible arrangement! Come learn to construct a delicious and beautiful arrangement. First class is approx. 1.5hrs.

16SIDD131A $55 4/6, 4/13 DH-B/CulA
W 6–10PM 5.5hrs, 2 sessions

Gluten Free Cooking NEW

Prepare healthy, delicious, low fat, low cholesterol and low sodium gluten free meals. Learn the secrets to providing heart-healthy and nutritious meals for your family and friends. Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL141A $79 3/21, 4/4 DH-B/CulC
M 6–9PM 6hrs, 2 sessions

Latin/Mexican Cuisine NEW

Learn how to use authentic Latin American/Mexican ingredients and techniques to spice up your next meal. Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL146A $79 4/11, 4/18 DH-B/CulC
M 6–9PM 6hrs, 2 sessions

Working with Herbs

Learn the nuances that herbs add to a dish. Add more flavor to your food and keep your family and friends coming back for seconds! Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL134A $79 4/14, 4/28 DH-B/CulA
Th 6–9PM 6hrs, 2 sessions

Little Bites

$65

Impress your friends and family! Take these mini culinary courses and you're sure to improve your cooking skills. No prior cooking experience necessary. Call (631) 667-6000, x320 for an ingredients list before first class
All classes W 6–9PM, 3hrs, 1 session

30 Minute Meals
16SCUL128A $65 4/27 DH-B/CulB

Fruit & Vegetable Carving NEW
16SCUL142A $65 5/4 DH-B/CulA

No Bake Desserts NEW
16SCUL112A $65 3/2 DH-B/CulB

Menu Magic in Mini Muffin Tins NEW
16SCUL150A $65 5/11 DH-B/CulB

Soups to Nuts NEW
16SCUL152A $65 5/25 DH-B/CulB

Springtime Appetizers NEW
16SCUL151A $65 5/18 DH-B/CulB

The Breakfast Club NEW
16SCUL149A $65 5/4 DH-B/CulB

Tapas & Little Plates NEW
16SCUL143A $65 5/11 DH-B/CulA

Some employers pay for tuition. Check with yours.

Cake and Cupcake Decorating NEW

Create the cakes and cupcakes you see in magazines! Gain confidence as you learn the basic techniques necessary to decorate beautiful cakes, cupcakes and small pastries. You will learn how to use different tools for piping the border, making flowers and roses and writing your own personal message. Next party: you bring the cake or cupcakes and they'll admire your professional skills! Students supply decorating tips. Call 631-667-6000, x320 for an ingredients list before first class.

16SCUL137A $125 4/11–5/9 DH-B/CulA
M 6–9PM 12hrs, 4 sessions

Spring Soups and Sauces NEW

A unique oopportunity to explore foods that are good for you and taste great during the springtime. Call (631) 667-6000 x320 for an ingredients list before first class.

16SCUL148A $79 3/7–3/14 DH-B/CulC
M 6–9PM 6hrs, 2 sessions

DRAFTING/AUTOCAD

AutoCAD - Beginner

Hands-on introduction to 2D AutoCAD drawing as well as the 3D capabilities of the architectural desktop add-on. Learn the beginning skills and commands to use AutoCAD, the most popular desktop computer-aided drawing software. AutoCAD may be used in both manufacturing and architectural environments on a professional level. One student to a computer. Optional lab time will be available one hour before each class so students can complete 3D drawings for their class project.

16SCAD101A $769 3/3–6/9 DH-C/18
Th 6:30–10PM 42hrs, 12 sessions

ELECTRICAL

Space is limited, Register Early!

Electrical I and II will aid you in obtaining a job as an electrician. To obtain more information regarding licensing, call the Office of Consumer Affairs at (631) 853-4600.

Electrical Installation I NEW

Learn basic electrical theory, use of hand tools, materials, proper installation of switches, receptacles and lighting fixtures, special purpose receptacles and applications in order to apply for a job as an entry level electrical helper and/or apprentice. This course is structured as a combination lecture/shop class. Most classes will consist of a 30-40 minute lesson followed by hands-on shop work where you will practice the skills and theories taught. Students must purchase hand tools from a list provided by the instructor on the first night of class, approx. $100. Textbook additional www.wilsontech.org/bookstore)

16SELE112A $805 3/2–6/15 DH-D/Elec
W 6:30–10PM 52hrs, 15 sessions

16SELE112B $805 3/7–6/27* DH-D/Elec
M 6:30–10PM 52hrs, 15 sessions
*plus one additional class TBD.

Electrical Installation II

A continuation of Electrical Installation I with emphasis on commercial and industrial systems and problems. Students may purchase additional hand tools from a list provided by the instructor the first night of class (approx. $50). Prerequisite: Electrical Installation I. Textbook additional (www.wilsontech.org/bookstore).

16SELE103A $670 3/1–6/7 DH-D/Elec
Tu 6:30–10PM 42hrs, 12 sessions

Electrical Motor Control

Theory and practical application; wiring diagrams for a wide variety of motor installations and controls. Two textbooks additional (wilsontech.org/bookstore).

16SELE104A $490 3/3–6/9 DH-D/Elec
Th 6:30–10PM 42hrs, 12 sessions

Industrial Electricity

Start with a review of basic electricity, Ohm's Law, wiring materials, raceways & boxes, switchboards, panelboards, motors, generators, air conditioning & refrigeration, fire pumps, and move into single phase concepts and residential services, branch circuits and feeders, and calculations. Also covered are conductors and over current protection, wiring methods, transformers, special locations and three phase wiring systems. Knowledge of the National Electrical Code will be used in this course. Prerequisite: Electrical Installation I and II, or field experience. Textbook additional (www.wilsontech.org/bookstore).

16SELE105A $615 3/1–5/24 DH-C/17
Tu 6–9PM 33hrs, 11 sessions

Motor Control - Programmable Logic Controllers (PLC) - Advanced

An advanced class for the experienced electrician who has knowledge of motor controls and Windows for PCs. Review relays, timers, counters, assembling a PLC with switches, relays and lights, use of the programming software on a PC and learning to program a PLC. Ideal training for traffic controllers or maintenance electricians. Prerequisite: Electric Motor Control or relevant trade experience.

16SELE106A $805 3/1–6/7 DH-C/10
Tu 6:30–10PM 42hrs, 12 sessions

In Wilson Tech's electrical courses, you will learn both the electrical theory and proper installation techniques of switches, receptacles and lighting fixtures. Get the preparation you need for a job as an entry-level electrical helper and/or apprentice.

National Electric Code and Test Preparation

This course is a must for anyone who works in the electrical field and wants to prepare for the Electricians License Exam. Get up-to-date on the new requirements of the National Electric Code. Cover wiring methods, materials and calculations for residential, commercial, industrial, special occupancies and hazardous locations. Study the National Electrical Code including: electrical safety, fire prevention, and electrical codes. NOTE: Before taking the exam, students must have 7 years experience as an electrician. For information about the exam, call the Office of Consumer Affairs at 631-853-4600. Textbook additional (www.wilsontech.org/bookstore)

16SELE113A $525 3/7–6/13 DH-C/26
M 6–9:30PM 42hrs, 12 sessions

Schematic Reading

If you are in the HVAC or Electrical field, this course will help you learn the difference between wiring and ladder diagrams and how to use both. Gain a better understanding of drawing line diagrams. Become proficient in reading and understanding the logic concepts behind these drawings. Gain the knowledge for different testing and troubleshooting techniques for any motor or HVAC equipment. Valuable to take before Electrical Motor Control. Prerequisite: Electrical Installation I or Refrigeration/Air Conditioning Introduction. Textbook additional (www.wilsontech.org/bookstore).

16SELE109A $520 3/2–3/16 DH-C/16
W 6–9PM 36hrs, 3 sessions

FLORAL

Dramatic Silk Arrangements

Make a dramatic statement with a silk flower arrangement for that special place or special someone! The first class covers the fundamentals of floral design. Then, in the second session the class will take a field trip to purchase silk floral supplies. Supply cost varies depending on size of arrangement (approx. $25-$50). If students choose not to make their own floral arrangement, they may still participate in a project with the instructor to learn techniques. First class is approx. 1.5hrs.

16SIDD126A $75 3/1–3/15 DH-C/225
Tu 6–9PM 7.5hrs, 3 sessions

DIY Fresh Flower Arrangements NEW

Learn how to make gorgeous arrangements from cut flowers available from the florist, grocery store or your own backyard. First class covers the fundamentals of floral design after which the instructor will suggest fresh flowers to buy for making your own arrangement in the second class. Supply cost varies depending on size of arrangement (approx. $50-$150). If students choose not to make their own floral arrangement, they may still participate in a project with the instructor to learn techniques. First class is approx. 1.5 hrs.

16SIDD136A $55 3/10, 3/17 DH-C/225
Th 6–10PM 5.5hrs, 2 sessions

Pressed Dried Flowers NEW

Learn how to creatively arrange dried flowers on invitations, greeting cards, shadow boxes, scrapbooks, bookmarks, and stationary. In the first class instructor will cover fundamentals and suggest materials (approx. $25+) to buy based on the project(s) you want to make in second class. If you choose not to make your own, you may participate in a project with the instructor to learn the techniques. First class is approximately 1.5 hrs.

16SIDD129A $55 6/2–6/9 DH-C/225
Th 6–10PM 5.5hrs, 2 sessions

Tech's Virtual Bookstore, see details pg 40.
Get textbooks delivered to your door or download to your Kindle or tablet! www.wilsontech.org/bookstore.

Spring Wreaths NEW

A beautiful wreath is an easy way to keep your home feeling fresh throughout the Spring. First class covers the fundamentals of designing a wreath. Then, the instructor will suggest flowers and/or vines and materials for you to buy (approx. $25+) depending on size of arrangement you want to make in second class. If you choose not to make your own, you may participate in a project with the instructor to learn the techniques. First class is approximately 1.5 hrs.

16SIDD137A $59 4/7–4/14 DH-C/225
Th 6–10PM 5.5hrs, 2 sessions

16SIDD137B $59 5/5–5/12 DH-C/225
Th 6–10PM 5.5hrs, 2 sessions

HEATING, VENTILATION, AIR CONDITIONING (HVAC)

Western Suffolk BOCES is an approved technical and trade school/Adult Education School with NORA (National Oil Research Alliance) and OESP (Oil & Energy Service Professionals). After successful completion of Oil Burner I & II, students are qualified to take NORA Bronze Certification exam. If students successfully complete Oil Burner I & II and Boiler Installation and have three years of certifiable field experience, they are qualified to take NORA Silver Certification exam. Instructor will provide information.

Gas Burner Systems–Introduction

Learn to service gas systems. This introductory course will focus on the gas system, gas water heaters, pilots and milivolts, spark ignition and hot surface ignition. Reference materials provided.

16SHVC102A $549 3/2–5/4 DH-D/D6
W 6:30–9:30PM 27hrs, 9 sessions

Oil Burner Service I

Learn to install, troubleshoot, repair and service oil burners and tanks including fuel piping. Study basic electricity specific to oil heating, schematic and wiring diagrams, and the test instruments used to diagnose and repair residential oil burners. Lecture/hands on. Textbook additional (www.wilsontech.org/bookstore).

16SHVC103A $605 3/1–6/7 DH-D/Plumb
Tu 6:30–10PM 42hrs, 12 sessions

Oil Burner Service II

Continue where Oil Burner I left off! This class covers an in-depth study of oil burner controls and wiring. Learn to troubleshoot and repair residential oil burner controls specific to oil heating as well as hydronic and steam heating. Learn to use to use test equipment to set up oil burners for proper combustion and efficiency. Review troubleshooting oil burners, combustion and terminology. Textbook from Oil Burner Service I. (www.wilsontech.org/bookstore). Lecture/hands on. Prerequisite: Oil Burner Service I.

Wilson Tech students learn to troubleshoot heating and air-conditioning issues as well as develop techniques for the proper installation of equipment. Come practice real on-the-job skills.

16SHVC104A $549 3/3–6/9 DH-D/Plumb
Th 6:30–10PM 42hrs, 12 sessions

Boiler Installation

In this hands-on class you will learn complete installation techniques for hydronic residential heating systems. Practice proper soldering techniques as you install pipe A 1 and two-zone hot water boilers as well as other components for residential hot water heating systems. Prerequisite Oil Burner Service II.

16SHVC101A $505 3/7–5/23 DH-D/HVAC
M 6:30–10PM 35hrs, 10 sessions

Refrigeration/Air Conditioning I

Study basic refrigeration cycle, heat energy, system components, an introduction to basic electricity, schematic diagrams, and use of test instruments. Textbook and workbook additional (www.wilsontech.org/bookstore).

16SHVC105A $755 3/7–6/13 DH-D/HVAC
M 6:30–10PM 42hrs, 12 sessions

Refrigeration/Air Conditioning II

In this lecture class (limited hands-on) learn commercial-systems controls, heat loads and piping, the fundamentals of air conditioning systems, heating and humidifying. Instruction in specialized classroom and shop. Prerequisite:

Refrigeration/Air Conditioning - Introduction. Textbook additional (www.wilsontech.org/bookstore)

16SHVC106A $735 3/2–5/25 DH-D/HVAC
W 6:30–10PM 42hrs, 12 sessions

Refrigerant Transition and Recovery Certification Review and Exam

Certificate

Includes six-hour review course and admission fee to the three-hour RTRC exam. Review basic concepts in refrigerant chemistry and oils and their applications, as well as ozone depletion, the Montreal Protocol, relevant legislation and regulations, recovery recycling and reclamation, storage, handling and transporting refrigerants.

16SHVC108A $320 6/14–6/21 DH-D/HVAC
Tu&Th 6–9PM 9hrs, 3 sessions

Refrigerant Transition and Recovery Certification Exam Only

16SHVC109A $129 6/21 DH-D/HVAC
Tu 6–9PM 3hrs, 1 session

INTERIOR DECORATION

Customize for Today's Lifestyle

Have your household needs changed as you and your children have aged? A redesign that is customized to your lifestyle today can be within your reach with careful planning. We'll go over ways to help you save money, tips to prepare a budget and suggestions to organize a plan that will get you started on your project.

16SIDD117A $59 3/7 DH-C/18
M 6–10PM 4hrs, 1 session

New Kitchen Now!

Get maximum "bang for your buck" and avoid aggravation by learning how to avoid many common obstacles in buying a new kitchen. Come learn what Home Improvements shows don't tell you! Learn who to go to for design help; what to look for in cabinet construction, fit and finish; how to find the best contractors; how to create a timeline for the project; how to create and stay on a budget; and, most importantly, how to make sure your contractors stay on the agreed timeline.

16SIDD104A $59 4/4 DH-C/222
M 6–10PM 4hrs, 1 session

Budget Room Designs NEW

Design and decorate rooms in your home without spending a lot of money. Bring pictures of the rooms you want to re-do and the instructor will provide ideas to create the room of your dreams!

16SIDD138A $59 3/14 DH-C/18
M 6–10PM 4hrs, 1 session

For Sale By Owner NEW

Home staging helps make a house attractive to prospective buyers. Learn how to remove enough "stuff" to make your home less personal. Make rooms look bigger to help your home sell.

16SIDD142A $59 5/6 DH-C/18
F 6–10PM 4hrs, 1 session

Love It and Accessorize It! NEW

Complete a room make-over with the right finishing touches. Get tips to pull your look together whether it's with artwork, floral arrangements, area rugs, lighting or candles. Bring photos of the rooms you want to finish. Discuss decorating ideas, and then in the second class, take a field trip to Home Goods where the instructor will show you how to use accessories to enhance your furniture.

16SIDD141A $79 5/2, 5/9 DH-C/18
M 6–10PM 8hrs, 2 sessions

Paint and Wall Decor Solutions On A Budget NEW

Discover the techniques professionals use when choosing colors to change or enhance any look of any room! Bring pictures, fabrics, or cushions for inspirarion and coordination.

16SIDD140A $59 4/11 DH-C/18
M 6–10PM 4hrs, 1 session

Organize It or Get Rid Of It NEW

Decrease the clutter and organize your home by learning how to use decorative tools for your closets and bookcases. Learn how to turn your "junk" into money by refurbishing or selling it online or on consignment. Your family will be glad you took this class!

16SIDD139A $59 3/21 DH-C/18
M 6–10PM 4hrs, 1 session

LANDSCAPE DESIGN

Landscape Design

Learn everything you need to know to tackle that not-so-great part of your yard. Topics will include site selection and preparation, developing your design, plant selection, installation and maintenance. Perfect for homeowners or landscapers expanding their skills. Students will be able to draw a landscape plan by the end of the class.

16SLDD101A $265 3/1–5/17 DH-E/AdvArt
Tu 7–10PM 30hrs, 10 sessions

LANGUAGES

Sign Language - Beginning

Did you know that Sign Language is the third most used language in the U.S.? Learn to finger spell and sign with A.S.L. (American Sign

Language) and some Sign English. There is a focus on developing facial/body expression skills. Cultural aspects of the Deaf community will be explored.

16SLAN101A $239 3/2–4/18 DH-A/203A
W&M 6PM–8PM 24hrs, 12 sessions

MARINE

Marine Outboard Motors

Learn to repair outboard motors. Course includes basic operating principles and procedures for tune-ups, water pumps and winterizing your own motor. Covers 2 and 4 stroke theory, inboard and outboard engines.

16SMAR101A $365 3/3–6/9 HN/115
Th 6:30–10PM 42hrs, 12 sessions

Marine Stern Drive

Study the theory of operation, basic maintenance, water pumps and winterizing procedures; practical problems; advance tear-down; rebuilding of outdrive; and engine troubleshooting.

16SMAR102A $365 3/1–6/7 HN/115
Tu 6:30–10PM 42hrs, 12 sessions

MUSIC

Acoustic Guitar Workshop NEW

Looking for a relaxed environment to continue learning while you play? Come and hone your guitar skills with other like-minded people in a highly supportive workshop atmosphere. This class will focus on standard guitar repertoire, improvisation, reading, basic music theory and performing with others. All levels welcome!

16SMUS117A $139 3/3–5/5 DH-C/27
Th 8–10PM 16hrs, 8 sessions

Art of Fingerstyle Guitar

Aspiring fingerstyle guitarists will gain a foundation as they learn basic classical exercises for developing dexterity in the right hand. Students will be taught simple classical pieces using either tablature or standard note reading. Includes basic folk and acoustic styles including Travis picking and standard fingerstyle repertoire from folk, rock and country genres. Geared to beginner and intermediate students.

16SMUS111A $139 3/1–4/19 DH-C/26
Tu 8–10PM 16hrs, 8 sessions

Guitar I - Beginner

The true beginner will be introduced to the fundamental rudiments of general music, guitar music and guitar tablature. Learn to play by practicing finger exercises and reading notes. Covers the three most common "open" major chords and their progression. Study fingering techniques and strumming patterns. Learn how guitars are constructed as well as how to change and tune strings. First class includes skill and instrument assessment and may end early. Textbook additional (www.wilsontech.org/bookstore)

16SMUS101A $179 3/7–4/18 NPT/109
M&Th 5:30PM–7:30PM 20hrs, 11 sessions

Guitar II - Intermediate

Build on the skills gained in Guitar I and learn simple songs too. Continue to focus on tuning and proper technique while building on single note playing, learning more open chords from the major/minor key of C, playing chord progressions and simple strumming. First class includes skill and instrument assessment and may end early. Textbook additional. (www.wilsontech.org/bookstore)

16SMUS102A $179 4/28–6/6 NPT/109
M&Th 7:30–9:30PM 20hrs, 10 sessions

Rhythm Guitar Workshop NEW

This class is devoted to the skill of strumming the guitar with finesse and authority. Learn the techniques that accomplished guitar players use when they accompany a vocalist or play with a band. Focus on learning how to subdivide the beat, arpeggiate and play with impeccable timing and feel. Beginners are welcome but some knowledge of basic chords and barre chords would help you get the most out of this class.

16SMUS119A $125 5/3–6/21 DH-C/26
Tu 8–10PM 12hrs, 6 sessions

Music Theory

Delve into the inner workings of music. Learn how music is created and structured. Whether you read notes or play by ear, this introduction to music theory will expand your music skills. We will cover major and minor scales, the circle of fifths, key signatures, chord theory, basic ear training, intervals, chords of the key and modal concepts.

16SMUS206A $125 3/3–5/5 DH-C/27
Th 6PM–8PM 16hrs, 8 sessions

Singing for Non-Singers NEW

People who love to sing but have had little or no vocal training will have fun in this class! Learn to express yourself with your voice as you start to develop the basics of vocal technique and practice singing from the diaphragm. Learn breath control, articulation, pitch, basic ear training and phrasing. Focus on using your voice as an expressive instrument through learning repertoire, performing for the class and singing harmony. Please bring sheet music with you for one or two songs of your choice.

16SMUS208A $125 3/1–4/5 DH-C/203
Tu 6PM–8PM 12hrs, 6 sessions

16SMUS208B $125 5/3–6/21 DH-C/203
Tu 6PM–8PM 12hrs, 6 sessions

Marine Technical Specialist

Learn the skills you need to work in the recreational boating industry as a qualified marine technician who can service boats, boat engines and related systems as well as boat yard operations. Wilson Tech's program addresses the rapid advances in marine propulsion technology that now demand a high level of competency and training. Those earning certificates from Wilson Tech will be well-prepared for employment opportunities in boat yards, marinas, and engine repair facilities. Class meets one night/week for theory and one night/week for laboratory work. No classes during school holidays.

The six modules in this course can be completed in nine months. Graduates can obtain valuable industry-recognized certificates that attest to their skills. The program will also help prepare you to take engine certification tests from Yamaha, Evinrude and/or Mercury. To enhance employment opportunities, successful graduates of the program will be well-positioned to seek additional certifications from the American Boat & Yacht Council or the National Marine Electronics Association. The instructor will provide information about the additional preparation required for these certifications.

A basic set of hand tools (likely found in most households) as well as multi-meter and basic diagnostic tools are the student's responsibility, approx. $2,500 for those with no toolbox. Tools can be purchased as needed based on supply list per module at www.wilsontech/marine.

Coming Fall 2016
$2,339 Tu&Th 6–9:30PM 231hrs, 66 sessions

Modules I-VI: Basic Marina Operations, Engine Technology, Marine Wiring & Installations, Fuel and Ignition Systems, Electronic Fuel Injection, Drive Systems, and Boatyard Operations/Internship (Internships may be available)

PHOTOGRAPHY

The Art of Event Photography: Preparation, Performance & Post NEW

Whether a wedding, press conference, reception or other special occasion, great event photography is a challenging task. Infinite variations in lighting, constantly changing backgrounds, stressed participants and deadline pressures mean you have to go way beyond showing up with a nice camera set to AUTO. Learn what works best in terms of formats, lenses and other gear; how to anticipate what comes next and be ready in the right position; and how to efficiently manage thousands of image files so you don't spend more time at the computer than you did actually taking the pictures.

16SMGA148A $29 6/8 DH-C/17
W 6:30–9:30PM 3hrs, 1 session

Changing Faces: Portrait Retouching Techniques NEW

Want to create a glow effect on a bride's face, a glamour look, or just a kinder, more flattering portrait? Learn how the pros use Photoshop and Elements to remove blemishes and wrinkles, smooth skin texture, balance tone, whiten teeth, reduce shine and even change the color of hair and eyes without making the results look artificial.

16SMGA133A $29 5/16 DH-C/17
M 6:30–9:30PM 3hrs, 1 session

Exploring Photoshop Elements NEW

Elements is the most extensive digital image management program available to accommodate the needs of novice and advanced photo enthusiasts alike. This consumer-friendly interface, coupled with its modest price, allows access to much of the same image processing power as Photoshop. Import, organize and manage your images for easy retrieval; learn

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to adjust color, fine tune exposure, retouch imperfections and combine part of one photo with another. Master the use of selections, levels, layers, layer masks and styles. Understand the RAW format. Use automated tools to create stunning panoramic and high dynamic range images. Bring your laptop if desired. Demonstration images will be provided.

16SMGA144A $125 4/6–4/20 DH-C/17
W 6:30–9:30PM 9hrs, 3 sessions

Deciphering the DSLR NEW

Modern DSLR cameras are packed with features and controls that can help you produce better pictures. Come learn how to use picture styles, scene modes, exposure compensation, the histogram display, and depth of field to get the very best results!

16SMGA130A $29 3/7 DH-C/17
M 6:30–9:30PM 3hrs, 1 session

Digital Collections NEW

Preserve your digital possessions using social media tools, such as YouTube, Pinterest, WordPress, Twitter and Web bulletin boards. Analyze these platforms to help you curate a diverse range of materials for personal use and for broader publication. Understand how to identify your digital files, decide which files are most important and then organize, make copies and store them in different places. Create standards for scalable projects and long-term data retention.

16SCOM141A $29 5/18–6/1 DH-C/224
W 7–10PM 3hrs, 3 sessions

It's Not Photoshop, Part I, The Nik Collection by Google NEW

Photoshop does many things, but not everything! Learn what can be done more efficiently and more easily in the Nik Software Collection. This inexpensive suite of six powerful applications from Google may be used with or without Photoshop. Learn how to add stunning color and saturation, reduce digital noise, sharpen more effectively, add analog film effects, and produce the very best in HDR and black and white image conversions without using complicated masks and selections.

16SMGA146A $29 4/11 DH-C/17
M 6:30–9:30PM 3hrs, 1 session

Photoshop Essentials: Layers, Levels & Selections NEW

Photoshop, like a tripod, rests on these three legs. Understanding layers, levels and selections is essential for meaningful use of the world's best known image editing software. Get a practical, easy-to-understand demonstration so you can use these features effectively. For all versions of Photoshop including Elements.

16SMGA131A $29 3/21 DH-C/17
M 6:30–9:30PM 3hrs, 1 session

Shooting RAW: It's Worth the Extra Effort NEW

The Camera RAW interface found in Photoshop, Elements and Lightroom offers the most powerful and precise range of tools

Wilson Tech Open House

Northport Campus

Find out how Tech can help build your career!

6–8 PM, Tuesday, Jan. 26

late spring date: Thursday, April 14

Meet the teachers, tour labs, discuss financial options.

Auto Technician Training
Cosmetology
Diagnostic Medical Sonography
Esthetics
Medical Assisting
Medical Office Coding & Billing Specialist
Nurse Assisting
Pharmacy Technician
Physical Therapy Aide
Practical Nursing
Surgical Technology

Wilson Tech Northport, 152 Laurel Hill Road, Northport, NY 11768 **(631) 261-3600 x200**

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to maximize the quality and impact of every digital image. Learn how to wrest control from the software built into your camera and determine for yourself how your digital photographs should look.

16SMGA147A $29 6/13 DH-C/17
M 6:30–9:30PM 3hrs, 1 session

Tips & Tricks for Great Travel Pics!

Whether you are planning that once-in-a-lifetime excursion or just venturing for a weekend to nearby mountains or shore, come learn how to improve your travel pictures. Explore equipment options, professional shooting techniques, special accessories for

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Learn how to use the suite of Google Apps' communication and productivity tools such as Gmail, Calendar, Google Drive, document and spreadsheet creation and how Google+ ties into Google Apps, Hangout and Slides.

Microsoft Windows 10
Are you upgrading to Windows 10? Discover the improvements in the new operating system and how you can configure the new options.

CompTIA Mobility
Gain a better understanding of mobile technologies and improve your employment prospects. This course covers wireless connectivity and functionality, networking from a mobile device perspective, and mobile device management including potential security risks and strategies for mitigating those risks. Develop your troubleshooting skills.

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Javascript
Photoshop CS5
PowerPoint
Word: Getting Started

Promotion Code: spring2016. Limit 1 online class per family. Offer expires June 30, 2016-

great shots, as well as post-capture software that will add a creative touch to your photos. This detailed discussion will help you get photographs that rival the pros!

16SMGA109A $29 5/2 DH-C/17
M 6:30–9:30PM 3hrs, 1 session

PLUMBING

Plumbing I - Introduction

You'll learn the proper use of common plumbing tools, equipment, plumbing theory, terminology, and how to do small repairs. Textbook additional (wilsontech.org/bookstore).

16SPLU105A $525 3/2–5/25 DH-D/Plumb
W 6:30–10PM 42hrs, 12 sessions

Plumbing II - Intermediate

This theory-only course furthers your plumbing education by covering the NYS Plumbing code in depth. Prerequisite: Plumbing I or previous experience. Textbook additional (www.wilsontech.org/bookstore).

16SPLU102A $470 3/2–6/8 DH-D/D5
W 7–10PM 42hrs, 14 sessions

Master Plumbers Practical Test Prep & Lead Wiping

Prepare for the Master Plumber's License Practical Test. Successful completion of the Practical Test is necessary to qualify for Master Plumber's License Certification in all Suffolk and Nassau locations. Class will focus on the requirements for the two types of tests now used. Depending on the township where the test is to be taken, students will focus on either the lead wiping portion of the test or fabrication of a lead shower pan and pipe fitting project. Students must purchase tools and materials (approx. $800 for lead wiping or $400 for led pan/pipe project) listed at (www.wilsontech.org/supplies). All tools and materials used in class will be needed for licensing tests. May be taken in conjunction with Plumbing I or II. Prereq: Prior experience in the plumbing trade. Note: to sit for the licensing exam, you must have five years plumbing trade experience.

Coming Fall 2016

16SPLU106A $539 HN/Auto
Tu 7–10PM 30hrs, 10 sessions

SECURITY & INVESTIGATIONS

The following three classes meet requirements for the NYS Department of State for security guards. Each course requires 100% attendance. A student who cancels prior to the start of class receives all monies returned. If the principal of adult education of Western Suffolk BOCES cannot resolve an issue with a student, call the Division of Criminal Justice Services 518-457-4735.

8 Hour Pre-Assignment Training Course for Security Guards

This 8-hour course is required by NYS as the first step in obtaining a security guard

Customized for Your Employees

Business & Industry Training

Wilson Tech professionals can help your business develop the highly skilled, motivated and flexible workforce you need to reach your financial and production goals. Training can be done at Wilson Tech or at your company. Here are some of the customized training sessions that Tech has provided for Long Island companies:

- COMPUTER APPLICATIONS
- CUSTOMER SERVICE
- INTERPERSONAL SKILLS
- HEALTH & SAFETY
- INFORMATION TECHNOLOGY
- TRADES

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the TRAINING SOURCE
ONSITE, CUSTOMIZED PROGRAMS FOR BUSINESS
www.wilsontech.org/business

The Training Source is the corporate training department of Wilson Technological Center and Western Suffolk BOCES.

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registration card from the NYS Department of State. Provides a general overview of the duties and responsibilities of a security guard. Topics include the role of the security guard, legal powers and limitations, emergency situations, communications and public relations, access control, and ethics and conduct. The passing of an examination is required for successful completion of this course.

16SSEC107A $169 3/1–3/8 HN/219
Tu 6–10PM 8hrs, 2 sessions

16 Hour On-the-Job Training Course for Security Guards

This 16-hour course must be completed within 90 days of employment as a security guard. The course provides detailed information on the duties and responsibilities of a security guard. Topics covered include the role of the security guard, legal powers and limitations, emergency situations, communications and public relations, access control, ethics and conduct, incident command system, and terrorism. The passing of an examination is required for successful completion of this course.

16SSEC109A $309 3/15–4/5 HN/219
Tu 6–10PM 16hrs, 4 sessions

8 Hour Annual In-Service Training Course for Security Guards

This 8-hour course must be completed within 12 calendar months from completion of the 16-Hour On-the-Job Training Course for Security Guards, and annually thereafter. Provides the student with updated and enhanced information on the duties and responsibilities of a security guard. Topics include the role of the security guard, legal powers limitations, emergency situations, communications and public relations, access control, and ethics and conduct.

16SSEC108A $169 4/12–4/19 HN/219
Tu 6–10PM 8hrs, 2 sessions

Locksmithing I

Gain hands-on experience in the lucrative field of locksmithing. Learn basic locksmithing skills such as: re-keying, shimming, picking, and impressioning. Locksmithing tool kit additional, approximately $300.

16SSEC101A $675 3/1–6/7 DH-D/D6
Tu 6:30–9:30PM 36hrs, 12 sessions

Locksmithing II

Student will gain hands-on experience with many popular brands of residential, commercial and industrial lock hardware in use today. Gain experience with safes, automotive locks, Master key systems, and much more. Prerequisite: Introduction to Locksmithing. Textbook additional (wilsontech.org/bookstore).

16SSEC102A $695 3/2–5/25 DH-D/D6
W 6:30–9:30PM 36hrs, 12 sessions

Private Investigator I

Certificate

Learn to conduct investigations of crimes or threats against the United States or any state. Gain the skills to investigate the identity, whereabouts, conduct, affiliations or character of any persons or organization. Find out how to conduct investigations involving the location or recovery of property, causes and origins of fires and accidents, the conduct and honesty of employees and contractors, and the securing evidence for use at civil and criminal proceedings. Topics include licensing requirements; criminal procedures, criminal law and the criminal justice system, intensive coverage of investigative and interview techniques, information source, supervision requirements, report writing, and authority restrictions. Gain a solid foundation for beginning a career in private investigations and prepare for the licensing exam. Note: must be at least 25 years of age at a time of application for licensure. Plus, you must be a private investigator for three years or a police officer for 20 years before you are eligible to sit for the exam. Textbook additional (www.wilsontech.org/bookstore).

16SSEC103A $569 3/2–5/11 HN/219
W 6–10PM 40hrs, 10 sessions

NYPD Police Officer Entrance Exam Prep NEW

Are you preparing to take the NYPD Police Officer Entrance Exam? This two-hour prep class is designed to help you maximize your potential on the exam. Note: This is an exam prep class and is not a guarantee you will pass the exam.

16SSEC110A $29 3/3 DH-C/9
Th 7–9PM 2hrs, 1 session

16SSEC110B $29 4/7 DH-C/9
Th 7–9PM 2hrs, 1 session

16SSEC110C $29 6/2 DH-C/9
Th 7–9PM 2hrs, 1 session

SEWING

Sewing and Alterations

In this class you will complete various projects so you become comfortable with sewing and the basic functions of the sewing machine. Learn how to make pillows with a zipper, sew a basic hem on pants, shorten sleeves on jackets and create a skirt out of a pattern. Bring your own portable machine or use Tech's machines.

16SSEW101A $319 3/2–5/11 DH-C/225
W 6–9PM 30hrs, 10 sessions

continued page 33

Improve Your Flexibility, Strength & Spirit with a Dance or Fitness Class

All dance classes have been extended to 8 weeks!

Ballroom, Latin & Swing Dancing

Be a hit at the next wedding or special event you attend! This class will cover basic steps in the Cha Cha, Foxtrot, Rumba, Tango, Waltz and more! Learn classic dance steps to today's popular music. Singles welcome.

16SDAN101A $59 3/2–4/27 DH-B/WilsRm
W 8–9PM 8hrs, 8 sessions

Salsa Dancing

The Latin dance craze continues to grow on Long Island. Learn the basic steps and patterns as you learn to lead and follow this fluid, sexy dance. Singles welcome.

16SDAN102A $59 3/2–4/27 DH-B/WilsRm
W 7–8PM 8hrs, 8 sessions

Zumba

This fitness class uses Latin rhythms and easy-to-follow moves. Exercise as you dance and tone and sculpt your body.

16SDAN103A $59 3/2–4/27 DH-B/WilsRm
W 5:30–6:30PM 8hrs, 8 sessions

Yoga

Relax and enjoy moving through various yoga postures to tone-up your body while increasing your energy and improving your physical, mental and spiritual well-being. For men and women of all ages. Bring blanket or mat and wear loose clothing.

16SFIT104A $69 3/2–4/13 DH-A/Gym
W 6:30–8:30PM 12hrs, 6 sessions

16SFIT104B $69 4/20–5/25 DH-A/Gym
W 6:30–8:30PM 12hrs, 6 sessions

Yogalates NEW

Strengthen and tone your body in this intense yoga/pilates combination class. Improve your strength, flexibility and posture as you increase body awareness. Bring a blanket or mat and wear loose clothes. If you choose to use a foam roller, bring your own.

16SFIT108A $69 3/7–4/18 DH-A/Gym
M 6:30–8:30PM 12hrs, 6 sessions

16SFIT108B $69 5/2–6/13 DH-A/Gym
M 6:30–8:30PM 12hrs, 6 sessions

***No refunds for any dance or fitness classes after the first class begins.**

Let Your Creativity Flow!

Supplies additional, www.wilsontech.org/bookstore

Watercolor 101

Discover your inner artist while learning about different paints, brushes, painting techniques (i.e. wet on wet, dry brush and masking techniques), paper stretching and more! Begin painting a still life as you observe light and color. If weather permits, classes will be held offsite at different locations, including: Northport Park, Northport; Heckscher Park, Huntington; and Sunken Meadow State Park, Kings Park. (Supplies additional, www.wilsontech.org/bookstore).

16SSPI105A $59 3/3 DH-B/WilsRm
Th 6–9PM plus 3 Sat. to be determined, 9AM–12NOON 12hrs, 4 sessions

Oil Pastel Portraits NEW

Learn the basics of portrait proportions to create a professional and artistic portrait using oil pastels. Great for beginners! Bring a photo with the face enlarged as much as possible for your reference and inspiration. Local office supply stores enlarge photos for a nominal fee. (Supplies additional, www.wilsontech.org/bookstore).

16SSPI108A $49 3/10, 3/17 DH-B/WilsRm
Th 6–9PM 6hrs, 2 sessions

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SMALL ENGINE REPAIR

Small Engine Repair: 2 or 4 Stroke

An individualized course of study for the beginning to intermediate mechanic and homeowner. Learn theory and receive hands-on training in diagnosis, troubleshooting, maintenance, and repair of small two-stroke and four- stroke air cooled engines common to home use and the landscaping trade. Students should bring a used, two or four-stroke engine to class.

16SSER101A $345 3/1–6/7 HN/115
Tu 6:30–10PM 42hrs, 12 sessions

VETERINARY ASSISTING/ ANIMAL CARE

Veterinary Assisting

Certificate Program

Work with various types of domestic animals and learn proper nutrition, correct handling of animals, and identification of common parasites. You'll also review radiographs, prepare surgical equipment, laboratory forms and logs; and cover basic grooming. Field trips will be scheduled for three Sundays. Prerequisite: Must achieve a satisfactory score on TABE if student does not have a high school diploma. Students will be post-tested on the last day of class to assess their skills. Textbook, vocabulary book, and grooming kit are provided. Payment plan available.

16SVET500A $3,210 2/11–6/30 HN/201
Tu&Th 6–10:30PM 153hrs, 34 sessions

WEB DESIGN

Begin To Blog with WordPress

Whether it is for business or pleasure, having a blog is a great way to spread your message. Have your voice heard and learn Wordpress from the ground up. Learn the basic of the Wordpress Dashboard. Manage your content through Posts, Pages, and Links. Customize your blog with one of the many themes that Wordpress has to offer. Include media such as images and video, and sound clips. Create a forum for comments and discussions. Starting your personal website has never been easier!

16SMGA102A $129 5/4–5/11 DH-C/224
W 7–10PM 6hrs, 2 sessions

Web Page Design - Introduction

Design your own web page using HTML. Topics include common problems in web designing, the planning phase, introduction to HTML structure, storyboards, linking, formatting of text, web graphics, ordered and unordered lists, and File Transfer Protocol (FTP). Explore Dreamweaver™, Internet Explorer, Firefox and Note Pad™. No software to buy. It is recommended that students bring a 2G flash drive on the first day of class.

16SMGA105A $345 3/1–3/8 DH-A/A-15
Tu&Th 6–10PM 12hrs, 3 sessions

Online, Instructor-led
16SLED0125 $305 3/3–3/10
Th 6–10PM 12hrs, 3 sessions

Make it Happen! Get the Skills You Need to be a Certified Personal Trainer

Certificate Program

This course will help prepare you to take the Personal Trainer Certification exam from the International Sports Sciences Association (ISSA). Learn basic exercise science, nutrition, fitness assessment, exercise programming, instructional and spotting techniques. Study anatomy, kinesiology, injury prevention, supplementation and nutrition and all aspects of weight and strength training as you prepare for employment as a personal trainer in a gym or fitness center or as a consultant for your own business. You'll gain first hand experience in Tech's new fitness center where you'll learn to apply your coursework to sound health and fitness programming on state-of-the-art exercise equipment. Tuition includes certification exam administered by ISSA, CPR certification and textbook.

16SMED111A $1,119 3/1–4/28 REP/123 Tu&Th 6–9PM
44hrs, 15 sessions

Web Page Design - Intermediate (Dreamweaver CS6)

Learn to use Dreamweaver to create web sites that are visually appealing and incorporate the most advanced features possible on the Web using Windows™ OS. You will also learn to create pages; insert objects; format pages, and tables; hyperlink pages; email hyperlinks; create cascading style sheets, design rollovers, create response forms, publish your site, design pop-up menus and use XHTML and JavaScript. Practice your new skills by creating a website and upload it to the internet via our server. Course will introduce you to Fireworks™. No software to buy. Students receive a 30-day trial free download. Prerequisite: Introduction to Web Design. It is recommendend that students bring a 2G flash drive on the first day of class.

16SMGA140A $479 3/10–4/28 DH-A/A-15
Th 6–10PM 24hrs, 6 sessions

Online, Instructor-led
16SLED0130 $459 3/17–4/21
Th 6–10PM 24hrs, 6 sessions

WELDING

Seating is Limited, Register Early!

Electrical Arc Welding I

Learn the practical application of weldments in various positions, theories of electricity, welding circuits, current controls, and types of electrodes. Students must provide gloves, goggles/helmet. Two textbooks additional (www.wilsontech.org/bookstore).

16SWEL101A $925 3/7–6/13 DH-C/Weld
M 6:30–10PM 42hrs, 12 sessions

BOCES full-time courses lead to satisfying careers!

Aviation Maintenance Technology, Automotive Technology, Esthetics, Cosmetology, Diagnostic Medical Sonography, Medical Assisting, Practical Nursing, Surgical Technology, Nurse Assisting

- Nationally accredited programs
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- Knowledgeable instructors with real world experience
- Small classes for personal attention
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Located at the Northport campus.
Aviation Maintenance Technology located at Republic Airport Campus

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Electrical Arc Welding II

A continuation of Electrical Arc Welding I. Students provide gloves, goggles/helment and textbook (textbook from Electrical Arc Welding I) (wilsontech.org/bookstore). This class fills up quickly - register early to ensure a seat in this class.

16SWEL102A $925 3/2–5/25 DH-C/Weld
W 6:30–10PM 42hrs, 12 sessions

Fabrication Techniques

Do you have a project you want to build or repair? Come learn basic blueprints, proper design and layout so you can fabricate such projects as a utility trailer, wood burning stove, or hydraulic wood-splitters. Gain basic knowledge of proper equipment including hydraulic punch press and shears, drill press, lathe, milling machine, and welding equipment such as MIG, TIG and oxy-fuel cutting. Prerequisite: general knowledge of welding and application of various hand tools, or Electrical Arc I. Students must provide basic hand tools and materials. Cost of materials varies based on project. Tool list will be distributed at first class session.

16SWEL103A $925 3/7–6/13 DH-C/Weld
M 6:30–10PM 42hrs, 12 sessions

Heliarc (Tig) I

Learn theory and practical applications of heliarc welding and positions and properties of various metals. Students must provide gloves, goggles/helmet.

16SWEL104A $925 3/3–6/9 DH-C/Weld
Th 6:30–10PM 42hrs, 12 sessions

Heliarc (Tig) II NEW

Continue where Tig I left off. Establish an electric arc and properly deposit tact welds using GTAW process. Demonstrate an ability to weld a root pass with the proper melt through on inside of pipe using GTAW process. Practice all of these methods on 2G, 5G, and 6G positions.

16SWEL109A $925 3/2–5/25 DH-C/Weld
W 6:30–10PM 42hrs, 12 sessions

Oxyacetylene Welding

Develop skill and knowledge in using oxyacetylene welding and brazing equipment. The course covers butt and fillet welding cutting techniques, brazing, and related safety practice. Students must purchase their own materials and provide gloves, goggles/helmet. Approx. $100.

16SWEL105A $925 3/1–6/7 DH-C/Weld
Tu 6:30–10PM 42hrs, 12 sessions

In Tech's welding classes, you can prepare for nationally recognized welding certification exams or come and build a project of your own choosing.

Welding Certification Preparation

Certificate Program

This class is for experienced welders only. Prepare for the ASME Section IX Qualification Standard 6G pipe, 3G vertical and 4G overhead. After an evaluation period, you will either practice for the examination or pursue a course of remediation as prescribed by the evaluator/instructor. Prerequisite: Arc Welding I & II or a minimum of 5 years welding experience. Registration for Certification exam is separate and must be done in person at the Registration office. Certification exams additional, approximately $150–$200 depending on exam.

16SWEL106A $1,515 3/1–5/24 DH-C/Weld
Tu 6–10PM 44hrs, 11 sessions

Welding Exams NEW

Western Suffolk BOCES offers four ASME welding exams. Call to register separately for the specific exam. All exams are held Tu, 6–10PM, May 24 at DH-C/Weld

Plate Test

16SWEL107A 3G Verticle Up $150
16SWEL107B 4G Overhead $150

Pipe Tests

16SWEL107C 6G Tig Root $200
(pipe w/Tig Root pass)
16SWEL107D 6G (60/10) $200
(pipe w/60/10 pass)

Confused about what career direction to take or what career is right for you? Schedule an appointment with a career counselor. Call (631) 667-6000 x327.

Teens: Start an exciting career at Tech!

- get hands-on experience in our modern classrooms/labs
- earn a Regents diploma with a technical endorsement
- gain advanced standing for college/technical school
- participate in home school sports, clubs, and gov't
- make new friends with similar interests

Hands-on learning in High School

Help your teen start his or her career training by attending Wilson Tech for half-day during high school. See your high school guidance counselor for information and to register.

Advertising/Graphic Design
Aircraft Technology
Architectural Design/CAD
Audio Production
Auto Body Repair
Automotive Technology
Aviation Science/Flight
Carpentry
Certified Personal Trainer
Computer Networking
Construction Electricity
Cosmetology
Criminal Justice
Culinary Arts
Digital Film & Video Production
Early Childhood Education
Electronics/Robotics/Computer Repair
Equine Studies
Fashion Merch./Design
HVAC/Plumbing
Marine & Motor Sports Technology
Medical Assisting
Medical Laboratory
Nurse Assisting
Physical Therapy Aide
Professional Health Careers
Professional Photography
Veterinary Assisting
Welding

Call Wilson Tech at (631) 425-9050

or contact your high school guidance counselor to learn more.

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Call (631) 667-6000 x327 to schedule an interview and pre-test.

Finish Your High School Education or Learn English

High School Equivalency Classes

Adult Basic Education (ABE) and High School Equivalency Preparation, Prepare for the High School Equivalency Exam , formerly GED®, now TASC (Test Assessing Secondary Completion) Classroom instruction in social studies, math, science, literature and the arts, and writing skills.

Wilson Tech–Dix Hills
17 Westminster Ave., Dix Hills
M-F, 8:30 AM–11:30 AM
T & Th, 12 NOON–3 PM
M & W, 12 noon–3 PM
T & Th, 6–9 PM

Wilson Tech Aviation Facility
Republic Airport, Farmingdale
T & Th, 6–9 PM

HYB/Project EXCEL, 271-5497 or 667-6000 x327
Park Ave., Huntington
M, W & Th, 10 AM–1 PM
M & Tu, 5–8 PM

St. Martin of Tours Church
41 Union Ave., Amityville
M-F, 8:30 AM–11:30 AM

Huntington Station Enrichment Center
1264 New York Ave.
T/Th, 12–3 PM

Huntington High School
Oakwood and McKay Roads
T & Th, 6:30–9:30 PM

The Opening Word
Straight Path, Wyandanch
M-F, 9 AM–2 PM

External Diploma Program (EDP)

(must be at least age 21) Earn your high school diploma. Credit for life skills. Meet each week at a time that fits your schedule with an assessor/advisor.

GRASP

(must be at least age 21) Prepare for the High School Equivalency (formerly GED®) Exam. Telephone help included, work at your own pace, assignments based on need, study at home based on your needs, pick-up assignments from the Career Center or a library conveniently located for you!

Connection TV for HS Equivalency

(formerly GED/TV, must be at least age 21) Prepare for the High School Equivalency (formerly GED exam). Telephone help available, study from TV at home.

English as a Second Language (ESL)

Learn English with classroom instruction for speaking, reading, and writing English. Includes citizenship education. No charge for English classes to those eligible. **Call 667-6000 x327**

Wilson Tech–Dix Hills
17 Westminster Ave., Dix Hills
M & W, 6–9 PM
T & Th, 6–9 PM
M-F, 8:30 AM–11:30 AM

Wilson Tech–Farmingdale
Route 110 (behind Marriott), Republic Airport
M-F, 8:30 AM–11:30 AM
T & Th, 6–9 PM
M-Th, 12–3 PM

Huntington High School
Oakwood and McKay Roads
T & Th, 6:30–9:30 PM

Huntington Station Enrichment Center
1264 New York Ave., Huntington
M-F, 9 AM–12 NOON

Copiague Middle School
Great Neck Rd., Copiague
T & Th, 6–9 PM (All levels)

St. Martin of Tours Church
41 Union Ave., Amityville
M-F, 8:30 AM–11:30 AM (All levels)

Walt Whitman High School
West Hills Rd., Huntington
M & W, 6:30–9:30 PM (All levels)

Dolan Health Center
284 Pulaski Road, Greenlawn
T & Th, 12:15–3:15 PM (All levels)

The Opening Word
555 Albany Ave., Amityville
M-F, 9 AM–3 PM (All levels)
1434 Straight Path, Wyandanch
M-F, 9 AM–2 PM
1450 New York Ave., Huntington Station
M-F, 9 AM–2 PM

Family Service League, 425-9694
90 E. Fifth Street, Huntington Station
M & W, 5–8 PM

Citizenship

Prepare for INS Citizen Exam, classroom instruction and review

Wilson Tech–Dix Hills
Call for exact dates and times.
$100 fee for class.

Call (631) 667-6000 x327
for more information

career center

Career Center at Wilson Tech
17 Westminster Ave.
Dix Hills, New York

For high school programs, call (631) 425-9050

school closing

Adult classes will not be held when day classes at Wilson Tech and Western Suffolk BOCES are closed. Announcements will be posted :

Internet: *wilsontech.org, facebook.com/wilsontechforadults, wsboces.org*
Media: *WALK 97.5 WBLI 106.1 WBZO 103 WBAB 102.3 WWSK 94.3 News 12 FIOS1*
Phone: *(631) 667-6000, x888 for recorded message.*

frequently asked questions

What if I do not have a high school diploma?

A high school diploma is not required for most of our evening classes. Western Suffolk BOCES also offers a variety of no-cost ways to complete your high school education. To work toward your high school diploma or your equivalency diploma (TASC), see pg 37 or call our Career Center at (631) 667-6000 x327.

How can I get to Wilson Tech?

Wilson Tech campuses are centrally located and easily accessible by major roadways or public transportation. Maps are on our web site, www.wilsontech.org/sites.
Public Transportation options to Wilson Tech/ Dix Hills campus on weekdays, 8AM–3PM:

1. **From S. Huntington & Dix Hills**: S29 to Rt. 231 at Lake Ave. Connect with free BOCES shuttle.
2. **From Huntington/Huntington Sta.**: S1, H9A or H9B to Walt Whitman Mall. Connect with free BOCES shuttle.
3. **From Northport & Greenlawn**: H4S to Walt Whitman Mall. Connect with free BOCES shuttle.
4. **From Dix Hills & Wheatley Heights**: S23 to Wyandanch train station. Connect with free BOCES shuttle.
5. **From Amityville, Copiague, & Lindenhurst**: S33 to Wyandanch train station. Connect with free BOCES shuttle.

For more information about bus routes, times and shuttle locations, visit or call the Career Center at Wilson Tech, (631) 667-6000 x327.

Can I receive tax incentives for BOCES courses?

The Taxpayer Relief Act of 1997 created the Lifetime Learning Credit, which is a tax incentive to help you offset the cost of your continuing education course work. A family can claim on its tax return a credit equal to 20% of $5,000 of educational expenses, so the maximum benefit is $1,000 for each tax year. For further information, contact your tax advisor.

Smoking Policy

Smoking is **not** permitted anywhere on campus.

Are there any additional costs?

In some instances students are required to purchase textbooks, personal protective equipment or personal tools. The course descriptions in this catalog will indicate any additional costs or requirements.

Will I receive a certificate?

Yes, you will! Certificates of completion are issued at the last class at no cost to all career & technical education students who have successfully completed a course. To be eligible for a certificate, you must attend 80% of the class sessions (unless otherwise stipulated) and complete all other course requirements with a grade of 80% or above. Some programs have course-specific attendance requirements.

How do I order a transcript?

There is a $5 fee for duplicate copies of certificates and transcripts. To order, go to www.wilsontech.org/transcript.

Do Tech courses qualify for veteran's benefits?

Yes, veterans may qualify for complimentary GI Bill® training at Wilson Technological Center through the U.S. Department of Veteran Affairs. Contact your local Veterans' representative or call (631) 667-6000 x353 to speak with our veterans' advisor. More information about VA education benefits at www.benefits.va.gov/gibill

What if I have a special need?

Many of our programs are appropriate for adults with special needs. Contact the Career Center at (631) 667-6000, x152 prior to your first day of class so that our staff can make an effort to assist you with any necessary arrangements. All our facilities are wheelchair accessible.

Does Tech offer gift certificates?

We will gladly issue a gift certificate in any denomination to the person of your choice. To order, send a check or money order in the amount desired to: Office of Continuing Education, Western Suffolk BOCES, 17 Westminster Ave., Dix Hills, NY 11746

Wilson Technological Center
Adult Career & Technical Education
17 Westminster Ave.
Dix Hills, NY 11746
Date Issued: _____

Gift Certificate

To: _____

For: _____

Wilson Technological Center is the career and technical education program of Western Suffolk BOCES.

Debra Tarantbauch
Supervisor, Adult Career & Technical Education

Give the gift of learning. Call (631) 667-6000, x320.

DH=Dix Hills Campus (Buildings A, B, C, D, or E), HN=Huntington Campus, NPT=Northport Campus, RP=Republic Campus

Western Suffolk BOCES policy

Parking

All vehicles MUST park in designated parking areas. NO cars may be parked in designated fire zones, reserved parking or on the grass

Damage to or Loss of Personal Property

Western Suffolk BOCES assumes no responsibility, either real or implied, for the personal property of any adult student. Students should review their own insurance coverage regarding personal property liability.

Refund Policy for Part-time Programs

1. If we cancel a course, all your fees are totally refunded.
2. If you cannot attend a class that has been rescheduled to a time or place other than advertised, you are entitled to a full refund.
3. If you withdraw from a class before the first scheduled class meeting, a full tuition refund, less a withdrawal fee of $25, will be made after the withdrawal* is requested in writing.
4. If you withdraw after the first scheduled class meeting but before the second class meeting, one-half of the tuition, less a withdrawal fee of $25, will be refunded after withdrawal* is requested in writing. NOTE: No refunds for any dance or fitness class after the first class begins.
5. All extra costs, such as books or equipment that were not included in tuition price, are not subject to refund.
6. We are unable to provide refunds for requests received after the second scheduled class meeting. Waivers may be granted only under extenuating circumstances which must be detailed in writing within five days of your last day of attendance. If a waiver is granted, it must be used within one calendar year. Decisions to grant waivers are the prerogative of the BOCES administrator whose decision is final.
7. Any overpayment accepted will be totally refunded.
8. There is a $25 fee for ALL returned checks.
9. Payments made with a credit card will receive refund credit on their credit card, however, any refund made after 120 days will be issued by BOCES check regardless of how tuition was paid.

NOTE: Every effort is made to provide you a timely refund. Processing of refunds may take 45 days after your first scheduled day of class. Our programs are supported entirely by student tuitions. No discounts can be provided.

*The date of withdrawal is the date/time your request is received at BOCES.

Refund Policy for Full-time Programs

See the individual program handbooks.

Issues Under Dispute

BOCES has an appeal and grievance policy at *www.wilsontech.org/dispute*.

financial aid available to those who qualify, call (631) 261-3600, x214

Federal Financial Aid

Available to those who qualify in these programs:

Aviation Maintenance Technology
Automotive Technology
Esthetics
Cosmetology
Diagnostic Medical Sonography
Medical Assisting
Practical Nursing
Surgical Technology

Eligibility Requirements

To receive federal financial aid, you must:

- Be a US citizen or eligible non-citizen
- Be enrolled as a regular student in an eligible program (listed above) at BOCES
- Be a high school graduate, or have a recognized GED
- For grants, be a student who has not yet earned a bachelor's degree
- Not be in default on previous student loans or owe a refund on previous grants
- Make satisfactory academic progress as defined by BOCES
- Be registered for Selective Service if male and 18 years or older

Determining Financial Need

Generally, financial aid is awarded on the basis of financial need. When submitting a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov, you are asking the government to look at your income, dependents and assets and calculate how much you and your family can be expected to contribute towards education. Financial need is the cost of education less the amount you can contribute.

Other Financial Options.

More at *www.wilsontech.org/financialhelp* about Federal Pell Grants, Direct Loans, Plus Loans; monthly payment plans; and Workforce Investment Act.

most classes begin the week of March 1

Adult full-time classes have different start dates. Check with your specific program.

Classes Start

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Highlighted areas indicate when classes will not meet.

Register early! Classes fill quickly!

www.wilsontech.org/express
(631) 667-6000 x320

Scan this quick response code and go directly to Tech's registration site.

Important Phone Numbers

Registration: (631) 667-6000, x320
Career Center: (631) 667-6000, x327
- **English as a Second Language (ESL)**
- **High School Diploma Options**

Health Careers: (631) 261-3721, x219
Job Placement Center: (631) 667-6000, x114
Workplace Education: (631) 667-6000, x320

BOOKSTORE:
Buy Textbooks Online

Textbooks or E-textbooks are needed for your first class! Find the name of the Tech class you are taking at *www.wilsontech.org/bookstore*. Then follow the link to take advantage of discounted textbooks. All workbooks must be purchased as new.

NOTE: Refund policies and shipping times are determined by each vendor and will vary. Neither Wilson Technological Center nor Western Suffolk BOCES assumes responsibility, either real or implied, for your transaction. In the event a class is canceled for any reason, students are responsible for textbook returns and any refunds available to them. If you have any questions about the textbook for your class, call (631) 667-6000 x320.

Textbooks/workbooks purchased directly from Western Suffolk BOCES can not be returned and refunds will not be given

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Western Suffolk BOCES Non-Discrimination Notice
The Board of Cooperative Educational Services of Western Suffolk County, New York does not discriminate on the basis of age, religion, creed, ethnic origin, national origin, marital status, race, color, gender, sexual orientation, veteran status, weight, disability or handicap in the educational programs or activities it operates and provides equal access to the Boy Scouts and other designated youth groups. This policy of non-discrimination includes the recruitment, hiring and advancement of employees; salaries, pay and other benefits; counseling services to students; student access to course offerings; lawful political activities; educational programs and other activities; and the business activities of the Board. The coordinator of activities relating to compliance shall be the Compliance Officer Paula Klingelhoefer who may be contacted at 507 Deer Park Rd., Dix Hills, NY 11746 or 631/549-4900 x204 or pklingel@wsboces.org.

6 easy ways to register!

Registration ends one week before your class begins. Register early, classes fill quickly! Classes are filled on a "first come, first served basis." As classes fill, every effort is made to schedule additional classes to serve your needs. Full tuition must be received before you can be enrolled in a class. BOCES reserves the right to change locations, times or dates where necessary, or to cancel classes. Make your check or money order payable to: Western Suffolk BOCES. Unless notified otherwise, you can safely assume your registration is confirmed.

Online - Easiest!

Follow the instructions at *www.wilsontech.org/express*
Registration accepted via a secure server.

Mail-in registration:

Check, money order or credit card.
Mail to:
Wilson Tech, Bldg. C–Adult Education,
17 Westminster Ave., Dix Hills, NY 11746

By Phone: (631) 667-6000 x320

With VISA, MasterCard or Discover Card. Have all the information on the registration form before calling.

In-person registration

At Dix Hills campus only
Check, exact cash, money order or credit card.

By FAX: (631) 623-4922

Fax your registration form with your VISA, MasterCard or Discover Card number and expiration date. The line is open 24/7.

By Purchase Order

Organizations enrolling staff for training can be invoiced if a PO number is provided.

Spring 2016 Courses at Wilson Tech

$
Course title | Location | Days | Course # | Tuition

$
Course title | Location | Days | Course # | Tuition

Email address

Tuition Total $

last 4 digits only
Last name | First | M.I. | Social Security # |X|X|X|—|X|X|—| | | | |

Street address | City | Zip

( ) | | | |—| | | | | ( ) | | | |—| | | | | ( ) | | | |—| | | | |
Phone (home) | Phone (work) | Cell Phone

METHOD OF PAYMENT

Full payment must accompany this registration form.

☐ Check or Money Order
☐ VISA
☐ MasterCard
☐ Discover Card

Name on Credit Card _____

Credit Card # | | | | |—| | | | |—| | | | |—| | | | |

Enter the 3 digit security code __ __ __

Expiration Date __ __ / __ __

Signature _____

PLEASE COMPLETE

1. Birth Date __ __/__ __/__ __ __ __
2. Gender ☐ M ☐ F
3. Employed ☐ Yes ☐ No
4. Veteran ☐ Yes ☐ No
5. U.S. Citizen ☐ Yes ☐ No
6. First course here? ☐ Yes ☐ No
7. Disability ☐ Yes ☐ No
8. Reason for taking course:
   ☐ Registered apprentice
   ☐ Change vocation
   ☐ Obtain basic skills
   ☐ Personal interest
   ☐ Pre-retirement planning
9. Highest Level of Eduction
   ☐ HS ☐ College ☐ Adv. Degree
10. Marital Status
    ☐ Married ☐ Single ☐ Divorced
11. Special needs _____
12. School district _____
13. Ethnicity
    ☐ White/Non Hispanic
    ☐ American Indian/Alaskan Native
    ☐ Asian or Pacific Islander
    ☐ Black/Non Hispanic
    ☐ Hispanic
    ☐ Non-Resident Alien
    ☐ Other
14. I agree to receive Tech's emails.
    ☐ Yes ☐ No
15. I agree to Tech's refund policy on page 39.
    ☐ Yes ☐ No

Signature _____

NOTE: There will be a $25 fee for checks returned for insufficient funds.

Privacy Statement at www.wilsontech.org/privacy.